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Agenda for First Meeting

Health Commission, City and County of San Francisco

January 15, 1985
2:30 p.m.
101 Grove Street, Room 300

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(1) Call to Order by Mayor Dianne Feinstein

(2) Roll Call

(3) Selection of Chair

(4) Appointment of Temporary Secretary

(5) Adoption of Temporary Rules*

(6) Selection of Temporary Director of Health

(7) Organizational Issues

- Appointment of committees
- Discussion of immediate deadlines for decisions that must be made:
  - Purview of Commission
  - Budget decisions

(8) Director's report

(9) Other Business

(10) Adjournment

*This should include adoption of rules governing conduct of Commission (draft being prepared by Sally Osaki), and rules governing dates and times for future meetings.

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Minutes of Meeting of Health Commission
January 15, 1985

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Members Present:

Commissioner John Blumlein
Commissioner James M. Foster
Commissioner Naomi T. Gray
Commissioner Philip R. Lee
Commissioner Richard Sanchez
Commissioner Y. Clement Shek
Commissioner Rosabelle Tobriner
Dr. David Werdegar, Director of Health

The first meeting of the Commission was called to order by Mayor Feinstein. All members of the Commission were in attendance.

The Mayor opened the floor for nominations for President of the Health Commission.

Commissioner Sanchez moved that Dr. Philip Lee be named President of the Commission, seconded by Commissioner Tobriner. Nominations were closed without objection from the members.

The Mayor wished the Commission well on its deliberations and expressed her confidence that the Commission will serve the entire City of San Francisco well. Mayor Feinstein congratulated the newly elected President.

Commissioner Blumlein was nominated Vice President of the Commission; this was moved, seconded, and unanimously approved.

Commissioner Lee recommended Dr. David Werdegar as the temporary Secretary of the Commission. This was seconded, and unanimously approved.

Adoption of Temporary Rules: Commissioner Lee mentioned that the Commission had received copies of the temporary rules. To adopt the rules permanently, they will have to be posted publicly for a minimum of one week and he suggested that the Commission post the rules in the Director's Office for public inspection prior to final adoption. The members of the Commission moved and seconded the motion to adopt temporary rules which will govern the actions of the commission and to make them available for public inspection in the Director's Office.

Selection of Director of Health - Dr. David Werdegar's nomination for Director of Health was moved, seconded and approved. Commissioner Lee commended Dr. Werdegar and expressed appreciation for his willingness to accept this critically important position.

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Terms of the Commissioner - One Commissioner for one year; two Commissioners for two years; two Commissioners for three years and two Commissioners for four years. The results of "drawing lots" for length of service was as follows:

Commissioner Blumlein- one year
Commissioner Foster - two years
Commissioner Gray - three years
Commissioner Lee - four years
Commissioner Sanchez - three years
Commissioner Shek - four years
Commissioner Tobriner- two years

Appointment of Committees - Commissioner Lee appointed two committees:(1)

Committee on Budget and Management - Commissioner Blumlein was asked to serve as the Chair, with Commissioners Lee, Tobriner and Shek as members. Thiscommittee will be responsible for the initial review of the Department's budget and will work with the Fiscal Advisory Committee on their review. The Commission hopes to hold adequate hearings and conduct prompt review in order to meet the timetables required by the City and County with respect to the submission of the budget.

(2) Personnel Committee - Commissioner Lee, Chair, with Commissioners Gray, Foster and Sanchez, as members. The Committee has two immediate responsibilities: (1) Nomination to the Commission of an individual to serve as Secretary to the Commission. Since this is a critically important position, the committee was encouraged to give this their high priority. (2) The second priority will be the recruitment of a Director of the Department of Health, as Dr. Werdegar has indicated his willingness to serve only for a limited period of time. A national recruitment was approved.

Commissioner Foster was asked to serve as the liaison to the Mayor's AIDS Task Force; Commissioner Tobriner was asked to serve as the liaison from the Commission to the Mayor's Mental Health Task Force.

Commissioner Lee stressed that additional committees will be appointed in the future meetings. Part of that committees' structure will depend on the final decisions they will make with respect to governance of the San Francisco General Hospital and the Laguna Honda Hospital.

Report of the Director - Dr. Werdegar commented on the Mayor's program goals and some administrative directions in the Department. He expressed thanks to Dr. Mervyn Silverman, for having oriented him to his new job and to Dr. Larry Meredith, for additional briefings about the responsibilities.

Dr. Werdegar noted that he has no "conflicts of interest", although his work would be colored by certain beliefs: giving help and care to all those in need, non-judgementally; public service; the value of teaching and research in maintaining high quality of care.

He continued his report, mentioning that the Mayor has outlined four major program goals: (1) to continue the process of restoring the San Francisco General Hospital to its former prominence as a major urban acute care facility;

(2) to develop a mental health program for the City that offers all aspects of mental health care: acute care, long term care when needed, prevention, rehabilitation and health maintenance; (3) to provide emergency services for the City, with a rational and effective system; (4) AIDS, in which the Department has played a major role and must continue to do so: providing compassionate care, being in the forefront of research, and doing all it can in the way of prevention, with emphasis on health education.

As for administrative goals within the Department, he cited : (1) Integration of the Health Department itself, which has been divided during the past year. Dr. Werdegar promised to restore an integration of the Health Department and achieve a system of care with a spectrum of services: acute hospital, trauma service, long term care facilities, care in the home, care in the homes we provide for the homeless, care in primary clinics in the community, health education, prevention and attention to environmental factors. He believes that the City is well-served when all these activities are integrated, both in terms of quality and cost of care. (2) Recognition of health as a community affair, which means that all have a responsibility, not just the Health Department. The Health Department will function cooperatively with other city agencies, voluntary agencies and private sector.

Dr. Werdegar reported a suicide incident at San Francisco General Hospital in the early morning of January 15. The members of the board requested that more detailed information on this incident be provided at the next Commission meeting.

In response to Commissioner Lee's inquiry on the flooding problem at San Francisco General Hospital, Dr. Werdegar briefly explained the cause of the flooding in the basement and first floor, which affected the electrical systems in those areas. In addition to a broken water mainline, there was a stoppage in one of the main pipes to the sewer. The flooding problem was finally solved by the Department of Public Works. Fortunately, the incident had no adverse effect on the patients at the hospital.

Commissioner Lee requested a more detailed report of the incident, the cost consequences in terms of supplies that may have been damaged, and other costs. Dr. Werdegar said that the cost is estimated between $300,000 to $700,000 in supplies, overtime, repairs, etc. A complete report will be submitted at the next Commission meeting. Planned preventive actions for the future will be part of that report.

Commissioner Shek asked if there is any contingency plan for such an emergency. Dr. Werdegar said that the City has a comprehensive city-wide disaster plan in which the Health Department participates. Jerry Bosworth, Acting Administrator at San Francisco General Hospital was asked to give a brief report on contingency plans at the hospital. He said that the hospital has an internal and external disaster plan. The hospital, being a trauma facility, is uniquely equipped to respond to disasters.

Dan Collins of City Attorney's Office distributed copies of the Brown Act, which pertains to the Commission's deliberations. He indicated that a disclosure statement pursuant to the conflicts of interest code of the Health Department will be submitted by the members of the Commission. Upon adoption of the code, it will then be transmitted to the Board of Supervisors for approval.

The members of the Commission unanimously agreed that the regular meeting will be every first and third Tuesdays of the month, at 2:00 p.m., at Room 300, 101 Grove Street. The next meeting of the Commission is scheduled for January 29, 1985, at 2:00 p.m.

Commissioner Lee introduced a resolution commending Dr. Mervyn F. Silverman for outstanding service to the City. The resolution is as follows:

"The Commission commends Dr. Mervyn F. Silverman:

For seven and a half years of outstanding service to the City and County of San Francisco;

For responding to the impact of the budget cuts because of Proposition 13, particularly the impacts on the mentally ill in San Francisco;

For responding to the needs of the homeless and the hungry;

For responding to the needs of the medically indigent adults;

For improving the scope and quality of service for the elderly;

For developing the best community response to the AIDS epidemic of any city in the nation and playing a major role in influencing national policy with respect to AIDS;

For responding to the crisis in Emergency Medical Services; and

For strengthening and expanding Mental Health Services and Community Substance Abuse Services in San Francisco.

For this and his untold hours of service, both to and in the community, we would like to commend him and would like to make it a motion."

The members of the Commission unanimously approved the resolution.

The meeting was adjourned at 3:20 p.m

David Werdegar

David Werdegar, M.D., M.P.H.
Acting Secretary

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AGENDA

HEALTH COMMISSION, CITY AND COUNTY OF SAN FRANCISCO

January 29, 1985
2:00 p.m.
101 Grove Street, Room 300

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(1) Call to Order by Commissioner Lee

(2) Roll Call

(3) Adoption of Rules of Order

(4) Report of Personnel Committee, Dr. Lee

(5) Report of Health Director

(6) Delegation of Appointing Officer Authority to Administrator, San Francisco General Hospital, pursuant to Charter 3.501

(7) Delegation to Secretary of the Health Commission Authority to sign routine documents.

(8) Governance Issues - San Francisco General Hospital

(9) Health Commission liaison with bodies that review and advise Department of Health Operations

(10) Other Business

(11) Adjournment

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Minutes of Meeting of Health Commission

January 29, 1985

101 Grove St., Rm. 300

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Members Present:

Commissioner John Blumlein
Commissioner James M. Foster
Commissioner Naomi T. Gray
Commissioner Philip R. Lee
Commissioner Richard Sanchez
Commissioner Y. Clement Shek
Commissioner Rosabelle Tobriner
Dr. David Werdegar, Director of Health
Daniel E. Collins, Deputy City Attorney

(1) The meeting was called to order at 2:00 p.m. by Commissioner Lee.

(2) All members of the Commission were in attendance.

(3) The Rules of Order were adopted.

(4) Report of the Personnel Committee.

Commissioner Lee reported that the Personnel Committee will meet in Executive Session on February 6th, and that a job description for the position of Executive Secretary will be widely circulated, advertised, and mailed to interested individuals. Standard personnel and affirmative action procedures will be followed.

A national search will be conducted for a candidate to fill the Director of Health position.

(5) Report of the Health Director.

Dr. Werdegar reported on AIDS activities relating to the antibody test, and also on confidentiality in the Venereal Disease Clinic of the Health Department. The Commission was reassured that the Health Department is committed to confidentiality of patient records. A formal report on this subject is being prepared at the request of Mayor Feinstein in response to an inquiry from Supervisor Molinari.

Dr. Werdegar outlined briefly the structure of the Health Department. The administrative offices of the Health Department synthesizes all elements of the Health Department into one integrated health care system, an administrative structure at 101 Grove, assisted by a Planning Unit and a vital statistics and epidemiological unit. San Francisco General Hospital is one of the major activities of the Department, and the Laguna Honda Hospital is a facility which provides services to the elderly.

Dr. Werdegar referred to four special reports submitted to the Health Commissioners:

A. Flooding at SFGH on January 11, 1985.
B. An apparent suicide at SFGH on January 15, 1985.
C. Laundry at Laguna Honda Hospital.
D. Health inspection of Pacific Coast Stock Exchange.

Dr. Werdegar has forwarded to the Commission all correspondence addressed to the Commissioners received by the Health Department, and will continue to forward any mail received here to the Commission members.

The budget to be submitted by San Francisco General Hospital will include a request for funds for preventive maintenance, which will be part of the budget considerations.

A discussion took place regarding how the Department of Public Health will handle the testing of blood and the effect of that testing on an individual. The Commissioners discussed legislation introduced by Assemblyman Agnos regarding confidentiality in blood testing.

Commissioner Foster made a motion to pass a resolution urging the Board of Supervisors to support AB 403. This was approved, and the secretary was asked to prepare legislation for the February 5, 1985 meeting.

(6) Resolution delegating appointing officer authority to Administrator, San Francisco General Hospital, pursuant to Charter Section 3.501.

Action: Approved.

(7) Resolution delegating to Secretary of the Health Commission authority to sign routine documents.

Action: Approved.

(8) Governance Issues - San Francisco General Hospital.

Attorney Carl Hitchner reported on issues of hospital governance with respect to both regulations and the law.

Commissioner Lee requested that a report be prepared and brought back to the meeting of February 5th recommending specific language which would outline governance of San Francisco General Hospital and Laguna Honda Hospital.

(9) Health Commission liaison with bodies that review and advise Department of Health Opertions.

The Commissioner's concerns were that quality assurance be administered through a joint conference committee, that the many advisory boards be reviewed, insuring that a mechanism for the consumer's voice be heard, and that there be a reporting mechanism from the advisory boards to the Commission.

(10) Other Business.

(a) Various speakers appeared before the Commission regarding hiring a contractor to conduct investigations in commercial establishments. Representatives of the Gay community requested that the Commission consider holding a public hearing on their concerns.

(b) Commissioner Tobriner reported on the Mayor's Task Force on Mental Health and the establishment of a long term sub-acute facility for Mental Health clients.

(c) Commissioner Foster requested that a communication be drafted to express the Health Commission's disagreement with OMB's recent cuts in biomedical research.

(d) Commissioner Foster requested that the Department prepare a recommendation and analysis of AB 403, and also that a resolution be drafted by the Department to the Board of Supervisors urging their support of AB 403.

(e) At 4:05 p.m. the Commission adjourned to Executive Session in accordance with Charter Section 3.500.

The Commission was reconvened at 4:20 p.m. and adjourned at 4:22 p.m.

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AGENDA

HEALTH COMMISSION, CITY AND COUNTY OF SAN FRANCISCO

February 5, 1985
101 Grove Street, Room 300, 2:00 p.m.

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(1) Call to Order by Commissioner Lee

(2) Roll Call

(3) Adoption of Minutes:

Meeting of January 15, 1985
Meeting of January 29, 1985

(4) Report of Health Director

(5) Resolution requesting Board of Supervisors' support on behalf of the passage of AB403

(6) Resolution regarding OMB cuts in bio-medical research

(7) Governance Issues - San Francisco General Hospital
Laguna Honda Hospital
Community Programs

(8) Report from the Department of Public Health regarding bathhouse litigation.

(9) Presentation and Adoption of Department of Public Health MIS Master Plan

(10) Other Business

(11) Adjournment

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2/5/85

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Minutes of Meeting of Health Commission

February 5, 1985

101 Grove St., Rm. 300

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Members Present:

Commissioner Blumlein
Commissioner James M. Foster
Commissioner Naomi T. Gray
Commissioner Philip R. Lee
Commissioner Richard Sanchez
Commissioner Y. Clement Shek
Commissioner Rosabelle Tobriner
Dr. David Werdegar, Director of Health
Daniel E. Collins, Deputy City Attorney

(1) The meeting was called to order at 2:00 p.m. by Commissioner Lee.

(2) All members of the Commission were in attendance.

(3) Minutes of January 15, 1985, adopted.
Minutes of January 29, 1985, adopted as amended.

(4) Report of the Health Director

Dr. Werdegar made two announcements: (1) San Francisco General Hospital received word that the Joint Commission on Accreditation of Hospitals which had conducted a "focused review" last November, has removed all conditions from the hospital. The Joint Commission stated that the Accreditation Committee of the JCAH Board of Commissioners removed the contingencies covering nursing services, governing body, medical records and quality appropriateness review previously placed on the SFGH accreditation. The focused survey satisfied the requirements of contingency.

(2) Provision has been made in this year's budget to construct handicapped access from the Ivy Street entrance of the 101 Grove Street building and the work will be done before the end of the fiscal year.

A. Dr. Werdegar stated that in future reports, he will provide the Commissioners with various indices outlining the work of the Department, i.e., hospital occupancy rates, numbers of outpatient and emergency room visits, encounters etc.

B. Laguna Honda Hospital's bed occupancy runs in the high 90's. SFGH was budgeted last year for 390 bed occupancy. In the last several months, the occupancy has been consistently running in excess of 400 beds.

C. Dr. Werdegar compared current figures on AIDS cases with those of last year, showing marked year-to-year increases in cumulative numbers of cases and deaths.

He also mentioned that the Department has been preparing plans for alternative test sites should AIDS anti-body blood testing become available as was originally expected. However, he was informed by Dr. Dean Echenberg that there is now an increasing possibility of a moratorium or delay in plans for such blood testing.

D. Organization of Department of Public Health was discussed by Dr. Werdegar and his presentation focused on the three large groupings: The San Francisco General Hospital, Laguna Honda Hospital and the Community Health Services.

A resolution commending the San Francisco General Hospital staff, particularly the nursing staff and the Chief Administrative Officer, Roger Boas, for bringing the hospital to the point of full approval from the condition that existed earlier last year, was proposed by Dr. Lee and was approved by the Commission. This resolution shall be conveyed to the SFGH staff and to Mr. Roger Boas, through the Director of Health.

Dr. Werdegar stated that staff will prepare comparative statistics for future Commission meetings illustrating the rise of the AIDS epidemic in San Francisco and examining other major problems of Public Health, such as trauma deaths, in response to Commissioner Lee's inquiry.

(5) Resolution requesting Board of Supervisors' support on behalf of the passage of AB403.

Presentations were made by Anne Ruggieri, Dr. Dean Echenberg, Dr. Mervyn Silverman and members of the community regarding the implications of the legislation. Dr. Silverman strongly urged the Commission to support both AB403 and AB488 as both bills improve confidentiality aspects of the blood testing and provide funding for counseling.

Resolutions in support of the enactment of AB403 (Agnos Bill) and AB488 (Roos Bill) were unanimously passed.

File No. 85-2-5-006 Resolution No. 006-85

(6) Resolution regarding OMB cuts in bio-medical research.

File No. 85-2-5-004, Resolution No. 004-85 was adopted, as amended.

(7) Governance Issues - San Francisco General Hospital
Laguna Honda Hospital
Community Programs

A resolution specifying the governance authority for the San Francisco General Hospital, Laguna Honda Hospital and other Health Care Programs for the Department of Public Health was adopted.

File No. 85-2-5-006 Resolution No. 006-86

Dr. Werdegar will proceed to take action with respect to appointing Joint Conference Committees for the San Francisco General and Laguna Honda hospitals

The Commission adjourned to Executive Session at 3:05 p.m., pursuant to Section 54956.9 of the Government Code.

The meeting was reconvened at 4:37 p.m.

(8) Bathhouse Litigation -

Commissioner Lee announced that in the Executive Session, the Commission reviewed the issues related to the bathhouse litigation. He further commented that the Department of Health's actions are based not only on the court order but on the requirements imposed by the City Charter with respect to the protection of the public health. He stressed that the Superior Court order imposed a monitoring requirement on the business operators of the establishments, not on individual patrons. The Health Commission has as its primary concern the health of the entire population.

Commissioner Foster made a motion that the Director of Health be instructed to withdraw the request to the Civil Service Commission to hire an outside consultant for the purpose of monitoring compliance with the court order of December 24, 1984. The Commission will review with the Health Director the decision with respect to the need for the personal services contract and determine whether resources are or are not available within the Department of Public Health to carry out the court order. This motion in no way implies any dimunition in the Department's compliance with the court mandate of December 24, 1984. This motion was seconded and unanimously approved by the Commission.

(9) Presentation and Adoption of Department of Public Health MIS Master Plan

Larry Maredith presented a report on the Public Health's MIS Master Plan. This multi-year strategic plan to develop and maintain information systems and resources for the Department is vitally important to effective management of the clinical, epidemiological and business functions.

The Department's MIS Master Plan planning process began approximately a year ago when the Mayor's Electronic Information Processing Systems (EIPSC) mandated such a report. This committee, under the guidance of the Mayor, monitors the management information system development throughout various departments in the City.

(10)Other Business

A. Commissioner Lee announced that the Budget Committee will be meeting on February 7 and February 14 to review the Department's 1985-86 budget request. The Commission meeting on February 19 will be devoted entirely to the budget. Commissioner Lee requested that February 21 be kept open allowing for a continuation of the 1985-86 budget presentation and review.

B. Deparment Legislative Activities - Commissioner Lee requested that this be an agenda item on March 5 Commission meeting.

C. Commissioner Lee requested that the Department see what could be done to arrange the Commissioners' desks to allow for better communication.

The meeting was adjourned at 5:30 p.m.

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AGENDA

HEALTH COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

February 19, 1985

101 Grove Street, Room 300, 2 p.m.

(1) Call to Order by Commissioner Lee

(2) Roll Call

(3) Adoption of Minutes - Meeting of February 5, 1985

(4) Report of Health Director

(5) Hearing on the Health Department's 1985-86 Budget Submission

(6) Other Business

(7) Adjournment

SF
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2/19/85

Minutes of Meeting of Health Commission

February 19, 1985

101 Grove St., Room 300

Members Present:

Commissioner John Blumlein
Commissioner James M. Foster
Commissioner Naomi T. Gray
Commissioner Philip R. Lee
Commissioner Richard Sanchez
Commissioner Y. Clement Shek
Commissioner Rosabelle Tobriner
Dr. David Werdegar, Director of Health
Daniel E. Collins, Deputy City Attorney

(1) The meeting was called to order at 2:05 p.m. by Commissioner Lee.

(2) All members of the Commission were in attendance.

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(3) Minutes of February 5, 1985, adopted.

(4) Report of Health Director

Dr. Werdegar reported that the Board of Supervisors' Health Committee met today to discuss the question of alternative blood testing sites and AB403 (Agnos Bill) and AB488 (Roos Bill). Dr. Echenberg stated that there was a provision in the Roos Bill mandating testing at the blood banks requiring the blood banks to inform individuals that their blood will be tested for HTLV III and will not be used if positive. Individuals tested will not be informed of the result for a period of one year. The provision setting up alternative testing sites within the counties remains.

Dr. Werdegar stated that a major supplemental for the San Francisco General Hospital for approximately $7M was approved by the Finance Committee and is scheduled for a second reading at the Board of Supervisors.

He further stated that the Mayor's Mental Health Task Force had a number of recommendations. Two major recommendations are (1) that planning should move ahead for the development of a sub-acute psychiatric locked facility, L-Facility, and the preferred site is San Francisco General Hospital; (2) the speedy opening of twenty-five acute psychiatric beds at the San Francisco General Hospital. It is the Mayor's hope that several of the beds in this new ward of twenty five beds be held specifically for the use of patients admitted as "5150", involuntary admissions.

Dr. Werdegar, in consultation with Commissioner Lee, appointed three committees. (1) Joint Conference Committee for the San Francisco General Hospital with Commissioner Tobriner to serve as Chair of the Committee and Commissioner Sanchez as a member. The Committee will also include the Hospital Administrator, Deputy Administrator, Administrator, Head of Nursing, Chief of Staff and Chief of Staff-elect, Associate Dean from the University, a representative from the House Staff Association and the Chairman of the Quality Assurance Committee. (2) Joint Conference Committee for the Laguna Honda Hospital with Commissioner Gray to serve as Chairperson and Commissioner Shek, as a member. The Committee will include the Medical Director, Chief of Nursing, Hospital Administrator, Administrator for Outpatient Services, with provision that additional members maybe added later. The Medical Director will serve as the Chairman of the Quality Assurance Committee until the Chief of Staff is selected. (3) Commissioners Foster and Blumlein will serve on a committee, as yet to be appointed, for Community Health Services. Commissioner Lee will serve as an ex-officio member of three committees.

A Coordinating Committee was formed on the working relationships between the San Francisco General and Laguna Honda hospitals. This will include eight or nine individuals representing Administration, Medicine, Nursing, Social Services, Admitting Services from each of the hospitals. Dr. Werdegar stated that the two hospital administrators seem very pleased with the idea of having a working committee.

The Department's MIS Plan was submitted to the Mayor's EIPSC Committee and was cited as a model report. The report was accepted because it is consistent with and meets the objectives for the over-all information system of the City.

Dr. Werdegar reported that the Department owns properties that may be used for various Health Service activities. Staff was requested to develop a report on all of the facilities that are available within the Health Department, rent-free, for use of the community based activities.

Commissioner Lee referred to the recommendations of the Mayor's Mental Health Task Force and requested staff report for discussion on the implications for the Department of those recommendations, specifically the ninety-nine bed locked sub-acute facility on the San Francisco General Hospital; the twenty-five acute beds; and a number of other recommendations that will require either modifications and policies and some new initiatives on the part of the Department. This report is needed within a reasonable period of time.

Dr. Werdegar pointed out that the L-Facility now proposed for the San Francisco General Hospital is designated as a minimum of ninety-nine beds.

Commissioner Lee requested that the Department prepare a report showing the different categories and classifications of patients admitted at the hospital, e.g. patients who are criminally insane, alcoholic, schizophrenic, elderly, adolescents, etc.

Commissioner Lee requested that the Department report on the status of the CMHS Supplemental Budget Request at the March 5 meeting.

Lastly, Dr. Werdegar stated that the Department is preparing to calendar with the Commission, for approval, all new contracts, grant applications, and items of legislation, leases and other types of agreements. Geri Brown, Contracts Manager, briefly explained the steps, timing and procedures involved.

(5) Hearing on the Health Department's 1985-86 Budget Submission

Commissioner Blumlein reported that during the two Budget Committee meetings, they reviewed the proposed fiscal year 1985-86 budget, its revenues and expenditures. He noted for the record and for the entire commission as well, that due to the uncertainty about final Congressional and Presidential action on budget proposals relating to virtually all aspects of the Department of Public Health, of necessity, a process must be ongoing and some of the recommendations of staff and the Commission will undoubtedly be amended prior to the final submission. Once the proposed budget is approved, it will go to the Controller, the Mayor, then to the Finance Committee of the Board of Supervisors, to the Board of Supervisors and back to the Mayor.

Dr. Werdegar stated that the combined budget for all elements of the Department for the fiscal year is $310M, an increase over the revised 1985-86 base of $297.8M which would require an ad valorem support of $107.4M. Briefly, for the individual components, this would come to approximately $105M for 101 Grove, $149.9M for the San Francisco General and $54.7M for the Laguna Honda. Larry Meredith, Jerry Bosworth and $105M for 101 Grove, $149.9M for the San Francisco General and $54.7M for the Laguna Honda Hospital. Larry Meredith, Jerry Bosworth and Ben Abramovice made budget presentations and summarized briefly the 101 Grove, San Francisco General and Laguna Honda hospitals' budget. Judith Hager was asked to present a brief summary of the Federal and State environment and how the trend in economic and health policies are affecting the county's health services and the pressures upon the Department as the budget is developed.

Dr. Werdegar concluded that the increase in expenditure budget reflects expanded services along with the Mayor's priorities for Mental Health and AIDS care, certain administrative improvements at the San Francisco General, increased workload in all aspects of the Health Department, the Management Information System, which is spread throughout the entire budget, and the non-discretionary increases that have been described in cost of living increases both in the UC contract and in the contracts with community agencies. These are all the increases in expenses. Holding down revenues in San Francisco General are the Medicare and Medi-Cal freeze, discrepancy in reimbursements from the State for MIA care, and increased responsibility for care of patients with no payment source, etc.

Commissioner Blumlein moved that the budget, as submitted, be approved by the Commission, and submitted to the Controller's Office. It was unanimously aproved that the proposed budget be forwarded from the Commission to the Controller's Office.

(6) Other Business

The first meeting of the Personnel Committee to review the applications for the Commission Secretary is on February 27, 1985 at 3:00 p.m. This meeting will be an Executive Session.

Commissioner Lee read a draft letter to the President of the Board of Supervisors, John L. Molinari, requesting the emergency appropriation of $25,000 of the supplemental appropriation for $1,084,919 for the expansion of the acute psychiatric unit at San Francisco General Hospital. The Commission unanmiously approved endorsing the emergency request and sending the letter to the Board of Supervisors.

Dan Collins announced that the Commissioners are entitled to belong to the City's Health Services.

During the course of the meeting, Dr. Lee informed the Commission that he received a communication from S. M. Anderson. Copies of the letter will be made available to all the Commissioners, and if there is anything that needs Commission action, it will be considered at a future meeting.

Dan Collins clarified that orientation meetings for Commissioners at the San Francisco General, Laguna Honda and Community Programs can be held provided an open public meeting is announced. Dan Collins will work out some resolutions on this matter. Dr. Werdegar was asked to prepare a time plan to schedule a special hearing of the Commission to plan a site visit at the time of the hearing and the public be adequately informed that the hearing will not be held at 101 Grove but instead at San Francisco General Hospital, or at Laguna Honda.

There being no further business, the meeting was adjourned at 4:35 p.m.

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AGENDA

HEALTH COMMISSION

CITY AND COUNTY OF SAN FRANCISCO

February 21, 1985

SAN FRANCISCO PUBLIC LIBRARY, CIVIC CENTER

LIBRARY COMMISSION MEETING ROOM, THIRD FLOOR, 2 p.m.

(1) Call to Order by Commissioner Lee

(2) Roll Call

(3) Report of Health Director

(4) Hearing on the Health Department's 1985-86 Budget Submission

(5) Other Business

(6) Adjournment

SAN FRANCISCO
HEALTH COMMISSION

February 21, 1985

The Minutes for this meeting are missing.

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3/5/85

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SAN FRANCISCO

AGENDA

HEALTH COMMISSION MEETING
CITY AND COUNTY OF SAN FRANCISCO

March 5, 1985
101 Grove Street, Room 300, 2 p.m.

(1) Call to Order by Commissioner Lee

(2) Roll Call

(3) Adoption of Minutes, Meeting of February 19, 1985

(4) Report of Health Director

(5) Report on Department of Public Health's Legislative Activities

(6) Report on Community Mental Health Supplemental Budget Request

(7) Report on Organized Health System

(8) Presentation from California Veterans' Coalition, Inc.

(9) Report on Department of Public Health's MBO Program Performance Assessment Six Month Review

(10) Approval of Ordinances Amending Sections of Administrative Code

(11) Executive Session per Government Code Section 549569, Attorney-Client Confidentiality

(12) Other Business.

SF
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#2
3/5/85

-SF

Minutes of Meeting of Health Commission

March 5, 1985

101 Grove St., Room 300

Members Present:

Commissioner John Blumlein
Commissioner James M. Foster
Commissioner Naomi T. Gray
Commissioner Philip R. Lee
Commissioner Richard Sanchez
Commissioner Y. Clement Shek
Commissioner Rosabelle Tobriner
Dr. David Werdegar, Director of Health
Daniel E. Collins, Deputy City Attorney

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(1) The meeting was called to order at 2:05 p.m. by Commissioner Lee.

(2) Commissioner Foster was absent at the initiation of the meeting. Commissioner Foster joined the meeting at 2:20 p.m.

(3) Minutes of February 19, 1985, adopted.

(4) Report of Health Director

Dr. Werdegar reported on the following administrative actions taken: (A) He appointed Larry Meredith and Florence Stroud as Deputy Director for Operations and Deputy Director for Community Health Programs, respectively. These appointments are consistent with the recently enacted Charter Amendment and serve at the discretion of the Director of Health. (B) At San Francisco General Hospital, Judy Spinella was appointed as Associate Director of Nursing and Sophia Ng as Associate Director for Fiscal Affairs. (C) Jerry Bosworth's contract will be extended for another four months from March 30, 1985 to July 31, 1985, as Acting Executive Administrator for the San Francisco General Hospital. (D) A Search Committee for the position of Executive Administrator of SFGH has been established, chaired by the Director of Health, and includes Commissioners Tobriner and Sanchez, and Mr. Bill Kerr, Hospital Administrator at the University of California. Other representatives of the Search Committee will include Chiefs of Staff, past and present, a House Staff representative and the Associate Director of Nursing. (E) Dr. Mervyn Silverman's contract as Consultant will be extended through June 30, 1985, at half-time. Dr. Lee added that at the University's Institute for Health Policy Studies, private funds are being sought to hire Dr. Silverman to serve half-time as Consultant on AIDS policy related issues. (F) A search has begun for a Press Officer for the Department. The responsibilities will be to present to the media information of interest about Health Department activities. (G) Dr. Thomas Peters was appointed as Deputy Director of Health for Mental Health Programs. Community Mental Health, Substance Abuse and Forensic Services will be under the leadership of Dr. Peters.

After consulting with Daniel Collins, Deputy City Attorney, it is appropriate for the Commissioners to participate in orientation sessions as a group. Orientation sessions are being arranged.

Copies of the Dinerman Report and Action Plan as formulated by the Department will be mailed to the Commissioners. Dr. Werdegar explained that Dr. Norman Dinerman was hired as a consultant last fall to review the Emergency Medical Services System and Paramedic Services of the Department. A review of the Department's response will be on the agenda at the next Commission meeting.

The Department has retained the services of Carl Hitchner and his firm to help in Medi-Cal negotiations. The prospects for re-negotiating the rates at the San Francisco General Hospital are being discussed with the Medi-Cal authorities.

(5) Report on Department of Public Health's Legislative Activities

Anne Ruggieri explained the steps and procedures within the City on how legislation is acted upon. The Department's Planning Division reviews legislative proposals and refers them to Health Department's programs for comment. Legislative recommendations are summarized and sent to the Mayor's Office to be forwarded to the lobbyst.

Several questions were raised regarding the flow chart of legislative activities which Ms. Ruggieri presented to the Commission. Commissioner Tobriner requested that an amended flow chart which reflects the role of the Director of Health and the Health Commission be presented at the next Commission meeting.

(6) Report on Community Mental Health Supplemental Budget Request

An Executive Summary of CMHS' Supplemental Budget Request was submitted and presented to the Commissioners by Florence Stroud. She explained to the Commissioners that the Supplemental Request that is now in the Mayor's Office is for a total of about $3.6M. This request was prepared prior to the 1985-86 budget but sets the course for Mental Health funding in 1985-86. Services in the supplemental followed these concepts: no longer use out-of-county acute care beds for the patients; establish more community residential treatment programs in San Francisco; provide for more day treatment services so that the community care system is expanded; and add in-county acute care beds. There is is an item included to carry us through until the twenty-five bed acute care unit at SFGH is operating; it also includes the continuation of use of sub-acute locked beds since we do not have these facilities in San Francisco and the enhancement of residential treatment programs and clinical support activities. Commissioner Sanchez requested that Florence Stroud submit a report on the investigation and recommendation of the suicide at Westside Lodge.

Commissioner Lee requested Florence Stroud submit a report regarding caseload and the caseload increases by category and by severity e.g., Children Geriatrics, Acute Adult Services, Locked Wards, Non-Locked-Wards, Sub-Acute, etc., both past and projected for future years. In addition to Commissioner Lee's request, Commissioner Foster requested a report on other services available in the City that are not funded by the City, example is Veterans Administration to see whether other federally funded or state funded operations are maintaining their level of responsibilities in maintaining the problems.

(7) Report on Organized Health System

Mary Pittman-Lindeman presented background information on the past development of an Organized Health System (OHS).

A feasibility study was done in 1981. This study was completed in 1982 during the time that Medi-Cal reforms were passed in California. In 1983, the Health Department developed a grant proposal for the Robert Wood Johnson Foundation that would have provided the Department with approximately $1.5M to set up a prepaid capitated health care plan. The grant was not awarded. She reported that recently the State Medical Commission is sponsoring a pilot project, the expanded choice program, in which San Francisco may be appointed one of the pilot sites. There are two ways that the Department has looked at an Organized Health System. One is the capitated plan where the Department would be the provider of service for a set number of individuals for whom the Department would receive a set amount of money each month that they are enrolled in the health plan. The second is the improved linkage of the Department's existing services, e.g., improve on the information flow, patient referral, and reduction in cost if the Department has a better way to organize the service delivery system that we currently have. There are currently two Committees set up within the Department, one is the Steering Committee for the Organized Health System; the second is the MIS Committee which would look at the Management Information requirements of an Organized Health System.

Commissioner Lee requested information on the numbers and percentages of the population in San Francisco currently enrolled in prepaid health systems, the premium costs versus fee for service, citing the following major groups of enrollees as Federal employees, City and County employees, State employees, and University of California employees.

Commissioner Lee requested further discussion on Community Clinics and issues surrounding Community Clinics and requested a presentation be done sometime in April or May Commission meeting.

(8) Presentation from the California Veterans' Coalition, Inc.

The representative of the California Veterans' Coalition, Inc., Joseph Tanner, presented to the Commission the situation of veterans in San Francisco who have gone to various City clinics for services but have been turned away because of their status as veterans, having been told that they could avail themselves of the Veterans Hospital in San Francisco. He requested consideration that they not be turned away from the community health centers.

Commissioner Lee suggested that the Veterans Affairs Council, created by the Board of Supervisors, may be used as a vehicle to consider some of the issues that Mr. Tanner brought up. Commissioner Lee requested that a broader hearing regarding veterans' needs be calendared for a future meeting, and that some mechanism for consultation with the appropriate veterans group in the City be developed. Dr. Werdegar said he would be pleased to work with the Veterans Affairs Council and would report to the Commission baseline data about eligibility rules as they pertain to veterans at the various health care facilities which the Department administers or has contractual relationships; and also obtain updated information on the eligibility rules in the out-patient services of the VA.

Robert Prentice, Acting Director of MIA Program, reported that the veterans organization Swords and Plowshores meets regularly with the Shelter Providers Coalition and the concerns of the veterans are raised every time they meet. A follow-up report on the homeless grant was requested by Commissioner Lee for a later meeting.

(9) Report on Department of Public Health's MBO Program Performance Assessment Six Month Review.

Larry Meredith presented to the Commissioners a brief summary and background on Management by Objectives Program.

Several of the Commissioners requested that program managers responsible for the preparation of the MBO reports be present to address the Commission at the April 2, 1985 meeting.

Commissioner Lee stated that there are certain major priority interests of the Commission; one of which is the performance of the Department with respect to affirmative action; another is consumer involvement and the extent of consumer involvement is addressed in the objectives and the cost effectiveness of particular services.

(10) Approval of Ordinances Amending Sections of Administrative Code

The Ordinance amending various sections of the Administrative Code as transmitted to Dr. Werdegar from Daniel E. Collins, Deputy City Attorney, on February 27, 1985, was approved, File No. WA0595-84.

The Commission adjourned to Executive Session at 4:40 p.m., pursuant to Section 54956.9 of the Government Code.

The meeting was reconvened at 4.:45 p.m.

There being no further business, the meeting was adjourned at 4:50 p.m.

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AGENDA

HEALTH COMMISSION MEETING
CITY AND COUNTY OF SAN FRANCISCO

March 19, 1985
101 Grove Street, Room 300, 2 p.m.

(1) Call to Order by Commissioner Lee

(2) Roll Call

(3) Adoption of Minutes, Meeting of March 5, 1985.

(4) Report of Health Director

(5) AIDS Update

(6) Legislative Analysis Process

(7) Report on Emergency Medical System and Action Plan

(8) Resolution Authorizing the Director of Health to Settle Claims Under Five Thousand Dollars

(9) Other Business

(10) Executive Session Pursuant to Section 549569 of the Government Code.

SAN FRANCISCO
HEALTH COMMISSION

March 19, 1985

The Minutes for this meeting are missing.

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MAY 1 - 1985
SAN FRANCISCO

AGENDA

HEALTH COMMISSION MEETING
CITY AND COUNTY OF SAN FRANCISCO

April 2, 1985
101 Grove Street, Room 300, 2 p.m.

(1) Call to Order by Commissioner Lee

(2) Roll Call

(3) Adoption of Minutes, Meeting of March 19, 1985.

(4) Report of Health Director

(5) Report on Emergency Medical System and Action Plan.

(6) Affirmative Action Report Update.

(7) Resolution Regarding HTLV III Testing Education Policy.

(8) Discussion Regarding Naming Children's Health Center at San Francisco General Hospital for Dr. Del Pascoe.

(9) Other Business

(10) Executive Session Pursuant to Section 549569 of the Government Code.

SF
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#2
4/2/85

Minutes of Meeting of Health Commission

April 2, 1985

101 Grove Street, Room 300

Members Present:

Commissioner John Blumlein
Commissioner James M. Foster
Commissioner Naomi T. Gray
Commissioner Philip R. Lee
Commissioner Richard Sanchez
Commissioner Y. Clement Shek
Commissioner Rosabelle Tobriner
Dr. David Werdegar, Director of Health
Daniel E. Collins, Deputy City Attorney

(1) The meeting was called to order at 2:00 p.m. by Commissioner Lee.

(2) All members present.

(3) Minutes of meeting of March 19 will be adopted at the next Commission meeting.

(4) Report of Health Director

Dr. Werdegar reported the following:

SFGH:

The first meeting of the Joint Conference Committee of SFGH, chaired by Commissioner Tobriner, took place and will be meeting monthly.

The first meeting of the Search Committee to search for a permanent Executive Administrator of the hospital was held.

LHH:

Laguna Honda is currently undergoing an inspection by State licensing authorities. This is an annual inspection but this year is unusually long and detailed, lasting for approximately two weeks. Dr. Werdegar met with the inspection team which had no particular information to provide at that point. There will be an exit conference on Friday, April 5, 1985.

Ben Abramovice will convene the first Joint Conference Committee of LHH within the next two weeks, chaired by Commissioner Gray. Laguna Honda Hospital is in the midst of a search for a medical director, a civil service position. The search has been in progress for almost one year. Dr Werdegar expressed hope the search could be expedited, reopening negotiations with the highest candidate on the list.

A Coordinating Committee has been appointed between San Francisco General Hospital and Laguna Honda Hospital. The first meeting under the chairmanship of Mr. Abramovice will take place at Laguna Honda Hospital. The next meeting will take place at SFGH under Mr. Bosworth's chairmanship and will alternate similarly thereafter.

Community Programs:

Suicides at the Community Mental Health facility, Westside Lodge, were investigated and a formal review has been distributed to the Commissioners. A summary review has been provided to Dr. Werdegar by Dr. Tom Peters, which states: Investigation of the cases was conducted by two panels of mental health professionals. Neither of the teams found evidence of negligence on the part of the Lodge. Recommendations have been made to the Director of the Lodge, and CMHS staff will monitor implementation of recommended changes.

Material was distributed to the commissioners by Geri Brown listing and summarizing contracts processed. Commissioner Gray attended the Health Committee Meeting of the Board of Supervisors on March 25, 1985 and submitted a letter summarizing the meeting and materials which were distributed to the Commissioners. Recommendation was made that the Commissioners may wish to review the Substance Abuse contracts. Dr. Peters will comment on these programs at a subsequent Commission meeting.

The Health Committee of the Board of Supervisors will soon consider the role of the district mental health advisory boards. There are five community advisory board districts in the City, in addition to the Mental Health Advisory Board, and the issue is to be studied by the Health Committee. Supervisor Walker would appreciate the comments of the Health Commission on the subject of the Community Advisory Boards.

In our Community Health Programs, the Department has been planning for the opening of alternate test sites for AIDS-virus antibody screening. At the State level, $5 million dollars is being made available to counties to open test sites and education programs; an award will be made to San Francisco. The department is to have the alternate test sites prepared, once the budget has been fully clarified, within 60 days. Community Public Health Districts 1, 2, and 5 have been chosen as logical sites for conducting the testing.

The health care for the homeless project in San Francisco, funded by the Robert Wood Johnson Foundation and the Pew Memorial Trust Fund raised questions about the appropriate recipient of the funds. The funds will be made available through the Episcopal Sanctuary, rather than the Department,as fiscal agent. A draft letter to the Foundations indicating that the Commission supports the role of the Department of Public Health in this program has been prepared for the Commission's review.

Nylda Gemple, Director of the San Francisco WIC Program reported that San Francisco has been asked to participate in a class action suit to get OMB to release $76 million dollars for the WIC Program. Commissioner Lee observed that any participation in a class action suit would require careful analysis of all factors by legal counsel, and would be the province of the Mayor's office.

Dr. Lee asked Commissioner Gray to report on her recent attendance at the Board of Supervisors' Health Committee Meeting. Commissioner Gray stated that she was asked to attend the Supervisor's meeting to hear concerns about lack of community input into the Health Department. The community felt that there were some issues that needed to be addressed by the Health Department.

Both the Latino and Asian communities stated that their communities were underserved. They stressed there was need for a more realistic process for allocation of funds. Supervisor Walker directed the Health Department to look at the Methadone Program and report back to the Health Committee.

Commissioner Tobriner stated that she is not clear as to the role and purpose of the Community Advisory Boards. Also what is our relationship to the Supervisors' Health Committee? How do we interact as a commission with Advisory Committees? What does a task force do? Who appoints a task force, what is their role, and also the organizational structure of the task force?

Commissioner Gray stated that there is a process that must be established. Prior to the appointment of this Commission all of these issues were taken directly to the Supervisors' Health Committee. Now the Health Commission must undertake more and more of the responsibilities. The Commission needs to do some work with the Health Committee of the Board of Supervisors to determine relative responsibilities. Commissioner Gray stated that she is not familiar with all of the Advisory Committees but she assumed that on an advisory committee you give advice on certain issues coming before the people who make the decisions.

Commissioner Lee stated that a new Community Programs Joint Conference Committee will oversee both the Community Mental Health Services and the Community Health Services, and would review with the Department the role of those advisory committees.

Commissioner Foster stated that he would like to see what the CABs are; where they derive their authority (from state legislation or local legislation), who they report to, as to who appointed them and to see whether there isn't a clear difference between those CABs which are directly under the Health Department and those which fall under the Board of Supervisors.

Regarding Commissioner Gray's memorandum, Commissioner Lee stated that when we review the Mental Health programs there could be some specific discussion of the methadone program and why the resources are allocated to the extent that they are, and perhaps some information if we have it on the cost benefits of such a program.

Dr. Sanchez stated that he does not feel that the community has an idea of the mechanisms that are now in place. We need to sort out which CAB's make recommendation to the Health Commission and review the continuance of existing advisory boards. Commissioner Sanchez recommended that before contracts are presented to the Commission, that they first be approved by the Department people, then presented to the Commission's budget committee and also to the appropriate joint conference committee.

Dr. Lee stated that he would like to have affirmative action reports as an agenda item for the next Commission meeting.

Commissioner Foster asked Dr. Werdegar whether staff from the Health Department would be attending the CDC Conference on AIDS in Atlanta. He would like the Commission to receive a report on the Conference from those attending. Dr. Dean Echenberg and colleagues will report, Dr. Werdegar responded.

Dr. Lee requested a report on the number of available beds at SFGH and that it would be helpful if reports from SFGH could include current occupancy information. Jerry Bosworth stated that the current occupancy at SFGH is 400-410 beds. A statistical report will be ready for the Commission at the next meeting. Dr. Werdegar stated that this report would become a regular part of his director's report.

Dr. Lee stated that the Commission supports the letter to Dr. Bricker, coordinator for the Robert Wood Johnson Foundation regarding the Homeless Project, and that Dr. Lee would sign the letter on behalf of the Commission if there were no objections.

(5) Dinerman Report on Emergency Medical System and Action Plan.

Donna D'Acuti introduced herself as the coordinator of the Emergency Medical Services Agency. Her job and that of the agency is to coordinate all EMS components. The EMS Agency has regulatory functions which include the testing and certifying of all prehospital personnel and participating in the licensing and regulating of all ambulance companies. Paramedics are only allowed to function at their level of training when they operate as a part of an EMS system under medical control. Medical control is the responsibility of the medical director of the local EMS agency.

In regard to Emergency Medical Services and Paramedic Services, Dr. Silverman asked for a department appraisal report from Dr. Norman Dinerman, a consultant from Denver. The recommendations in Dr. Dinerman's report along with the action plan were presented and distributed in written form to the Commissioners.

Mr. Steve Sowiski, reporting on the emergency service operation at SFGH, addressed various subjects in the Dinerman Report: base station coverage by nurses; response time to emergencies; the quality assurance program, and 24 hours, 7 days per week coverage. At the present time, the Department has 9 ambulances and very recently the newest ambulance passed the 70,000 mile mark. The oldest ambulance has passed the 120,000 mile mark. We have just received 3 ambulances which will be available on the streets in a few weeks. There is a request in the 1985-86 budget for two chassis and two boxes. The Department will make recommendations to have a regular replacement of rolling stock in the Budget process. There is an upgrading of telemetry equipment this year and automation in the base station. There are nine ambulances available at one time, but as the ambulances need to be repaired regularly, the number of ambulances on the street at one time is not always nine. Paramedics are never more than a few steps from the ambulance.

Dr. Frank Lewis, the director of the Emergency Room, stated that Dr. Edward Geehr will resign as of May 1985, and that he is on a committee of three overseeing the Emergency Department. A data system for the paramedic programs was requested two years ago but it was turned down by the Board of Supervisors. Fifteen hundred calls come to the base station per month.

Commissioner Gray asked how stressful this work was on the staff. Carol Sorgen replied that this is a very stressful job, and that 260-270 patients a day are seen in the Emergency Department and that the busiest time is between 12 midnight and 2 a.m. There are 42 nurses in the Emergency Department. New equipment that would operate without fail should be purchased.

Commissioner Lee inquired how the present service provided could be improved. Dr. Lewis responded that in terms of management monitoring, a data system is essential but is not available now. From the medical side, there is need of additional nursing and medical staff. We must increase the medical monitoring and improve the process by which management decisions are formulated.

Dr. Callaham, director of the emergency room at UC's Moffitt-Long Hospital, was appointed chairman of a clinical advisory committee on emergency services of the Department. He stated that there is an urgent need for an efficient emergency medical system. We are not able to make intelligent decisions until we collect data from the system. The advisory committee will receive a broad spectrum of people involved in prehospital care. There is need for constant upgrading of services.

Dr. Lewis discussed the use of the Cal Star helicopter in the city. Cal Star is a non profit corporation organized by several of the corporations in San Francisco, underwritten by McKesson. This is a regional effort to provide helicopter service as needed throughout the Bay Area. This service began two to three years ago and has been flying for about six months. The only landing area in San Francisco is at Pier 32. The patient then has to be transported in an ambulance to the hospital. Another landing site is at Crissy Field in the Presidio. Susan Simmons of McKesson Corporation stated that there is a need for more than one helicopter in the Bay Area. Cal Star is involved with all nine Bay Area counties in this.

A member of the Community, Marguerite Warren, commented on the helicopter situation. She stated that San Francisco General Hospital had identified a helicopter landing site at one time. Ms. Warren had some suggestions on how to improve the present service, and that Seattle had the best emergency service in the United States. Dr. Lee asked for a report on Seattle's emergency services. He stated that it would be helpful for the Commission to get a report outlining alternatives that might be considered.

Paramedics Jim Fazackerly, Mel Werte, Brian Reber, and Larry Masterman offered various suggestions on how the present emergency system could be improved. They suggested that the EMS have an administrator who would report directly to the Director of Health, who has some operating knowledge of prehospital medical care. Dr. Werdegar replied that the position could be a half time or full time physician who would be in the EMS agency here at 101 Grove. Dr. Werdegar felt that his first task was to get the Clinical Advisory Committee underway that defines protocols in the EMS agency and that it may take several months to find the proper EMS administrator.

(6) Affirmative Action Report Update.

Moved to next meeting on April 16, 1985, agenda item No. 1.

(7) Resolution Regarding HTLV III Testing Education Policy.

A second draft resolution was provided the Commissioners. Pat Norman requested that the last section of the fourth paragraph of Section 3 of the first draft be reinstated. It was moved and seconded. The Resolution was adopted as amended.

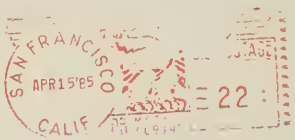
(8) Discussion Regarding Naming Children's Health Center at San Francisco General Hospital for Dr. Del Pascoe.

The Commission requested Mr. Collins to draft a resolution for the meeting of April 16.

The meeting was adjourned and the Commission went into Executive Session at 5:30 p.m.

The meeting was reconvened at 5:40 p.m. and adjourned at 5:45 p.m.

n Francisco Dept. of Public Health
l Grove Street
n Francisco, CA 94102



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AGENDA

HEALTH COMMISSION MEETING
CITY AND COUNTY OF SAN FRANCISCO

DOCUMENTS DEPT.
MAY 1 1985
SAN FRANCISCO

APRIL 16, 1985
101 Grove Street, Room 300, 2 p.m.

(1) Call to Order by Commissioner Lee

(2) Roll Call

(3) Adoption of Minutes, Meeting of March 19, 1985
Meeting of April 2, 1985

(4) Resolution Urging the Board of Supervisors to name the Childrens Health Center, Outpatient Clinic in commemoration of Dr. Delmer J. Pascoe. (Introduced by Commissioner Sanchez)

(5) Report of Health Director

(6) Consent Calendar
All matters listed hereunder constitute a Consent Calendar, are considered to be routine by the Health Commission and will be acted upon by a single vote of the Commission. There will be no separate discussion on these items unless a member of the Commission so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

Contract and Contract Modifications

1. Aquarius Public Management
2. Live Oak Institute
3. Regents, Univ. of Calif., Perinatal Services
4. Gerald Bosworth
5. M.F. Silverman
6. Regents of U.C., Center on Deafness
7. Volunteer Center of S.F.

Other Transactions

8. Civil Service Request for Review
S.F. Study Center
9. Civil Service Request for Review
Brian Kuester

(7) Affirmative Action Report

(8) Resolution Regarding the Availability of Psychiatric Emergency Services

(9) Executive Session Pursuant to Section 549569 of the Government Code.

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4/16/85

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Minutes of Meeting of Health Commission

April 16, 1985

101 Grove Street, Room 300

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Members Present:

Commissioner John Blumlein
Commissioner James M. Foster
Commissioner Naomi T. Gray
Commissioner Philip R. Lee
Commissioner Richard Sanchez
Commissioner Y. Clement Shek
Commissioner Rosabelle Tobriner

Staff:

David Werdegar, M.D., Director of Health
Daniel E. Collins, Deputy City Attorney

(1) The meeting was called to order at 2:00 p.m. by Commissioner Lee.

(2) All members present.

(3) Minutes of meetings of March 19, 1985 and April 2, 1985, adopted.

Commissioner Gray requested that the minutes list the names of the members of the staff separate from the Commissioner's names. These minutes reflect the requested change.

(4) Resolution Urging the Board of Supervisors to name the Childrens Health Center, Outpatient Clinic in commemoration of Dr. Delmer J. Pascoe. (Introduced by Commissioner Sanchez)

Commissioner Sanchez introduced a resolution in commemoration of Dr. Delmer J. Pascoe, and requested that the minutes reflect the Resolution, File No. 85-4-16-15; Resolution No. 015-85.

"RESOLUTION URGING THE BOARD OF SUPERVISORS TO NAME THE CHILDREN'S HEALTH CENTER OUTPATIENT CLINIC, DEPARTMENT OF PEDIATRICS, SIXTH FLOOR OF SAN FRANCISCO GENERAL HOSPITAL MEDICAL CENTER IN COMMEMORATION OF DR. DELMER J. PASCOE.

WHEREAS, Dr. Delmer J. Pascoe, was the founding director of the Children's Health Center at San Francisco General Hospital; and

WHEREAS, Dr. Delmer J. Pascoe was the founder of the California Children's Lobby in 1971, President of the California Children's Lobby from 1974 through 1977 and member for fourteen years advocating for the needs of all children; and

WHEREAS, Dr. Delmer J. Pascoe served on the Board of Coleman Children and Youth Services since 1972 as an advocate for the abused, neglected and dependent children; and

WHEREAS, Dr. Delmer J. Pascoe served as a member of the Board of the San Francisco Child Abuse Council for twelve years working on the issues of child abuse and children's rights; and

WHEREAS, Dr. Delmer J. Pascoe founded the Child and Adolescent Sexual Abuse Resource Center in 1977 and said center is now seeing over 600 children a year and serves as a model for sexually abused children and children's rights; and

WHEREAS, Dr. Delmer J. Pascoe served on the California Council of Children and Youth since 1971 and was President of said organization from 1971 to 1973; and

WHEREAS, Dr. Delmer J. Pascoe was a founding member of the State of California's Child Health and Disability Program in 1973; and

WHEREAS, Dr. Delmer J. Pascoe was a member of the California Association of Maternal and Child Health and President of said organization from 1973 to 1974; and

WHEREAS, Dr. Delmer J. Pascoe was a board member of the Youth Law Center since 1977; and

WHEREAS, Dr. Delmer J. Pascoe was a member of the American Academy Board of Pediatrics and served as an Examiner on said board since 1981; therefore be it

RESOLVED, that the members of the Health Commission wish to urge the Board of Supervisors to name the Children's Health Center, Outpatient Clinic, Department of Pediatrics of San Francisco General Hospital Medical Center in commemoration of Dr. Delmer J. Pascoe; now therefore be it

FURTHER RESOLVED, that the members of the Health Commission wish to extend its heartfelt gratitude to the family of Dr. Delmer J. Pascoe for his many accomplishments on behalf of the children and youth in San Francisco."

The Resolution was unanimously adopted by the Commission.

(5) Report of Health Director.

Dr. Werdegar reported the following:

Earthquake Preparedness:

The Department of Public Health is participating this week with the City and County of San Francisco in conducting several drills and exercises with relation to Earthquake Safety.

LHH:

The site visit at Laguna Honda Hospital was unusual not only in its duration, two weeks, but also in that four surveys were being conducted concurrently, examining the acute hospital, the skilled nursing, the rehabilitation unit and the DRG waiver, and the annual State Fire Marshal survey. The exit conference

revealed a number of relatively minor deficiencies. A complete report of the site visit along with a plan of action, including details of all deficiencies, will be made available to the Commission. There were no major concerns expressed by the accrediting agencies.

Commissioner Lee asked if the Medicare waiver which allows Laguna Honda Hospital to have open wards was being re-evaluated. Mr. Abramovice responded that that waiver was being re-evaluated. Mr. Abramovice responded that the waiver is known as the "condition of participation" and will need to be reviewed by counsel. The waiver was granted in 1978 and has been renewed since that time. Laguna Honda Hospital will have to re-apply for the waiver and the renewal approvals will need to be obtained from the Health Care Financing Administration.

Dr. Lee commended the Laguna Honda Director and his staff for coming through this intensive survey with such a good performance.

Health Commission Meeting

There will be a three week gap between Health Commission meetings. The next meeting will take place on May 7. At Commissioner Tobriner's request, Mr. John Walsh and colleagues of the Civil Service staff will be making presentations at the May 7 meeting.

Community Public Health

AIDS:

Health Centers 1, 2 and 5 are in the process of preparing alternate sites for AIDS antibody testing. A Federal grant application had been submitted and San Francisco was awarded slightly over $1 million dollars. Mr. Jeff Amory is to be congratulated in doing a brilliant job in writing the grant application. We must now obtain approval through the Commission from the Board of Supervisors to accept and expend the grant funds. A summary of the resolution to the Board of Supervisors and four contract modifications for AIDS related services have been submitted to the Commission for approval. These items were not included in the Consent Calendar.

Environmental Health:

The Environmental Health Division is responsible for inspecting milk supplies not only in San Francisco but also at dairy farms from the surrounding areas supplying San Francisco. Raw milk from the Altadena Dairy has been quarantined by the Health Department due to incidents of salmonella.

SFGH:

Mr. Bosworth, executive administrator of SFGH, presented statistics for the month of March.

Admissions	1,544
Births	165
Patient days	11,907
Newborn days	597
Average length of stay	7.18 days
Newborn length of stay	3.81 days
Outpatient visits	5,393

Mr. Bosworth stated that there was one occasion where the intensive care units were full, particularly the coronary care unit, and they had to seek assistance from other hospitals.

Commissioner Foster inquired as to the status of the elevator in Building 80, and the remodeling of Ward 84. Dr. Werdegar stated that there is $200,000 in the FY 1985-86 Capital Improvement Budget to replace the old elevator, and that the Ward 84 project is behind schedule. A report on the Ward 84 project will be forthcoming.

Dr. Werdegar excused himself to attend a meeting in the Mayor's office.

A motion was made to approve the grant resolution and four AIDS related contract modifications. The motion was unanimously adopted.

Commissioner Foster asked that at the next meeting of the Commission a report be made on the CDC Conference taking place in Atlanta from those in attendance.

Commissioner Foster congratulated Jeff Amory on the development and award of the $1 million dollar Grant for HTLV III Antibody Testing.

Commissioner Foster also welcomed Dr. Irwin Braff, former Director of Disease Control, to the meeting.

The Commissioners discussed a draft resolution urging support of State legislation which would expand and enhance social and health care services for persons with AIDS. Mr. Collins, Deputy City Attorney, advised that since this was not calendared for public notice, it would not be proper to be ratified today.

A member of the audience, Crown Prince Arcadia, offered to the Commission his suggestions and theories on AIDS.

(6) Consent Calendar

Commissioner Sanchez requested that a Committee of the Health Commission review all contracts and modifications before being put on Consent Calendar for the Commission in order that the Commission and the community know a little more about programs being funded by the Department. After considerable discussion, the Commission requested that the Department develop a review mechanism for contracts and contract modifications for discussion with the Budget Committee and that the Budget Committee review all contract items prior to their being referred to the Commission for approval.

referred to the Commission for approval.

The Consent Calendar, with the exception of Item 6, was approved. Item 6 was discussed as a separate item.

Consent Calendar Item 6 - Regents of U.C., Center on Deafness

Commissioner Sanchez asked for a description of the services provided by the U.C. Center on Deafness. Mrs. True of Community Mental Health Services explained the contract. Item 6 was unanimously approved by the Commission.

(7) Affirmative Action Report

Rafael Centeno, Affirmative Action Coordinator, presented his report to the Commission.

The Affirmative Action office is responsible for:

1) Department Affirmative Action Goals.
2) Outreach Recruitment
3) Title VII Discrimination Mediation
4) Equal Employment (Affirmative Action)
5) Bilingual Services Workshops
6) Sec. 504 - Handicapped Accessibility

DPH Affirmative Action Goals:

. Development and Monitoring of DPH Annual Workforce Goals
. Inspection of DPH Compliance Review Forms
. Collection and Analysis of DPH Workforce Data
. Development of 1985-86 DPH Affirmative Action Plans

Rafael explained to the Commission each aspect of the office's responsibilities.

The following information was requested by the Commission.

1. Report on handicapped accessibility at all DPH facilities including contract agencies.

2. Present report on linguistic needs assessment:
   SFGH
   LHH
   CPHS
   CMHS/CSAS/Forensic

3. Report on temporary appointments in DPH: reasons for, results of recent exams, future action.

4. Report on how many examination processes are cancelled while still in process, and the reasons for the cancellation.

5. Report on affirmative action policies and practices of contract agencies; role and process employed by Human Rights Commission.

6. Report on 1978, Office of Civil Rights - SFGH bilingual capacity agreement; current status of compliance, and copy of the 1978 agreement.

7. Affirmative Action's Career Development and Training Activities and the results of such activities.

8. Report on the actual number of position vacancies in DPH for 1984-85 in relation to the positions filled by ethnicity and gender.

Kathleen Owyang-Turner with Chinese for Affirmative Action discussed the bilingual needs for additional Cantonese speaking people at SFGH, and requested that there be an increase in Chinese interpreter and bilingual positions.

Marguerite Warren discussed the bilingual concerns she has with various City departments.

(7) Resolution Regarding the Availability of Psychiatric Emergency Services

Dr. Tom Peters presented a resolution to the Commission emphasizing the critical need for accessibility of psychiatric emergency services, and asked that the Commission give consideration to adopting the draft resolution as a matter of policy. The resolution was passed unanimously.

Dr. Lee requested that at the May or June meeting, he would like to receive a report on the implementation, compliance and effectiveness of the smoking ordinance, where in the department it is permissible to smoke, and where cigarettes are sold in any/all Health Department facilities.

(9) Executive Session Pursuant to Section 549659 of the Government Code

The meeting was adjourned and the Commission went into Executive Session at 5:25 p.m.

The meeting was reconvened at 5:48 p.m. and adjourned at 5:5Ø p.m.

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5/7/85

AGENDA

HEALTH COMMISSION MEETING
CITY AND COUNTY OF SAN FRANCISCO

DOCUMENTS DEPT.
MAY 9 1985
SAN FRANCISCO

May 7, 1985
101 Grove Street, Room 300, 2 p.m.

Item I. Call to Order by Commissioner Lee

Item II. Roll Call

Item III. Adoption of Minutes, Meeting of April 16, 1985.

Item IV. Report of Health Director

Item V. Civil Service Staff Presentation

Item VI. Resolution urging the Board of Supervisors and the Mayor to support state legislation which will expand and enhance social and health care services for persons with AIDS. (Commissioner Foster)

Item VII. Draft of OMHSS Charter Amendment (Tom Peters)

Item VIII. Resolution in recognition of the observation of National Hospital Week (Commissioner Tobriner)

Item IX. Deleted.

Item X. Report on the appointments in the Department of Public Health (Ed Gazzano)

Item XI. Report on the actual number of position vacancies in DPH for 1984-85 (Rafael Centeno)

Item XII. Report on Affirmative Action's career development and training activities (Rafael Centeno)

Item XIII. Report on the 1978 Office of Civil Rights Agreement and S.F.G.H. bilingual capacity. (Robert Christmas)

Item XIV. Consent Calendar

(A) Contracts

1. National Council on Alcoholism
2. California Alcoholism Treatment, Inc.
3. St. Vincent de Paul
4. Operation Concern
5. Liberation House
6. Youth-Projects
7. Women's Alcoholism Treatment
8. Substance Abuse Referral Unit
9. Latino Family Alcoholism Counseling Center
10. North of Market
11. Salvation Army

12. Deleted
13. City-Wide Alcoholism
14. Youth Environment Study
15. Center for Human Development
16. Chinatown Youth Center
17. B.V.H.P.
18. Trauma Center
19. Baker Places - Acceptance Place
20. Ohloff, Henry
21. Behavioral Science
22. Gentry, Inc.
23. Musick, Peeler, Garrett
24. Asian Women's Health
25. International Institute
26. Poolman, Shih & Platton
27. Simborg Systems
28. Chinese Newcomer Service Center
29. Patients Rights Advocacy Services
30. Instituto Familia De La Raza
31. Conard House
32. Baker Places
33. Richmond Area Multi-Services
34. Audrey L. Smith Development Center
35. OBECA/Arribo Juntos
36. Bayview Hunters Point
37. Deleted
38. Edgewood Children's Center
39. Mount Zion
40. San Francisco Suicide Prevention
41. Catholic Social Services of S.F., CMHS
42. Catholic Social Services of S.F., CPHS
43. San Francisco Senior Center
44. The Presidio Group
45. Diane A. Broderick
46. UCSF Regents, AIDS Health Project*
47. S.F. AIDS Foundation*

(B) Grants

1. A Public Education Campaign on Health and Safety in the Workplace. C.P.H.S.; Health Promotion and Education; Merri Weinger

2. UCSF/SFGH Academic Fellowship Program. S.F.G.H.; Family Practice; Peter Sommers, M.D.

3. Building 80 Elevator Renovation Project. S.F.G.H.; Outpatient; J. Neil Humphrey

4. Infant Resuscitation Room. S.F.G.H. Outpatient; J. Neil Humphrey

5. Urban Rat Control Project. C.P.H.S.; Environmental Health; Jack E. Coyne

6. Tuberculosis Project. C.P.H.S.; Communicable Disease; Dean Echenberg, M.D.,Ph.D

7. CHDP/EPSDT, C.P.H.S.; Mildred Crear

8. Deleted

9. Mental Health Services for Severely Disturbed Children and Adolescents. C.M.H.S.; Mara Sikaters

10. AIDS Information and Education. Central Admin. Aids Activity Office; Gary B. Titus

11. Deleted

(C) Other Transactions

1. Prop J. Resolution - Children's Hospital

2. Prop J. Resolution - Van's Janitorial

(D) Approval of the Non Civil Service Appointment of Dr. Tom Peters to Class 2895 Deputy Director of Health, Mental Health Programs

Item XV. Selection of Executive Secretary - Health Commission

Item XVI. Other Business

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#2
5/7/85

Minutes of Meeting of Health Commission

May 7, 1985

101 Grove Street, Room 300

Members Present:

Commissioner John Blumlein
Commissioner James M. Foster
Commissioner Naomi T. Gray
Commissioner Philip R. Lee
Commissioner Richard Sanchez
Commissioner Y. Clement Shek
Commissioner Rosabelle Tobriner

Staff:

David Werdegar, M.D., Director of Health
Daniel E. Collins, Deputy City Attorney

(1) The meeting was called to order at 2:10 p.m. by Commissioner Lee.

(2) All members present.

(3) Minutes of meeting of April 16, 1985 adopted.

(4) Report of Health Director.

Dr. Werdegar reported the following:

Department of Public Health's 1985-86 Budget Request

The Department's budget was presented to the Mayor since the last Commission meeting. It was learned that the Mayor was seeking rather lean budget submissions from all departments. In consultation with the Budget Subcommittee the Department's budget submission was reviewed and presented to the Mayor. The budget request included only 37 new positions, and funds to cover major issues such as AIDS care, cost of living allowances for contractual services, further development of Management Information System (MIS) and funds to meet improvements in ambulance and paramedic services. Also included in SFGH and Laguna Honda budgets were positions who meet workload considerations and increased severity of patients at Laguna Honda Hospital.

In budget meetings with the Mayor she indicated that she would have to deny most of our requests in light of the City's fiscal constraints. The only increases in positions related to AIDS care and to the emergency room paramedic supervisors. No increase in funding was provided for MIS, COLA's for contractual services is still in debate but she indicated it would be lower than the six percent we had requested.

Management Staff Retreat

The management staff of the Department from 101 Grove, LHH and SFGH met in a retreat for two days. The retreat received financial support from Chevron Corporation. The meeting was valuable. One of the most interesting aspects of

the retreat was an examination of Departmental goals and objectives, and an early start in the development of a mission statement for the Department. One overarching goal was identified for the Department, articulated very simply as follows: "The purpose of the Health Department is to assure the health of the San Francisco community." Plans are to follow up on that retreat in another four or five months.

Joint Conference Committees

Three Joint Conference Committees are now in place in the Department and are all functioning well, the SFGH Joint Conference Committee, chaired by Commissioner Tobriner, the Laguna Honda Joint Conference Committee chaired by Commissioner Blumlein, and Community Public Health and Mental Health Committee, chaired by Commissioner Foster. The first organizational meeting of the SFGH - LHH Coordinating Committee to look at joint problems and programs between the two institutions has taken place.

Community Health Programs

The development of AIDS alternative testing sites is in progress with a designated starting date of mid-June or July, utilizing Health Centers 1, 2 and 5. To proceed with this implementation, the Department received official confirmation of a grant of one million dollars from the Center for Disease Control.

Mental Health Program

A supplement to the budget request was approved by the Finance Committee and the Board of Supervisors on first reading, for Community Mental Health Services in the amount of two million dollars, to be used for funding acute care services for mentally ill under contracts with community hospitals in the Bay Area

Laguna Honda Hospital

Mr. Abramovice introduced to the Commission Mr. Walter Jones, new Assistant Administrator for Support Services at LHH.

Laguna Honda Hospital has submitted its report in response to a recent licensing committee survey, stating how it will correct deficiencies cited in the Survey. The deficiencies will be reviewed in detail at the Joint Conference Committee.

San Francisco General Hospital

In the supplemental request for the opening of the 25 bed ward at SFGH, we have requested a change asking to use some of the monies saved in salaries, for construction and moving expenses. This item will be going before the Finance Committee Wednesday, May 14.

Mr. Jerry Bosworth, Acting Administrator at SFGH, has been offered and accepted a position, a Director of a new hospital to be constructed on the grounds of the USC Medical School, which will be managed by NME. Mr. Bosworth praised the staff at SFGH. On behalf of the Commission, Commissioner Lee thanked Mr. Bosworth for his outstanding contributions to SFGH and to the City and County. Commissioner Tobriner as Chair of the SFGH Joint Conference Committee,

also thanked Mr. Bosworth for his outstanding leadership.

Mr. Bosworth presented a report on San Francisco General Hospital statistics for the month of March, 1985.

CDC Conference, Atlanta

Dr. Dean Echenberg delivered a report on the CDC International AIDS Conference in Atlanta, stating that 400 papers were presented at the conference. In terms of the leading questions, there are still no medical cures or vaccines for AIDS on the horizon. AIDS is an international disease. The virus seems to integrate into the cell, so as the cells replicate so does the virus. The feeling at this point is that once one is infected, one stays infected. The active antigen testing will be a long time in coming. There is a great deal of research being done, but it appears that there are no easy answers at present.

Commissioner Foster asked if it would be possible to get a list of the papers that were presented at the Conference. Commissioner Lee stated that he has a program with abstracts of reports from the Conference and would be happy to make it available.

Commissioner Blumlein stated that the Association of Mental Health Contractors submitted a letter requesting to be heard at today's meeting. Since this request was too late, Mr. Ham and Mr. Fields were advised that they would be placed on the May 21st Agenda.

Commissioner Foster asked for a report on the progress of the elevator repair in Building 80. Mr. Bosworth replied that there has been no progress on the elevator project. Diane Miller-Brazas stated that there will be alternative elevators once the remodeling takes place.

(5) Civil Service Staff Presentation.

Representing the Civil Service staff were John Walsh, General Manager of Personnel, Geoffrey Rothman, Deputy Administrator for Technical Services, Al Walker, Assistant Secretary to the Civil Service Commission, and Monte Mansir, Classification Supervisor.

Mr. Walsh gave the Commission an overview of the Civil Service system, stating that the City Charter is the basic authority that sets the rules.

Geoff Rothman reported on the examination programs, stating that the Charter dictates wage and salary systems. Al Walker stated that there are 150 employees in the Civil Service Department. Monte Mansir, as classification supervisor, assists department managers in performing their managerial functions.

Mr. Walsh is sending a list of all management training information to the Commission. He also answered many questions from the Commissioners regarding various Civil Service operations, such as disciplinary cases, the Rule of Three, the examination process, etc. Dr. Lee thanked Mr. Walsh and his staff for an interesting and informative presentation.

(14) Consent Calendar

Commissioner Blumlein stated that the Budget Committee met on Thursday May 2 for approximately 3-1/2 hours reviewing 45 contracts and 10 grants. Separate action will be taken on Items 46 and 47. The Budget Committee recommended that all contracts be approved by the Commission. Mr. Dan Collins, Deputy City Attorney advised Commissioner Lee that Items 40 and 47 should be severed from the calendar and that Commissioner Blumlein abstain from voting on Item 40, and Commissioner Foster abstain from voting on Item 47 in order that there be no conflict of interest.

It was announced that on the Thursday prior to each Health Commission meeting, there will be a Budget Committee meeting at 9:30 a.m.

Dr. Lee asked Dr. Peters to report on the total appropriation for these contracts and whether they were included in the five year plan. Dr. Peters stated that with each contract there is a specific reference to the County Plan, and that a summary document as requested by the Commission will be forthcoming.

Commissioner Lee asked for comments on these contracts. Alfredo Rivas, Director of the Friendship House, discussed the problem of alcoholism in the City among the Native American population. He asked that the Commission reconsider the Friendship House proposal submitted in December 1984. Commissioner Blumlein asked for a report from the appropriate department head in regard to alcoholism in the native American population and the Friendship House. Commissioner Gray asked if this could be an Agenda item for the May 21st Health Commission meeting. Dr. Werdegar stated he would work with Mr. Rivas on this proposal. Commissioner Blumleim requested that this matter be reviewed at the May 16th Budget Committee meeting.

Various speakers from the Native American community gave testimony of the value of Friendship House, and the needs of the Native American Community,Ron Rowell, Choctaw Native of Oklahoma, Randy Burns, co-founder of Gay American Indians, Bill Armstrong, Native American from Alaska, and Victor Hill, Cheyenne Indian from Oklahoma.

Dr. Lee will submit a copy of Mr. Rivas's resolution to all members of the Commission. Dr. Sanchez also requested that this matter be taken up at the Budget meeting of May 16th.

(A) Contracts.

A motion was made and seconded to approve the consent calendar as amended and was uinanimously approved. Items 40 and 41 were approved by six votes, Commissioner Blumlein and Commissioner Foster abstaining respectively.

(B) Grants. Unanimously approved.

(C) Other Transactions. Unanimously approved.

(D) Approval of the Non Civil Service Appointment of Dr. Tom Peters to Class 2895 Deputy Director of Health, Mental Health Programs.

Commissioner Lee requested that this item be heard in Executive Session pursuant to Government Code Section 54957 Personnel Exception. Mr. Henry Der raised some concerns about the administrative procedures surrounding the proposed appointment and asked that this item be tabled.

Item VI. Resolution urging the Board of Supervisors and the Mayor to support state legislation which will expand and enhance social and health care services for persons with AIDS. Resolution No. Ø16-85.

Commissioner Foster stated that it is very important that the generic issue be supported and lead to significant funds for these services in the City and County of San Francisco. The Resolution was passed unanimously.

Item VII. Draft of OMHSS Charter Amendment.

Dr. Tom Peters discussed his letter of April 11, 1985 regarding the transfer of state employees to the Civil Service System. Commissioner Blumlein inquired if there would be any additional cost to the city if this Charter amendment is adopted. Dr. Peters assured the Commission that all costs would be borne by the State of California.

Resolution No. Ø18-85 adopted.

Item VIII. Resolution in recognition of the observation of National Hospital Week.

Commissioner Tobriner submitted the following Resolution to the Commission:

RESOLUTION COMMENDING SAN FRANCISCO GENERAL HOSPITAL AND LAGUNA HONDA HOSPITAL IN RECOGNITION AND OBSERVATION OF NATIONAL HOSPITAL WEEK.

WHEREAS, the members of the Health Commission support the observation of National Hospital Week; and,

WHEREAS, the members of the Health Commission wish to commend and recognize the tremendous effort and hard work of all members of both the San Francisco General Hospital and the Laguna Honda Hospital team of support staff, nurses, doctors and administration; and

WHEREAS, the members of the Health Commission wish to recognize the high quality of patient care, teaching and research performed at these institutions; now therefore be it

RESOLVED, that the Health Commission would like to recognize the observation of National Hospital Week, May 12 - May 18, 1985 at San Francisco General Hospital and Laguna Honda Hospital; now therefore be it further

RESOLVED, that the Commission submits its thanks and commendation to all members of both the San Francisco General Hospital and the Laguna Honda Hospitral team of support staff, nurses, doctors and administration.

Resolution No. Ø17-85 adopted.

Item X. Report on the appointments in the Department of Public Health.

Ed Gazzano discussed positions in the Department of Public Health providing a general overview of the Department's work force.

Item XI. Report on the actual number of position vacancies in DPH for 1984-85.

Rafael Centeno reported that a total of 873 vacancies were projected for this fiscal year, and that as of March 31, 1985 a total of 773 new hires have been made department wide.

Item XII. Report on Affirmative Action's career development and training activities.

Over to meeting of May 21, 1985 at the request of Mr. Rafael Centeno.

Item XIII. Report on the 1978 Office of Civil Rights Agreement and SFGH bilingual capacity.

Over to meeting of May 21st at the request of Mr. Robert Christmas. Mr. Christmas suggested inviting Mr. Lorenzo Avila to discuss this report.

Mr. Edward Benner, investigative reporter, expressed his concerns of the Department of Health and SFGH, and submitted a letter to the Commission which he would like to have considered at a future meeting.

Commissioner Gray requested information to keep the Commission updated on proposals received. Commissioner Blumlein stated that within the next month or two reporting will be simplified and the information that everyone requires will be available, and that the present forms will be revised.

Dr. Werdegar stated that there was a conflict with the regularly scheduled Health Commission Meeting due to the Budget hearing set for June 18th before the Board of Supervisors at 1:30 p.m. Commissioner Lee rescheduled the June 18th Health Commission Meeting for June 25th.

Commissioner Shek requested information with regard to the Bronzan Bill. Tom Peters stated that papers have been prepared on the Bronzan Bill regarding mental health funding. Dr. Lee requested an analysis of the Bill and the Department's position with respect to the Bill.

The Commission adjourned into Executive Session at 5:15 p.m.

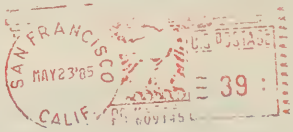
The Commission reconvened at 5:55 p.m.

Commissioner Lee announced that as a result of the Executive Session Dr. Tom Peters' appointment as Deputy Director for Mental Health Programs was approved.

Commissioner Lee also announced the appointment of Monique Zmuda as Secretary to the Health Commission.

The meeting was adjourned at 6:05 p.m.

an Francisco Dept. of Public Health
.01 Grove Street
an Francisco, CA 94102



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MAY 21 1985
SAN FRANCISCO

AMENDED
AGENDA

HEALTH COMMISSION MEETING
CITY AND COUNTY OF SAN FRANCISCO

May 21, 1985
101 Grove Street, Room 300, 2 p.m.

Item I. Call to Order by Commissioner Lee

Item II. Roll Call

Item III. Adoption of Minutes, Meeting of May 7, 1985

Item IV. Report of Health Director

Item V. Report on Affirmative Action Career Development and Training Activities.

Item VI. Report on 1978 Office of Civil Rights Agreement and SFGH bilingual capacity.

Item VII. Consent Calendar

(A) Contracts

1. Debra Rogow
2. Solem and Associates
3. Comprehensive Community Home Health & Hospice
4. Hospice of San Francisco, Inc.
5. Marshall & Stevens
6. A. J. Calvert Assoc.
7. Arthur Young & Co.
8. Kea Med Hospital Systems
9. Deleted
10. Lee Ann Slinkard
11. St. Benedict Center
12. Westside Community Mental Health Center
13. San Mateo County
14. Bay Area Addiction Research
15. San Francisco Study Center
16. Brian C. Kuester
17. California Detoxification
18. S.F. Suicide Prevention

(B) Grants

1. Refugee Preventive Health Program. Central Administration; Madeline Ritchie
2. Family Planning. CPHS; Family Health; Steve Purser

(C) Other Transactions

1. Laguna Honda Hospital. Agreement for use of facilities for clinical experience.

Item VIII. Bay Area Geriatric Pharmacy

Item IX. Letter transmitting an Ordinance approving the contract between the Department of Public Health, Medically Indigent Adult Program, and the Episcopal Church in the Diocese of California, in the amount of $1,400,000 for the period of July 1, 1985 through December 31, 1988.

Item X. Community Mental Health Programs. Tom Peters

Item XI. Resolution urging the Board of Supervisors to authorize the Department of Public Health Mental Health Programs to extend certain contracts on an interim month-to-month basis.

Item XII. Letter to the Board of Supervisors requesting that the Health Committee of the Board of Supervisors release a reserve placed on funds in certain mental health contracts.

Item XIII. Association of San Francisco Mental Health Contractors

Item XIV. Other business.

SAN FRANCISCO
HEALTH COMMISSION

May 21, 1985

The Minutes for this meeting are missing.

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AGENDA

HEALTH COMMISSION MEETING
CITY AND COUNTY OF SAN FRANCISCO

June 4, 1985
101 Grove Street, Room 300, 2 p.m.

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I. Call to Order by Commissioner Lee

II. Roll Call

III. Adoption of Minutes, Meeting of May 21, 1985.

IV. Report of Health Director

V. Report on County Plan. Tom Peters

VI. Resolution requesting Board of Supervisors to approve City and County Short-Doyle Plan for Mental Health Services in Fiscal Year 84-85. Tom Peters

VII. Report on Smoking Ordinance - Bruce Tsutsui
(A) Implementation and enforcement
(B) Location of smoking areas and cigarette sales within DPH facilities

VIII. Consent Calendar

(A) Contracts

1. Family Service Agency
2. Superior Business Service
3. Progress Foundation
4. Parent-Infant Neighborhood Center, Inc.
5. U.C. Board of Regents, SFGH, (Dept. of Psychiatry)
6. Mental Health Management I, Inc. (d.b.a. Canyon Manor)
7. Northern California Ambulatory Health Services
8. Crestwood Hospitals, Inc.
9. Youth Projects, Inc.
10. Carolyn K. Harvey, D.P.M.
11. H. H. Brady, D.D.S.
12. Gentry, Inc.
13. Medical Information Associates
14. Develcon, Inc.
15. Control Data Corp.
16. California Alcoholism Treatment Services, Inc.
17. State of California
18. Westside CMHC, Inc.
19. San Francisco Senior Center

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Minutes of Meeting of Health Commission

June 4, 1985

101 Grove Street, Room 300

Members Present:

Commissioner James M. Foster
Commissioner Naomi T. Gray
Commissioner Philip R. Lee
Commissioner Richard Sanchez
Commissioner Y. Clement Shek
Commissioner Rosabelle Tobriner

Member Absent:

Commissioner John Blumlein

Staff: David Werdegar, MD, Director of Health
Daniel E. Collins, Deputy City Attorney

I. The meeting was called to order at 2:05 p.m. by Commissioner Lee.

II. Six members present - Commissioner Blumlein absent.

III. Minutes of meeting of May 21, 1985 adopted.

IV. Report of Health Director

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Dr. Werdegar reported the following:

AIDS

As of the end of May, 1985, statistics on AIDS are as follows:

	Through May 1985	Through May 1984
Cases from July 1981 in San Francisco	1152	544
Total deaths	578	214
New cases during the month of May	67	38

The number of AIDS cases continues to increase.

Mental Health Services

During the last two-week period, there were twenty-six patients hospitalized out-of-county in acute psychiatric facilities: sixteen in Walnut Creek; seven at Gladman, also in the East Bay; and three at Seton. Patients will be housed at San Francisco General Hospital when the new twenty-five bed facility opens in mid-August.

Assemblyman Bronzan held a press conference in the Mayor's office recently. Assemblyman Bronzan introduced Assembly Bill No. 254, which would provide funds to assist local government in care of the mentally ill. The bill recognizes that the larger cities in California have had a significant burden in the care of the mentally ill, and that the State, over the last few years, has diminished its support.

A meeting was assembled by Judge Hanlon of Juvenile Court regarding the implementation of the City's responsibility following the Christopher T case. The court case decided that the counties are responsible for access to public education for emotionally disturbed and mentally ill children, including residential care, if necessary.

Environmental Health

The Environmental Health office of the Department of Public Health is consulted about possible hazardous materials. The safety of materials stored at "University Mound" by the Municipal Railway was a recent example. There is a question of the Department of Public Health's responsibility when hazardous materials are identified; which department of the City should catalogue, monitor, survey, and identify hazardous materials storage, handling, and disposal. The need of interdepartmental cooperation in these matters has been called to the Mayor's attention.

Personnel

An individual has been offered the job as head of Emergency Room at San Francisco General, and we are waiting to hear whether or not the offer has been accepted. The selection of a chief of the Paramedic Services is nearing completion. Dr. John Turns has been appointed as the physician director of the Emergency Medical Services Agency in the Health Department. Dr. Turns will be introduced to the Commission at a subsequent meeting.

DPH Budget

The Mayor's Budget has become official. The Mayor has added a new priority for the Department of Public Health: cost containment. The Mayor's Budget message indicated a freeze on new computer purchases in all City departments until her staff has assessed the savings resulting from computerization. The next step in the budget process is an analysis by Harvey Rose Corporation, Budget Analyst for the Board of Supervisors Finance Committee, which will meet on June 18th. An analysis of the budget and its impact will be presented to the Health Commission at the conclusion of the budget hearings. A temporary freeze on all new hirings is expected to end July 1st.

Following recommendations of a Controller's audit of Mental Health Services, Dr. Meredith, Deputy Director for Operations, issued a memorandum to all divisions of the Department with regard to fiscal control, stating that availability of funds must be certified prior to incurring any obligations for expenditures. Dr. Lee asked for a detailed plan to implement the Mayor's fourth priority: fiscal control. He requested that Dr. Werdegar bring a recommendation to the Commission with respect to the department's monitoring activities and a plan for each of the major units. Monthly reports should be submitted to the Commission on expenditures, and anticipated expenditures, as compared with monies budgeted, if possible at the next meeting in early July.

Jim Foster requested information regarding the impact of the Mayor's Budget on the emergency medical equipment. The Mayor's Budget allows for new ambulances, telemetry equipment, computer capacity for monitoring the ambulance services, and communications equipment.

San Francisco General Hospital

The San Francisco General Hospital statistics for the month of May will be available at the next Health Commission Meeting.

Dr. Kevin Grumbach received the Gold Headed Cane Award from the University of California School of Medicine. Dr. Grumbach will enter residency training in Family Medicine at San Francisco General Hospital.

Dr. Werdegar commenced service as Acting Executive Administrator of San Francisco General Hospital, working closely with the four Associate Directors. A search for an executive director of San Francisco General Hospital is in progress. The Joint Conference Committee chaired by Commissioner Tobriner and Commissioner Sanchez, a member, has been functioning very successfully. The Joint Conference Committee has been reviewing all professional liability malpractice cases, utilizing the information as part of quality assurance review.

Lagune Honda Hospital

There is no further information to report, at present, on the visit of the State licensing group.

AIDS

A conference on antibody testing will take place next week jointly sponsored by the Department, the AIDS Foundation and the Medical Society to inform physicians and other health personnel about the antibody test. The conference presents information which would assist individuals in deciding whether or not to take the test.

Commissioner Gray asked for demographic information on AIDS with regard to minority communities. Dr. Werdegar stated that there is information available on age groupings, race, and ethnicity, and provided the statistical data.

V. Report on County Plan. Tom Peters.

Dr. Tom Peters stated that County Plan, Part B, is a budget description telling how our mental health programs are arranged and how the money is distributed within those programs. This will be submitted to the State after review by the Health Commission and the Board of Supervisors. This report is prepared after the beginning of the fiscal year, usually in late fall, and demonstrates how the State's allocation is to be spent. Commissioners Gray, Tobriner, and Lee requested that an evaluation plan be outlined as part of the County planning process.

Ms. Sherry Barto gave several illustrations of the information contained in the County Plan.

Commissioner Gray suggested that Commission meetings be held in various community settings so that more people in the public sector can participate in the meetings. She also suggested that the Commission might hold meetings later in the afternoon or early evening at neighborhood locations. Dan Collins, Counsel, was asked to investigate legal requirements for place and time of Commission meetings.

VI. Resolution requesting Board of Supervisors to approve City and County Short-Doyle Plan for Mental Health Services in Fiscal Year 1984-85. -Part B.

The Resolution was approved unanimously, noting that Commissioner Blunlein was absent.

VII. Report on Smoking Ordinance. Bruce Tsutsui.

Mr. Tsutsui stated that most investigations were based solely on complaints. The Department has received 244 complaints to date. Only one case has resulted in a citation. There are 82 facilities within the Department of Public Health, and of these 82 facilities, only 3 have cigarette sales on the premises: SFGH, LHH, and the Special Skills Center. The profits from sales go to the Volunteer Programs in the facilities.

Compliance of the ordinance is at the discretion of the administrator of the facility. There have been three complaints within the Health Department: two have been resolved, and one is pending.

Dr. Lee stated that he would hope at the next meeting that the Department would propose a policy for the Commission to adopt with regard to cigarette sales and smoking on DPH premises. Many large hospitals, he pointed out, now prohibit sales of cigarettes on the premises.

VIII. Consent Calendar:

(A) Contracts - Approved.

(B) Grants - Approved.

(C) Other Transactions - Approved.

IX. Contract Modification: Poolman, Shih & Platton in the amount of $135,000. To expand SMHS/CSAS billing systems support to include Medicare billings, and related services.

X. Letter to the Board of Supervisors requesting the filling of specified positions during the interim Budget.

Approved.

XI. Resolution requesting the Board of Supervisors to authorize application for MIA funds from State Department of Health for fiscal year 1985-86.

Approved.

XII. Resolution authorizing Department of Public Health to extend the term of certain contracts on an interim month-to-month basis.

Commissioner Foster requested that the item referring to the San Francisco AIDS Foundation be separated from all others, stating that he would abstain from voting on the item due to a possible conflict of interest.

Resolution approved unanimously - excluding San Francisco AIDS Foundation. Resolution approving San Francisco AIDS Foundation approved, Commissioner Foster abstaining.

XIII. Request for authorization for emergency repairs and work, pursuant to Section 6.30 of the San Francisco Administrative Code on Ward 85 of San Francisco General Hospital.

Approved.

XIV. Other Business:

Commissioner Foster asked Dan Collilns, Deputy City Attorney, about the implications of the Brown Act on changing the meeting time and place. Dan Collins stated that proper published notification needs to be sent out, or notice of a special meeting on a particular issue, i.e., on the Mental Health and/or the County Plan, and have that as the only item on the Agenda.

A discussion took place as to whether full Commission meetings, Commission subcommittee meetings, or public hearings with one or two Commissioners present would be appropriate periodically in other locations. Dan Collins stated that the Charter provides meeting location requirements and that he would research the matter and advise the Commission.

Commissioner Tobriner requested a definition of Commission "hearing" in contrast to Commission "meeting", and that a plan be outlined for such periodic meetings.

Dr. Lee suggested that they should wait until the Commission Secretary arrives to begin planning such meetings.

XV. Executive Session Pursuant to Section 549569 of the Government Code. The Commission went into Executive Session at 4:20 p.m. and reconvened at 4:40 p.m.

Three settlements were agreed to in Executive Session:

1. Modica vs. C.C.S.F.
2. Kimball vs. Shupp, C.C.S.F.
3. Union of American Physicians vs. Civil Service Commission of the City and County of San Francisco.

Dr. Lee requested a resolution commending Channel 4, KRON-TV for the recent television program on AIDS, and a letter to the President of KRON-TV conveying the Commission's appreciation for their regard for the quality of programming and their contribution to community understanding of this important health problem. Commissioner Tobriner requested that a letter of commendation be sent to the head nurse and staff of the AIDS ward for the quality of care given their patients and the outstanding quality of the program.

The Meeting was adjourned at 4:45 p.m.

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NOTICE OF EMERGENCY MEETING
HEALTH COMMISSION - CITY AND COUNTY OF SAN FRANCISCO

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Pursuant to Govt. Code 54956 a Special Meeting of the Health Commission will be held on Wednesday June 12, 1985, 4:15 p.m. at 101 Grove Street, Room 302 to Approve The Resolution Authorizing the Settlement of Litigation: CHAN vs. C.C.S.F., Superior Court No. 801004.

SAN FRANCISCO
HEALTH COMMISSION

June 12, 1985

The Minutes for this meeting are missing.

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AGENDA

HEALTH COMMISSION MEETING
CITY AND COUNTY OF SAN FRANCISCO

July 2, 1985
101 Grove Street, Room 300, 2 p.m.

1. CALL TO ORDER by Commissioner Lee

2. ROLL CALL

3. ADOPTION OF MINUTES, Meeting of June 4, 1985.

4. REPORT OF HEALTH DIRECTOR, including report on 1985-86 Budget as approved by the Finance Committee of the Board of Supervisors.

5. CONSENT CALENDAR

   (A) CONTRACTS: Authorization to enter into contractual agreements between the Department of Public Health and various contractors as follows:

      1. California League for the Handicapped
      2. Aquarius Public Management
      3. Stephen Gee
      4. Systems Management Facilities
      5. Poolman, Shih & Platton
      6. International Institute
      7. Irwin Memorial Blood Bank
      8. Suicide Prevention
      9. St. Mary's Hospital
      10. Ramsell Corporation
      11. Telecare Corporation
      12. Pacific Medical Center
      13. Community Crisis Services

   (B) GRANTS: Authorization to apply for, accept, or expend grant funds as follows:

      1. Keeping My Baby Healthy, Gerry Olivia
      2. Sexually Transmitted Disease Prevention Project, Dean Echenberg
      3. Hepatitis B Vaccine Project, Dean Echenberg
      4. Surveillance and Associated Epidemiologic Investigation of AIDS, Dean Echenberg
      5. Collaborative Epidemiologic Study of AIDS in the Hepatitis Cohort, Dean Echenberg

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6. AIDS Transfused Blood Study, Dean Echenberg

7. Drug Abuse Services to Women: Tri County Health Infant Project, Wayne Clark

(C) OTHER TRANSACTIONS:

1. PATIENT DAY RATES:
Authorization to fix patient day rates for services furnished by city and county institutions effective July 1, 1985 and rescinding Resolution #586-84, which set the rates for FY 1984-85.

2. GRANT FUND SCHEDULING:
Resolution #029-85 to authorize the Department of Public Health to submit resolutions to Apply For, Accept, and Expend grant funds for the calendar of the Board of Supervisors at the same time that those resolutions are calendared for review by the Health Commission.

6. CREATING CLASSIFICATION OF PHYSICIAN ASSISTANT:
Authorization to create a Civil Service classification of Physician Assistant.

7. PROHIBITING CIGARETTE SALES:
Resolution #027-85 prohibiting the sales of cigarettes on Department of Public Health premises.

8. FISCAL REPORTING:
Directive to the Director of Health to report revenues and expenditures to the Health Commission at regular intervals.

9. LOW COST HOUSING IN ALCOHOLISM TREATMENT:
Report on the Arlington Hotel and other Department of Public Health housing programs for alcoholics.

10. AMENDING RULE 9 -- Rules of Order
Resolution #025-85 amending the Health Commission Rules of Order, Rule 9.

11. ADDING RULE 9a -- Rules of Order
Resolution #026-85 adding Rule 9a to the Health Commission Rules of Order.

12. LEASE RENEWALS:
Resolution #030-85 authorizing the Secretary of the Health Commission on behalf of the Health Commission to enter into agreements for the renewal of leased real property.

13. OTHER BUSINESS.

14. EXECUTIVE SESSION pursuant to Section 549569 of the Government Code

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HEALTH COMMISSION
DEPARTMENT OF PUBLIC HEALTH

MINUTES OF COMMISSION MEETING
HELD ON JULY 2, 1985

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The regular meeting of the Health Commission was called to order on Tuesday, July 2, 1985 at 2:00 p.m. by President Philip Lee, M.D.

1. ROLL CALL

Present: Commissioner Philip Lee, M.D., President
Commissioner John Blumlein, Vice President
Commissioner James Foster
Commissioner Naomi Gray
Commissioner Richard Sanchez, M.D.
Commissioner Y. Clement Shek, D.D.S.

Absent: Commissioner Rosabelle Tobriner

2. APPROVAL OF MINUTES
The minutes of the Commission meeting of June 4, 1985 were adopted.

3. REPORT OF THE HEALTH DIRECTOR

Dr. David Werdegar, Director of Public Health, reported the following:

Charter Amendment Proposed to Eliminate Fluoride in Water: The Board of Supervisors will be considering the approval of a charter amendment that would eliminate fluoride in the drinking water of San Francisco. However, the existing amendment includes references to substances other than fluoride. The Director of Public Health suggested that the department perform an objective analysis of the cost benefits and safety for dental caries prevention of adding fluoride to the drinking water. Once such an analysis was completed, the department could then make a recommendation to the Board of Supervisors and to the public on the use of fluoride. If the charter amendment is passed in concept by the Board of Supervisors, the Director of Health would then recommend that the language be re-worded in such a way as to address the addition of fluoride and delete the language which refers to other substances.

Toxic Materials Handling: The Mayor has appointed a task force to review the responsibilities of various City departments in the purchase, storage, handling and monitoring of toxic materials. The task force will be chaired by the Chief Administrative Officer, and will include representatives from the Department of Public Health, the Fire Department, and the Purchaser and other interested agencies of the City.

Listeriosis Epidemic: The department is unaware of any deaths which have occurred in the Bay Area related to Listeriosis, the disease which has been contracted elsewhere in the State from eating contaminated cheese. The day that the State Health Department announced that cheese may have been the cause of numerous deaths in the southern part of the State, the department's health inspectors were sent out in force to food stores and restaurants to retrieve the cheese products in question. Dr. Werdegar reported that the department learned of the contamination through the press rather than from the State Health Department. The department communicated to the State Department of Health expressing hope that, in the future, county health authorities would be notified of such important matters prior to the State's issuing a press release.

Public Information Officer: Ms. Erica Goode, on sabbatical from the Chronicle, surveyed the department's needs as they relate to the dissemination of information to the public. She outlined the benefits of using a public information officer and the priorities which the department should have in assuring that the department makes the best use of such a position. Mr. Paul Barnes from the Sacramento Union has been selected to be the department's public information officer. He will begin working in two weeks.

Reporting of Expenditures and Revenues: The Director of Health has appointed four committees to monitor the department's budget. Dr. Werdegar will chair one committee to review the San Francisco General Hospital's budget; Mr. Ben Abramovice will chair the second committee which will review Laguna Honda's budget; Dr. Larry Meredith will chair a third committee which will review the Central Office and Mental Health budgets. These committees will monitor expenditures, revenues and personnel actions and will report monthly to an executive committee which will issue a report to the Commission on a monthly basis.

Moving of Hospitalized Mental Health Patients: The State ordered the closing of El Dorado, a sub-acute mental health facility in San Jose for a series of violations. The department had 36 patients hospitalized at El Dorado when it was ordered closed. Napa State Hospital opened a new ward in order to accommodate these patients until other suitable placements can be found. The patients were transferred safely and quickly owing to the hard work and quick action of the department's mental health staff.

Statistics on Use of Acute Out-of-County Beds for Mental Health: In the month of June, the department hospitalized an average of 37 patients in two out-of-county facilities in the East Bay. The department will discontinue using the facility in Walnut Creek when the new acute ward at SFGH is opened, but will continue its agreement with Gladman, in the East Bay, as a "back-up" resource.

Laguna Honda Hospital

Waiver: The department is negotiating with the Health and Human Services to obtain another waiver allowing open wards at Laguna Honda. Margaret Heckler, Secretary of Health and Human Services, acknowledged the problem and stated that the department will receive an answer to its request for a waiver by July 31, 1985.

Additional Funding: Laguna Honda Hospital will receive an additional $1,273,196 in State funding because of the passage of AB180/AB2845 and State Bill 53. These funds will be used to fund additional nursing related positions and laundry services to patients.

Medical Director: The search for the Medical Director at Laguna Honda is continuing. An excellent individual, who is the person next on the Civil Service list, is being considered as a likely candidate and will visit later this summer.

San Francisco General Hospital

Annual Dinner: The annual staff dinner was a success. Staff was particularly pleased to have Commissioners Blumlein, Gray and Tobriner present.

Medi-Cal Reimbursement: The department is appealing to the State for a higher daily hospital rate for Medi-Cal reimbursement. Dr. Werdegar, Dr. Lee and Mr. John Blumlein will represent the department in these important negotiations.

SFGH Revenues: A high priority for San Francisco General in the coming months is increasing the hospital's billings and eligibility determinations. The department will hire consultants to take charge of this function.

Pharmacy: The hospital's pharmacy has delays of two to three hours in filling prescriptions for patients. The hospital will take several steps to address this problem. The hospital is evaluating the feasibility of adding a satellite pharmacy and/or adding two additional windows. Patients will also be notified about community pharmacies where they may get prescriptions filled.

Census at SFGH: Monthly statistics are as follows:

SFGH outpatient clinic:	20,000 visits
Satellite clinics:	5,000 visits
Emergency Room:	7,000 visits
Inpatient:	385 patients
Average Length of Stay:	6.9 days

Personnel: Some orderly positions will be transitioned to Registered Nurse positions. There has been concern by orderlies about lay-offs. The hospital will make this transition through attrition only. No orderlies will be laid-off as a result of the position changes. The plans merit further discussion with all parties which Dr. Werdegar plans to facilitate.

Governor's Budget: The following is a summary of the Governor's budget as it relates to the Health Department:

Drug and Alcohol:	Eliminated $11 million
AIDS:	Reduced information and education grants by $1.23 million; eliminated $4 million in other AIDS programs.
AB8:	Eliminated $6.6 million in cost of living adjustment
Capital Improvements:	Eliminated $10 million augmentation
Medi-Cal Contracts:	Reduced $10 million augmentation to $2.5 million
Homeless:	Reduced augmentation from $48 million to $20 million
Family Planning:	Approved $4 million augmentation with restriction against use of funds for abortion-related services.
MIA Program:	Approved $50 million augmentation.

Family Planning: The Governor left in language which restricts using State funds for family planning for abortion-related services. Both the Women's Clinic at SFGH and the Public Health Family Planning programs are affected. A suit was filed by Planned Parenthood. President Lee requested the City Attorney to review the legal questions on the possibility of the City joining in on the suit should the Courts not overturn the Governor's action.

1985-86 Budget: The department fared quite well during the Board of Supervisors budget review given the City's overall financial constraints caused by the spending limitations of the Gann limit, the decreasing City surplus and estimated deficit in the following fiscal year. All funding for job action and reclassification requests were reserved pending Civil Service review and another review of the City's financial situation in September. Sufficient funding in other accounts were secured for the next fiscal year. President Lee commented that the Budget Analyst's review was fair and thorough, and surfaced issues which were consistent with the department's priorities.

5. CONSENT CALENDAR:

Authorization for the Department of Public Health to enter into contractual agreements and to make modifications of existing contracts for the following contractors was approved unanimously:

1. California League for the Handicapped
2. Aquarius Public Management
3. Stephen Gee
4. Systems Management Facilities
5. Poolman, Shih & Platton
6 International Institute
7. Irwin Memorial Blood Bank
8. Suicide Prevention
9. St. Mary's Hospital
10. Ramsell Corporation
11. Telecare Corporation
12. Pacific Medical Center
13. Community Crisis Services

B. The following grants were approved unanimously:

1. Keeping my Baby Healthy
2. Sexually Transmitted Disease Prevention Project
3. Hepatitis B. Vaccine Project
4. Surveillance and Assoc. Epidemiologic Investigations of AIDS
5. Collaborative Epidemiologic Study of AIDS in the Hepatitis Cohort
6. AIDS Transfused Blood Study
7. Drug Abuse Services to Women: Tri County Health Infant Project

C. Other Transactions:

1. Board of Supervisors resolution to approve patient rates for 1985-86. Approved unanimously.

2. Commission resolution 029-85 to authorize the Department of Public Health to submit resolutions of Apply for, Accept and Expend grant funds for the calendar of the Board of Supervisors at the same time that those resolutions are calendared for review by the Health Commission. Approved unanimously.

6. CREATING CLASSIFICATION OF PHYSICIAN ASSISTANT

Two issues were under consideration as follows:

1. Consideration of using physician assistants in the Department of Public Health.

2. If the physician assistants are used, should there be a combined Nurse Practitioner/Physician Assistant classification or should there be two separate classifications for Nurse Practitioner and Physician Assistant.

The Commission heard testimony from the Department's Personnel Office, the Civil Service Commission and the public. Mr. Ed Gazzano, Personnel Director, testified that the method to determine the rate of pay for nurses was set by the Charter and differs from the method used for other City classifications. He recommended that if the Commission approved a combined class of Nurse Practitioner/Physician Assistant, a City Attorney opinion may be required to determine if the City can legally set the salaries for both positions in the same manner. He also stated that the salary for the physician assistant in other jurisdictions is comparable to the salaries of nurse practitioners in those same jurisdictions. However, the pay of nurse practitioners in the department is greater in the City and County of San Francisco than it is in most other jurisdictions.

Most of the persons testifying agreed that physician assistants are health care professionals who could provide a valuable service to the department. Most persons testified that the duties performed by Nurse Practitioners and Physician Assistants are the same. Testimony of several persons indicated that there are more minority physician assistants in the applicant pool than in the nurse practitioner applicant pool. It was stated that physician assistants are approximately 50 percent male and 50 percent female whereas nurse practitioners are predominantly female. Testimony also revealed that the two classifications are regulated by differing regulatory agencies, that nurse practitioners must be registered nurses and typically have more formal education than physician assistants.

There were two points of view expressed regarding the method in which physician assistants should be classified. Some members of the public requested that nurse practitioners and physician assistants be combined in one classification, and others urged the Commission to maintain two separate classifications.

The Commission requested that staff provide the Commission with additional information on salaries of the two positions, and make a recommendation on whether there should be a combined class or two separate classes. This item was then continued to the next meeting of the Health Commission.

7. PROHIBITION OF SALE OF CIGARETTES AT HEALTH FACILITIES

Commission Resolution 027-85 prohibiting the sale of cigarettes on the premises of the Department of Public Health was amended to include the prohibition of the sale of all tobacco products. The amended resolution was approved unanimously.

8. FISCAL REPORTING

Commission resolution 028-85 requesting the Director of Health to report revenues and expenditures to the Health Commission at monthly intervals was approved unanimously.

9. LOW COST HOUSING IN ALCOHOLISM TREATMENT

Postponed until the next Commission meeting.

10. AMENDING RULE 9 --- RULES OF ORDER

Commission resolution 025-85 allowing the Commission to change the time and place of the regular meeting was approved unanimously. Posted as required for a two-week period. Item calendared for the next Commission meeting for purposes of adoption.

11. ADDING RULE 9a --- RULES OF ORDER

Commission resolution 026-85 adding a rule allowing the Commission to hold informational meetings for the purpose of conveying information to the public and to receive information from the public was approved unanimously. Posted as required for a two week period. Item calendared for the next Commission meeting for purposes of adoption.

12. LEASE RENEWALS

Commission resolution 030-85 authorizing the Secretary of the Health Commission on behalf of the Health Commission to enter into agreements for the renewal of leased real property was approved unanimously.

13. OTHER BUSINESS

Secretary of the Health Commission reported that the Commission's correspondence would be summarized on a regular basis and that copies of the correspondence are available in the Commission office. Also, the Secretary reported that the Commission will receive a cumulative summary of all claim settlements regularly.

Commissioner Sanchez requested information on the services provided to adolescents and children. Dr. Tom Peters responded that sufficient mental health services were not available, that staff attended regular meetings with Judge Hanlon to plan for increased children services.

14. EXECUTIVE SESSION

Pursuant to Section 549569 of the Government Code. The Commission went into Executive Session at 5:45 p.m. and reconvened at 5:50 p.m. One settlement between the City and County of San Francisco and Christine Stewart was approved.

The meeting was adjourned at 5:55 p.m.

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HEALTH COMMISSION

DEPARTMENT OF PUBLIC HEALTH

DIANNE FEINSTEIN, MAYOR

CALENDAR

TUESDAY, JULY 16, 1985 - 2:00 P.M.

Commissioner Philip R. Lee, M.D., President
Commissioner John Blumlein, Vice President
Commissioner James Foster
Commissioner Naomi Gray
Commissioner Richard Sanchez, M.D.
Commissioner Y. Clement Shek, D.D.S.
Commissioner Rosabelle Tobriner

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Monique Zmuda, Secretary to Commission

David Werdegar, M.D., Director of Health

UNLESS OTHERWISE NOTED, MEETINGS OF THE COMMISSION ARE HELD AT 101 GROVE ST., IN ROOM 300 AT 2 P.M. ON THE FIRST AND THIRD TUESDAY OF EACH MONTH.

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR OF HEALTH REPORT

4. REPORT OF DEPARTMENT'S REVENUES AND EXPENDITURES

5. CONSENT CALENDAR

   a. Renewal Contract with Peter Harrison, M.D. for $50,000.

   b. Renewal Contract with Medical Information Associates for $50,000.

   c. Renewal contract with Systems Management Facilities for $81,000.

   d. Renewal contract with Simborg Systems Corp. for $25,000.

   e. Approval of certification that security services provided by Cal Patrol are less expensive than those services provided by Civil Service employees.

   f. New contract with Instrumentation Lab for $18,932.

   g. Renewal contract with Mission Neighborhood Health Center for $180,960.

h. Renewal contract with Norma Jacak, M.D. for $20,000.

i. Renewal of contract with Youth Project, Haight-Ashbury Free Medical Clinic for $167,706.

j. Renewal of contract with the Stop Aids Project for $123,956.

k. Supplemental Appropriation for $1,273,196 to fund 15 additional Licensed Vocational Nurse positions and 29 additional orderly positions at Laguna Honda and to fund an increase in laundry services to patients, using newly allocated State funding.

l. Supplemental Appropriation for $1,982,048 to provide funding for nurses' salary standardization increases at Laguna Honda Hospital, Central Office, and Community Mental Health Services for FY 1985-86.

m. Agreement between CMHS and various hospitals for involuntary placement of patients.

6. Approval of supplemental appropriation for salary standardization for nurses at SFGH for FY 1985-86.

7. PHYSICIAN ASSISTANTS

Resolution authorizing the department to request that the Civil Service Commission create a Civil Service Classification of Physician Assistant and a statement of policy that the Department of Health will recruit and hire Physician Assistants to provide health care services when appropriately qualified.

8. RULES OF ORDER

Adopting Resolutions 025-85 and 026-85 which amended Rule 9 of the Health Commission's Rules of Order allowing the Commission to change the time and place of the Commission meeting and allowing the Commission to hold informational meetings for the purpose of conveying information to the public and receiving information from the public.

9. FLUORIDE

Hearing to consider the effects of adding fluoride to the drinking water.

10. EMERGENCY MEDICAL SERVICES

-Report on the EMS Regulatory Agency Operations
-Report on the Paramedic Services Operations
-Report on the Emergency Room at SFGH Operations
-Discussion of interrelationship between private and public ambulance companies.
-Report on the status of ambulance equipment including discussion of the benefits of modular chassis for ambulance vehicles versus alternative models.

11. OTHER BUSINESS

12. EXECUTIVE SESSION

Discussion on Medi-Cal Negotiations

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HEALTH COMMISSION

DEPARTMENT OF PUBLIC HEALTH

DIANNE FEINSTEIN, MAYOR

MINUTES OF MEETING HELD

TUESDAY, JULY 16, 1985 - 2:00 P.M.

The regular meeting of the Health Commission was called to order on Tuesday, July 16, 1985 at 2:00 p.m. by President Lee, M.D.

1. ROLL CALL

Present: Commissioner Philip R. Lee, M.D., President
Commissioner John Blumlein, Vice President
Commissioner James Foster
Commissioner Naomi Gray
Commissioner Richard Sanchez, M.D.
Commissioner Y. Clement Shek, D.D.S.

Absent: Commissioner Rosabelle Tobriner

2. APPROVAL OF MINUTES

The minutes of the Commission meeting of July 2, 1985 were adopted.

3. DIRECTOR OF HEALTH REPORT

Dr. David Werdegar, Director of Health, reported the following:

Introduction of New Staff

Mr. Paul Barnes, the department's new Public Information Officer, and Dr. John Turns, the new Medical Director of the Emergency Medical Services Agency were introduced by Dr. Werdegar. The Commission extended a welcome to the two new employees and wished them success.

AIDS Testing Sites

Health Centers 1 and 5 are open for AIDS antibody testing. They are both operating on a half schedule until the computer system is fully tested and working successfully. To date, the centers have received 350 to 400 calls a week. The number of calls is less than anticipated. At this rate, the department will not need to open up a third testing site at Health Center 2 as originally planned.

Fluoridation of City's Drinking Water

Supervisor Quentin Kopp had hoped that the Director of Health and the President of the Commission would attend the Board of Supervisors' meeting of June 8 to answer questions about water fluoridation. The Board of Supervisors requested that the Department develop a report on the effects of water fluoridation, including a recommendation on whether the question of continuing water fluoridation should be posed to the voters, and whether the practice of water fluoridation should be changed. This report will be presented to the Commission for its review prior to transmitting it to the Board of Supervisors on July 29, 1985.

Toxic Waste Task Force

The Mayor's Task Force on Toxic Waste has met to clarify the responsibility for toxic materials handling, monitoring and disposal. The Department of Public Health will have a leading role in this area in the future.

Laguna Honda Hospital

The decision to provide Laguna Honda Hospital with an open ward waiver is still in negotiation. The department will attempt to meet the requirements of having lockers and chairs available for each patient without sacrificing the hospital's esthetic qualities or reducing the number of beds.

SFGH

The department is pursuing its plan to add a satellite pharmacy in the 80's-90's building. The Director of Health anticipates that this unit will result in little additional cost to the department. The department will request approval from the State Pharmacy Board for the satellite pharmacy. The pharmacy will be operational in November, 1985, if plans proceed smoothly.

EMS

The Commission will consider the department's recommendations to improve the Emergency Medical Services at this meeting. Dr. Werdegar hopes that the Commission will support the proposed plans. The department will provide the Commission with another update in November.

Mental Health Services

The Board of Supervisors placed the question on whether or not to transfer the State Mental Health Services employees to the County on the November ballot. This agency is responsible for handling conservatorships and for monitoring sub-acute locked facilities. The State would transfer the necessary funds to place the employees on the City payroll, so that the transfer would not result in any additional costs to the County.

4. REPORT OF DEPARTMENT'S REVENUES AND EXPENDITURES

Larry Meredith, Deputy Director for Operations, provided the Commission with a summary of the department's revenues. The summary presents last year's revenue budget, the Mayor's approved budget, and the amended budget per new State budget. Based on the information provided, the department's revenues are overstated by $2 million. However, this amount does not yet include the Medi-Cal shortfall which is still to be determined.

Dr. Meredith also provided the Commission with forms which will be used to report the department's expenditures in the future. These forms will provide detailed expenditure information on a monthly and cumulative basis.

5. CONSENT CALENDAR

a. Renewal Contract with Peter Harrison, M.D. for $50,000.

b. Renewal Contract with Medical Information Associates for $50,000.

c. Renewal contract with Systems Management Facilities for $81,000.

d. Renewal contract with Simborg Systems Corp. for $25,000.

e. Approval of certification that security services provided by Cal Patrol are less expensive than those services provided by Civil Service employees.

f. New contract with Instrumentation Lab for $18,932.

g. Renewal contract with Mission Neighborhood Health Center for $180,960.

h. Renewal contract with Norma Jacak, M.D. for $20,000.

i. Renewal of contract with Youth Project, Haight-Ashbury Free Medical Clinic for $167,706.

j. Renewal of contract with The Stop Aids Project for $123,956.

k. Supplemental Appropriation for $1,273,196 to fund 15 additional Licensed Vocational Nurse positions and 29 additional orderly positions at Laguna Honda Hospital and to fund an increase in laundry services to patients, using newly allocated State funding.

l. Supplemental Appropriation for $1,982,048 to provide funding for nurses' salary standardization increases at Laguna Honda Hospital, Central Office, and Community Mental Health Services for FY 1985-86.

m. Agreement between CMHS and various hospitals for involuntary placement of patients.

Vice President Blumlein commented that this agreement excluded those institutions which are located out of the City limits with the exception of Gladman. This institution was included because it will continue to be used on an as-needed basis.

Commissioner Sanchez expressed hope that the department would instead consider using Seton Hospital in Daly City as a back-up because this institution has a bilingual staff.

The contracts were approved unanimously.

6. Approval of supplemental appropriation for salary standardization for nurses at SFGH for FY 1985-86.

Approved unanimously.

7. PHYSICIAN ASSISTANTS

Resolution No. 031-85 authorizing the department to request that the Civil Service Commission create a classification of Physician Assistant and a statement of policy that the Department of Health will recruit and hire Physician Assistants to provide health care services when appropriately qualified.

Commissioner Gray stated that, for the record, six letters were received in support of a Physician Assistant class, that two letters were received urging that the two positions not be merged in one class, and thirty-six letters were received urging that a joint class of Physician Assistant/Nurse Practitioner be created. Also noted is that six physicians who work at San Francisco General Hospital wrote to the Commission in support of a joint classification.

The resolution was amended to state:

"The Department of Health will recruit and hire Physician Assistants and Nurse Practitioners interchangeably."

Resolution No. 031-85 as amended approved unanimously.

8. RULES OF ORDER

Adopting Resolutions 025-85 and 026-85 which amended Rule 9 of the Health Commission's Rules of Order allowing the Commission to change the time and place of the Commission meeting and allowing the Commission to hold informational meetings for the purpose of conveying information to the public and receiving information from the public.

Resolutions adopted unanimously. Commissioner Foster absent.

9. FLUORIDE

Hearing to consider the effects of adding fluoride to the drinking water.

Commissioner Sanchez expressed frustration that the department had not long ago provided the public with a strong recommendation on continuation of San Francisco's policy of water fluoridation. He also stated that he felt embarrassed that the Commission was not taking any action at today's meeting and instead will act on the issue at another meeting.

Testimony was accepted from the public on the effects of fluoride. Seventeen persons who testified on this item were supportive of fluoridated water. Studies were cited which showed that fluoridation of water was a cost-effective way to prevent dental caries. Testimony indicated that there is no proven evidence that fluoridated water, in the amount of 1 part per mil, was harmful.

One member of the public who testified on this question did not support fluoridated water and cited studies which were said to show a relationship of fluoride to increased morbidity and mortality. This witness stressed the need to place the issue before the voters for consideration.

The Director of Health stated that the Department on a regular basis monitors public health procedures such as the effects of adding fluoride to drinking water. He stated that his staff has not found any evidence suggesting that fluoridation of the City's drinking water should not be continued. He stated that the department was in the process of developing a report as requested by Supervisor Kopp and that it will be available for the Commission's review prior to July 29.

The President of the Commission called for a special meeting of the Commission to accept the department's report and to consider a resolution on the Commission's position on water fluoridation. This special meeting will be held on Friday, July 26 at 4 p.m. and will be open to the public.

10. EMERGENCY MEDICAL SERVICES

Dr. Turns, new Director of the Emergency Medical Services Agency stated that the response time for ambulances responded to Code 3 (most urgent) 911 calls was 7.8 minutes. This response time includes all of the activities from the moment a 911 call is received, including obtaining necessary information, to the time the ambulance arrives at the scene. The Director stated that the response time could be reduced with the department's upcoming computer-aided dispatch system. The goal of the department is to achieve a 6-minute response 90% of the time.

Steve Sowiski, Deputy Administrator at San Francisco General Hospital, outlined the following recommendations to improve paramedic services:

1- Instituting a computer-aided dispatch system

2- Converting six full time equivalent as-needed paramedics to full time permanent status

3- Implementing an equipment replacement plan for City ambulances which will shorten the time required to purchase the vehicles and which will result in a fleet of 14 ambulances in fair to excellent condition by the end of the year.

4- Explore a one-year contract with private ambulance companies for a guaranteed integrated response plan to be used as back-up to the City ambulances when needed.

5- Reduce the number of institutional transports by using a private ambulance company, thereby freeing up City ambulances to respond to emergency calls.

Commissioner Foster stated that he believes that police, fire and ambulance services should all be the responsibility of the City and County. He stated that he did not agree that the department should contract with the private sector for ambulance services. Rather, he stated that the department should explore using a two-tiered system with other City departments such as the Fire Department, or apply funds earmarked for a private contract to augment existing ambulance services.

Commissioner Lee asked what the source of funds would be for a private ambulance contract. No response was made.

Commissioner Lee also requested that a letter be sent to the Chief Administrative Officer requesting that the procedures to purchase ambulances be expedited wherever possible.

The Commission agreed with these recommendations. The Commission requested that any contract for ambulance services be brought back to the Commission for consideration and that another update on emergency services be scheduled in two months.

11. OTHER BUSINESS

The Commission unanimously approved support for Planned Parenthood in its suit against the State for eliminating funding for programs which provide abortion related services. The Commission requested that a resolution be drafted by the City Attorney, reviewed and approved by the Commission Secretary, and sent to the Board of Supervisors for its consideration.

12. EXECUTIVE SESSION

Discussion on Medi-Cal Negotiations

The City Attorney advised that there is no Charter provision which allows the Commission to enter into executive session to discuss Medi-Cal negotiations. As a result, President Lee urged the members of the Commission to read the information provided to them on Medi-Cal negotiations, and asked them to present their questions to him at a later date.

Meeting was adjourned at 7:40 p.m.

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7/26/85
Special

Philip Randolph Lee, M.D.,
PRESIDENT

John Blumlein,
VICE-PRESIDENT

James M. Foster,
COMMISSIONER

Naomi T. Gray
COMMISSIONER

Richard Sanchez, M.D.,
COMMISSIONER

Y. Clement Shek, D.D.S.,
COMMISSIONER

Rosabelle Tobriner,
COMMISSIONER

HEALTH COMMISSION

CITY AND COUNTY OF SAN FRANCISCO
DIANNE FEINSTEIN, MAYOR

Department of Public Health
101 Grove Street
San Francisco, California 94102

David Werdegar, M.D.,M.P.H.
DIRECTOR OF HEALTH

HEALTH COMMISSION

DEPARTMENT OF PUBLIC HEALTH

DIANNE FEINSTEIN, MAYOR

CALENDAR [Agenda]

SPECIAL MEETING

FRIDAY, JULY 26, 1985 - 4:00 P.M.
101 GROVE STREET, ROOM 300

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Commissioner Philip R. Lee, M.D., President
Commissioner John Blumlein, Vice President
Commissioner James Foster
Commissioner Naomi Gray
Commissioner Richard Sanchez, M.D.
Commissioner Y. Clement Shek, D.D.S.
Commissioner Rosabelle Tobriner

Monique Zmuda, Secretary to Commission

David Werdegar, M.D., Director of Health

THIS IS A SPECIAL MEETING OF THE HEALTH COMMISSION. UNLESS OTHERWISE NOTED, REGULAR MEETINGS OF THE COMMISSION ARE HELD AT 101 GROVE ST., IN ROOM 300 AT 2 P.M. ON THE FIRST AND THIRD TUESDAY OF EACH MONTH.

1. ROLL CALL

2. CONSIDERATION OF THE DEPARTMENT OF HEALTH REPORT ON THE PUBLISHED EFFECTS OF FLUORIDE.

3. RESOLUTION NO. 032-85 STATING THE COMMISSION'S POSITION ON THE PROPOSED PROPOSITION TO POSE THE QUESTION: "SHOULD FLUORIDE OR ANY OTHER SUBSTANCE NOT NECESSARY TO WATER PURIFICATION BE ADDED BY THE SAN FRANCISCO WATER DEPARTMENT TO CITY DRINKING WATER?"

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special

HEALTH COMMISSION

CITY AND COUNTY OF SAN FRANCISCO
DIANNE FEINSTEIN, MAYOR

Department of Public Health
101 Grove Street
San Francisco, California 94102

Philip Randolph Lee, M.D.,
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COMMISSIONER

David Werdegar, M.D., M.P.H.
DIRECTOR OF HEALTH

HEALTH COMMISSION

DEPARTMENT OF PUBLIC HEALTH

DIANNE FEINSTEIN, MAYOR

MINUTES OF SPECIAL MEETING HELD

FRIDAY, JULY 26, 1985 - 4:00 P.M.

The special meeting of the Health Commission was called to order on Friday, July 26, 1985 at 4:00 p.m. by President Lee, M.D.

1. ROLL CALL

Present: Commissioner Philip R. Lee, M.D., President
Commissioner John Blumlein, Vice President
Commissioner James Foster
Commissioner Naomi Gray
Commissioner Richard Sanchez, M.D.
Commissioner Y. Clement Shek, D.D.S.

Absent: Commissioner Rosabelle Tobriner

The special meeting was called to order by President Lee at 4:00 p.m.

1. CONSIDERATION OF THE DEPARTMENT OF HEALTH REPORT ON THE PUBLISHED EFFECTS OF FLUORIDE.

Dr. Werdegar, Director of Health, presented the department's conclusion that water fluoridation in the amount of one part per mil is safe, and recommended that the City continue its policy of water fluoridation. He also recommended that the Board of Supervisors reject the proposed question for the ballot on whether or not the City should continue to fluoridate its water supply. Dr. Werdegar reported that many experts and staff members participated in preparing the report which responds to the Board of Supervisors' request. However, Dr. Werdegar takes responsibility for the report's conclusions and recommendations. Copies of the report were distributed to the Board of Supervisors, to the Mayor, to the press and other interested parties prior to the meeting.

ACTION: Motion adopted to transmit the report on water fluoridation to the Board of Supervisors.

2. RESOLUTION NO. 032-85 OF THE HEALTH COMMISSION SUPPORTING THE PRACTICE OF WATER FLUORIDATION IN SAN FRANCISCO.

The Commissioners each stated that he or she supported water fluoridation, considered it a safe and cost-effective public health measure, and thanked the Director of Health and his staff for their objective and detailed report on water fluoridation. Dr. Lee also thanked the members of the health community and the private citizens for providing the Commission with their comments and their written statements.

Action: Resolution No. 032-85 adopted unanimously.

Meeting adjourned at 5:30 p.m.

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HEALTH COMMISSION

CITY AND COUNTY OF SAN FRANCISCO
DIANNE FEINSTEIN, MAYOR

Department of Public Health
101 Grove Street
San Francisco, California 94102

Philip Randolph Lee, M.D.,
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Rosabelle Tobriner,
COMMISSIONER

David Werdegar, M.D.,M.P.H.
DIRECTOR OF HEALTH

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HEALTH COMMISSION

DEPARTMENT OF PUBLIC HEALTH

CALENDAR

TUESDAY, AUGUST 6, 1985 - 2:00 P.M.

Monique Zmuda, Secretary to Commission

UNLESS OTHERWISE NOTED, MEETINGS OF THE COMMISSION ARE HELD AT 101 GROVE ST., IN ROOM 300 AT 2 P.M. ON THE FIRST AND THIRD TUESDAY OF EACH MONTH.

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR OF HEALTH REPORT

4. CONSENT CALENDAR

   1. (Health Promotion and Education) Approval to apply for a grant from the American Cancer Society for $50,000 entitled "A Public Education Campaign on Health and Safety in the Workplace" to provide education on health hazards in the workplace and their relation to preventing cancer.

   2. (Family Health) Approval to apply for, accept and expend a grant from the San Francisco Foundation for $45,935 to provide health education about the effects of drugs and alcohol during pregnancy.

   3. (Central Office) Approval to apply for a grant from the State Department of Aging for $250,000 entitled "Kitchen Remodeling, North of Market", to expand the existing kitchen at the North of Market Senior Center.

   4. (Central Office) Approval to apply for a grant from various private foundations for up to $285,000 to provide mental health education, prevention and counseling services to students of Balboa High School.

   5. (Planning and Program Support) Approval to apply for, accept and expend a grant from the Office of Refugee Resettlement for $25,000 entitled "Planning for a Refugee Prepaid Health Plan" to prepare a demonstration grant proposal to fund a prepaid group health plan for San Francisco refugees.

6. (Family Health) Approval of renewal contract with Northeast Medical Services for $75,000 to provide perinatal services for FY 1985/86.

7. (Family Health) Approval of renewal contract with Mission Area Health Associates for $2,446,927 to provide perinatal services for FY 1985/86.

8. (CMHS, Child and Family) Approval of renewal contract with Regents of UC, Center on Deafness for $437,927 to provide outpatient services to the deaf and their families for FY 1985/86.

9. (CMHS Adult Acute, Geriatrics) Approval of renewal contract with Telecare Corporation for $987,767 to provide acute inpatient care, daycare services and skilled nursing care for FY 1985/86.

10. (CMHS) Approval of renewal contract with SF Mental Health Education Funds, Inc. for $66,256 to provide citizen review and evaluation through the Mental Health Advisory Board for FY 1985/86.

11. (Senior Health Services) Approval of renewal contract with UCSF Division of Family and Community Medicine for $9,000 to provide consultation services to the department's Eldercare Program for FY 1985/86.

12. (Family Health) Approval of new contract with Carl Coan and Associates for $5,000 to provide consultation services to the Family Planning Program.

13. (CSAS, Division of Drug Programs) Approval of renewal contract with Horizons Unlimited of SF/Proyecto Ayuda for $105,513 to provide outpatient drug counseling services to adolescents for FY 1985/86.

14. (CSAS, Division of Drug Programs) Approval of new contract with Marty Jessup, RN, MS, for $20,000 to provide consultation on the hazards of drug use during pregnancy for the Perinatal Forum for the period between September 1, 1985 through June 30, 1986.

15. (Administration) Approval of contract modification with International Institute to increase the FY 1985/86 contract from $64,280 to $194,065 to increase health assessment and education services to the refugee population.

16. (SFGH) Approval of renewal contracts with 10 nursing providers not to exceed $160,000 to provide supplemental staffing of nurses as needed at SFGH for FY 1985/86. The encumbrance for these contracts is as follows:

R & N Nursing Staff Providers	$ 1,500.
Medical Personnel Pool	1,500.
Hospital Temporaries, Inc.	1,500.
Professional Nurses Bureau	5,000.
NSI Services	5,000.
STAT Nursing Services	8,000.
Remedy Home and Health Care, Inc.	8,000.
Staff Builders Health Care Services	1,500.
Allied Nursing Services	5,000.
Kimberly Nurses	5,000.

17. Approval of the annual accreditation of physicians at Laguna Honda Hospital for FY 1985-86.

5. MIS SUPPORT CONTRACT RENEWAL

Approval of renewal contract with Poolman, Shih & Platton for $349,920 to provide ongoing MIS support of Mental Health and Substance Abuse billing services. (Central Administration)

6. MEDICARE FUNDING REIMBURSEMENT

Consideration of department's plan to submit documentation to the Department of Health and Human Services that SFGH is a disproportionate share provider and therefore should receive an augmentation to the Medicare reimbursement.

ACTION PROPOSED: Motion to approve the Department's plan.

7. COMMENDATION FOR SERVICE

Resolution No. 037-85 commending Mr. Dale Sly and the College of Mortuary Science for 35 years of outstanding service to the citizens of San Francisco.

ACTION PROPOSED: Approval of Resolution No. 037-85.

8. REPORT ON LOW INCOME HOUSING FOR ALCOHOLICS

Presentation of Arlington Hotel Program - Wayne Clark

ACTION PROPOSED: Motion to approve the Department's plan for the operation of Arlington Hotel.

9. BOARD AND CARE SERVICES

Staff presentation of an assessment of need for board and care services, with a summary of the services now provided.

Presentation of the Residential Care Task Force recommendations in support of Board and Care Services

ACTION PROPOSED: Motion to accept the the recommendations presented by the task force.

10. APPROVAL OF CONTRACT ON MONTH TO MONTH BASIS

Request from the Contract Office to approve contract with Comprehensive Home Health Services on a month to month basis until the bid process is complete.

ACTION PROPOSED: Motion to approve the continuation of the contract on a month to month basis.

11. EFFECT OF DES

Request by DES Action, Bay Area that the Health Commission write a letter to Secretary of Health and Human Services urging that information in a report released by the Health Research Group relating to the effects of DES exposure be released to the medical community and the public.

ACTION PROPOSED: Request that the Secretary of the Commission write a letter urging the information be released.

12. BI-LINGUAL SERVICES AT SFGH

ACTION PROPOSED: Motion to request a report from the Director of Health on the status of bilingual services provided at the Emergency room, at the Psychiatry Emergency Room and at the Labor and Delivery department of SFGH on a 24 hour basis.

13. TASK FORCE OF HEALTH, DSS AND COA COMMISSIONERS

Approval of Resolution No. 035-85 inviting Commissioners from the Department of Social Services and the Commission on Aging to join the Health Commission in creating a task force to review and set policy on services to the elderly and to form a working committee of departmental representatives which would provide staff support to the task force.

ACTION PROPOSED: Approval of Resolution No. 035-85

14. PARTICIPATION IN CALSTAR PROGRAM

Approval of Resolution No. 033-85 authorizing the Department of Health to join in the CalStar program to provide trauma patients immediate access to San Francisco General Hospital by using helicopter services.

ACTION PROPOSED: Approval of Resolution No. 033-85.

15. REORGANIZATION OF CITIZEN ADVISORY BOARDS

Resolution No. 036-85 approving a change in the organization of the Citizen Advisory Boards .

ACTION PROPOSED: Approval of Resolution No. 036-85.

16. OTHER BUSINESS

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REVISED - 8/20/85

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HEALTH COMMISSION

CITY AND COUNTY OF SAN FRANCISCO
DIANNE FEINSTEIN, MAYOR

Department of Public Health
101 Grove Street
San Francisco, California 94102

Philip Randolph Lee, M.D., PRESIDENT

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Richard Sanchez, M.D., COMMISSIONER

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Rosabelle Tobriner, COMMISSIONER

David Werdegar, M.D.,M.P.H.
DIRECTOR OF HEALTH

HEALTH COMMISSION

DEPARTMENT OF PUBLIC HEALTH

DIANNE FEINSTEIN, MAYOR

MINUTES OF MEETING HELD

TUESDAY, AUGUST 6, 1985 - 2:00 P.M.

The regular meeting of the Health Commission was called to order on Tuesday, August 6, 1985 at 2:00 p.m. by President Lee, M.D.

1. ROLL CALL

Present: Commissioner Philip R. Lee, M.D., President
Commissioner John Blumlein, Vice President
Commissioner James Foster
Commissioner Naomi Gray
Commissioner Richard Sanchez, M.D.
Commissioner Y. Clement Shek, D.D.S.
Commissioner Rosabelle Tobriner

2. APPROVAL OF MINUTES

The minutes of the Commission meeting of July 16, 1985 were adopted.

3. DIRECTOR OF HEALTH REPORT

Dr. David Werdegar, Director of Health, reported the following:

Fluoridation of Water Supply:

The Board of Supervisors considered the declaration of policy on water fluoridation at its meeting of August 5th. Dr. Werdegar presented the department's recommendation to continue water fluoridation, and Dr. Lee and Mr. Blumlein presented the Commission's resolution in support of water fluoridation. Five members of the Board voted not to put the item on the ballot, and three members of the Board voted to bring the question to the voters. Three members were on vacation. Supervisors Ward and Molinari stated that they were in favor of water fluoridation, but voted to place the item to the voters for reaffirmation. Supervisor Nelder was not in favor of fluoridation.

Aids Antibody Testing

Both Time and Newsweek this month have AIDS cover stories. The alternate test site program for antibody testing is running smoothly. The number of persons tested is still below our initial expectations. Approximately 250 tests per week are performed. Taking the test remains controversial in the Gay community. The department's position is to make the test available, and through educational materials, let the public know the value of taking the test, so that individuals can make informed decisions. To date, 30% of the tests performed have been positive. This group is a self-selected segment of the population, so this percentage of positive results should not be applied to the general population.

Sale of Cigarettes

The department is examining methods to assure that patients who are non-ambulatory can have access to tobacco products if they wish them. The department understands that it was not the intent of the Commission to ban smoking at the Laguna Honda Hospital, but that the department should not sell cigarettes and tobacco products. A letter will be written to the Chronicle in response to the editorial, explaining the Commission's intent.

Toxic Wastes

The task force headed up by the Chief Administrative Officer continues to examine the roles of responsibility of various departments with regard to toxic wastes. The department has not yet been charged with the responsibility of monitoring toxic wastes disposal. The department will present this issue to the Commission once the department is given a formal charge.

Commissioner Shek inquired as to whether the department could take on the responsibility for toxic wastes handling without a budget increase. Dr. Werdegar stated that these demands would be beyond the department's capacity.

Eldercare Program

On September 4th, the Robert Wood Johnson Foundation will visit the Eldercare Program. This annual visit will monitor the progress of the program.

Youth Guidance Center

Judge Dan Weinstein will replace Judge Hanlon as Juvenile Court Presiding Judge. Judge Hanlon has accomplished a great deal in getting departments to work together to improve services provided at Youth Guidance Center. Judge Weinstein will continue to work closely with the department as well as other City departments.

Grand Jury Report

The Grand Jury released its annual report. For the Department of Public Health, the Grand Jury reported on Emergency Medical Services. Steve Sowiski provided the Grand Jury with the departmental response to the study. The study identified areas of improvement which have been reported to the Commission and are in progress. A summary of report is as follows:

1. Retain a medical director of EMSA. Dr. Turns has been hired.
2. Retain a physician on base at SFGH 24 hours a day. We now have physician coverage 24 hours a day.
3. Acquire more ambulances. We will have 12 ambulances in good condition by the end of the year.
4. Contract with a private ambulance company for backup. We are exploring a contractual arrangement with the private ambulances.
5. Provide paramedics with handcuffs for protection. The paramedics are allowed to carry handcuffs, but they must be concealed.
6. Renovate the supply headquarters. The department is preparing a supply center at San Francisco General Hospital.

Luis Rivas

The wife of one of our institutional police officers was killed last week. Funeral arrangements are set and a trust fund has been established. The Commission asked that their sympathy be expressed to Mr. Rivas and that information about the trust fund be circulated to the Commission.

Community Mental Health Services

Dr. Tom Peters introduced Dr. Mario Acosta, the new Director of the Psychiatry Clinic at the Youth Guidance Center.

Dr. Peters also reported that late last week, there were four or five deaths from drug overdoses. The department is working to establish some protocols to allow quicker communications among health providers to determine if a single source of bad drugs exists.

Dr. Peters reported that last week, there was a rise in out-of-county patients. Napa County State Hospital is no longer taking any new admissions because the transfer of patients from El Dorado which was closed by the State in June brought the facility to capacity. As a result, we have increased the number of admissions to Gladman and Walnut Creek facilities. We have now 55 patients in out-of-county facilities. Over 50% of the patients who are in acute beds do not need acute care. The department will urge the State to open additional locked facility wards at the State hospital or at other Bay Area facilities to accommodate the need for non-acute beds.

Commissioner Foster asked whether the department has grounds for a suit because the State mandates the County to provide a service, yet does not provide the County with the facilities or funding to deliver the service. The City Attorney is to report back to the Commission.

A question was raised as to whether El Dorado will re-open. Dr. Peters responded that the County of Santa Clara has an eminent domain suit for the property, so that it is unlikely that this facility would revert back to a locked mental health facility.

Recruitment of Administrator of SFGH

Questions were raised on the status of the Administrator of SFGH position. Dr. Werdegar is proceeding with the recruitment of an Administrator of San Francisco General Hospital. Several candidates have or will be visiting the facility as a part of the recruitment process.

Census at SFGH

The census at San Francisco General Hospital averaged 385 in the past month.

Contracting

A price warrantee clause was added to all contracts as requested by the Commission which states that the contractor shall warrant prices to the City which are comparable to or more favorable than services provided to other places of business.

Open Ward Waiver

The department has received a letter which has extended approval for an open ward waiver until September 30th and has asked the Hospital to revise the hospital's plan of corrections in the following areas: areas for patients' personal clothing, pigeon droppings, privacy in the toilet area, policies and procedures in working with laundry chutes and the exterior fire doors. This letter rejected the State's recommendation that major renovations be performed which would affect the esthetic qualities of the Hospital.

President Lee commended Dr. Werdegar, Dr. Echenberg, Flo Stroud, and Dr. Oliva on their excellent work on the fluoride report.

4. CONSENT CALENDAR

The following items were approved as part of the consent calendar:

1. Approval to apply for a grant from the American Cancer Society for $50,000 entitled "A Public Education Campaign on Health and Safety in the Workplace".

2. Approval to apply for, accept and expend a grant from the San Francisco Foundation for $45,935 to provide health education about the effects of drugs and alcohol during pregnancy.

3. Approval to apply for a grant from the State Department of Aging for $250,000 entitled "Kitchen Remodeling, North of Market"..

4. Approval to apply for a grant from various private foundations for up to $285,000 to provide mental health education, prevention and counseling services to students of Balboa High School.

5. (Planning and Program Support) Approval to apply for, accept and expend a grant from the Office of Refugee Resettlement for $25,000 entitled "Planning for a Refugee Prepaid Health Plan".

6. Approval of renewal contract with Northeast Medical Services for $75,000 to provide perinatal services for FY 1985/86.

7. Approval of renewal contract with Mission Area Health Associates for $2,446,927 to provide perinatal services for FY 1985/86.

8. Approval of renewal contract with Regents of UC, Center on Deafness for $437,927 to provide outpatient services to the deaf and their families for FY 1985/86.

10. Approval of renewal contract with SF Mental Health Education Funds, Inc. for $66,256 to provide citizen review and evaluation through the Mental Health Advisory Board for FY 1985/86.

11. Approval of renewal contract with UCSF Division of Family and Community Medicine for $9,000 to provide consultation services to the department's Eldercare Program for FY 1985/86.

12. Approval of new contract with Carl Coan and Associates for $5,000 to provide consultation services to the Family Planning Program.

13. Approval of renewal contract with Horizons Unlimited of SF/Proyecto Ayuda for $105,513 to provide outpatient drug counseling services to adolescents for FY 1985/86.

14. Approval of new contract with Marty Jessup, RN, MS, for $20,000 to provide consultation on the hazards of drug use during pregnancy for the Perinatal Forum for the period between September 1, 1985 through June 30, 1986.

15. Approval of contract modification with International Institute to increase the FY 1985/86 contract from $64,280 to $194,065 to increase health assessment and education services to the refugee population.

16. Approval of renewal contracts with 10 nursing providers not to exceed $160,000 to provide supplemental staffing of nurses as needed at SFGH for FY 1985/86.

17. Approval of the annual accreditation of physicians at Laguna Honda Hospital for FY 1985-86.

Commissioner Foster requested that all substance abuse programs provide education on the dangers of intravenous drug use and AIDS. The department agreed to do so.

Commissioner Sanchez requested that item 9 from the consent calendar be severed and considered independently.

ACTION: Approved unanimously.

ITEM 9 FROM THE CONSENT CALENDAR

9. Approval of renewal contract with Telecare Corporation for $987,767 to provide acute inpatient care, daycare services and skilled nursing care for FY 1985/86.

ACTION: Approved, with Commissioner Sanchez dissenting.

5. MIS SUPPORT CONTRACT RENEWAL

Approval of renewal contract with Poolman, Shih & Platton for $349,920 to provide ongoing MIS support of Mental Health and Substance Abuse billing services. (Central Administration)

ACTION: Approved.

6. MEDICARE FUNDING REIMBURSEMENT

Consideration of department's plan to submit documentation to the Department of Health and Human Services that SFGH is a disproportionate share provider and therefore should receive an augmentation to the Medicare reimbursement.

ACTION: Motion to approve the Department's plan adopted.

7. COMMENDATION FOR SERVICE

Resolution No. 037-85 commending Mr. Dale Sly and the College of Mortuary Science for 35 years of outstanding service to the citizens of San Francisco.

ACTION: Approval of Resolution No. 037-85 and presentation of plaques to Mr. Sly and the Director of the College.

8. REPORT ON LOW INCOME HOUSING FOR ALCOHOLICS

Presentation of Arlington Hotel Program - Wayne Clark

ACTION : Motion to approve the department's plan for the operation of Arlington Hotel adopted. Request to the department to present the Commission with a resolution which would have a recommendation to the Mayor for support of Community Development Block grant funding or other funding which could be used to increase the number of sober hotels in the City.

9. BOARD AND CARE SERVICES

Presentation of the Residential Care Task Force recommendations in support of Board and Care Services

ACTION: Motion to accept the the recommendations presented by the task force that 1) the task force work with CMHS in developing standards for implementing the new State funding (Patch funding) and that 2) the minimum ratio of case manager to client be 1-45 was adopted. Request was made to Dr. Werdegar that the department develop a set of recommendations with respect to the housing of the mentally ill which the Commission can act upon and transmit to the Mayor and other agencies as appropriate. The Commission requested that a letter be written to the Mayor expressing the Commission's concerns about the decrease in board and care operators and the Commission's support of using any funds available to provide for a low interest revolving loan fund for the Board and Care Operators.

10. APPROVAL OF CONTRACT ON MONTH TO MONTH BASIS

Request from the Contract Office to approve contract with Comprehensive Home Health Services on a month to month basis until the bid process is complete.

ACTION: Motion to approve the continuation of the contract on a month to month basis was adopted.

11. EFFECT OF DES

Request by DES Action, Bay Area that the Health Commission write a letter to Secretary of Health and Human Services urging that information in a report released by the Health Research Group relating to the effects of DES exposure be released to the medical community and the public.

Commissioner Foster inquired as to whether materials are available at our health centers on the effects of DES. Ms. Morrigan of DES Action responded that she has worked with Health Center staff to disseminate information on the effects of DES.
Commissioner Lee suggested that DES Action provide the Medical Society and Kaiser-Permanente with information on the effects of DES.

ACTION: Request to the Mayor that a letter be written to the Secretary of Health and Human Services urging the information be released.

12. BI-LINGUAL SERVICES AT SFGH

ACTION: Motion adopted to request a report from the Director of Health on the status of bi-lingual services provided at the Emergency room, at the Psychiatry Emergency room and at the Labor and Delivery department of SFGH on a 24 hour basis and to request that the Director of Health provide a report on the recruitment plan used by SFGH to attract and hire bi-lingual applicants.

13. TASK FORCE OF HEALTH, DSS AND COA COMMISSIONERS

Resolution No. 035-85 inviting Commissioners from the Department of Social Services and the Commission on Aging to join the Health Commission in creating a task force to review and set policy on services to the elderly and to form a working committee of departmental representatives which would provide staff support to the task force.

ACTION: Resolution amended to change the term "task force" to "a policy making working group" and to change the term "elderly" to "those persons who need long-term health care."

Amended resolution adopted.

14. PARTICIPATION IN CALSTAR PROGRAM

Approval of Resolution No. 033-85 authorizing the Department of Health to join the CalStar program to provide trauma patients with immediate access to San Francisco General Hospital by using helicopter services.

ACTION: Resolution amended to include a phrase stating that the program's membership fee would be waived. Amended resolution approved.

15. REORGANIZATION OF CITIZEN ADVISORY BOARDS

Resolution No. 036-85 approving a change in the organization of the Citizen Advisory Boards.

ACTION: Resolution amended to include the Forensics Advisory Board as a citizen's advisory group which would continue to have county-wide representation, and to amend the language regarding the Health Commission to state that the Health Commission is the policy making body of the department. Amended resolution approved.

Meeting was adjourned at 7:10 p.m.

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8/20/85

Philip Randolph Lee, M.D.,
PRESIDENT

John Blumlein,
VICE-PRESIDENT

James M. Foster,
COMMISSIONER

Naomi T. Gray
COMMISSIONER

Richard Sanchez, M.D.,
COMMISSIONER

Y. Clement Shek, D.D.S.,
COMMISSIONER

Rosabelle Tobriner,
COMMISSIONER

HEALTH COMMISSION

CITY AND COUNTY OF SAN FRANCISCO
DIANNE FEINSTEIN, MAYOR

Department of Public Health
101 Grove Street
San Francisco, California 94102

David Werdegar, M.D.,M.P.H.
DIRECTOR OF HEALTH

HEALTH COMMISSION

DEPARTMENT OF PUBLIC HEALTH

CALENDAR

TUESDAY, AUGUST 20, 1985 - 2:00 P.M.

Monique Zmuda, Secretary to Commission

UNLESS OTHERWISE NOTED, MEETINGS OF THE COMMISSION ARE HELD AT 101 GROVE ST., IN ROOM 300 AT 2 P.M. ON THE FIRST AND THIRD TUESDAY OF EACH MONTH.

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1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR OF HEALTH REPORT (Dr. Werdegar)

4. CONSENT CALENDAR (Commissioner Blumlein)

   1. (Communicable Disease Control) Approval to accept and expend a grant from the Centers for Disease Control for $944,377 to perform an Epidemiologic Study of AIDS in the Hepatitis B Cohort Study for FY 1985-86.

   2. (Communicable Disease Control) Approval to accept and expend a grant from the Centers for Disease Control for $380,343 for the Surveillance and Associated Epidemiologic Investigations of AIDS Project for FY 1985-86.

   3. (Communicable Disease Control) Approval to accept and expend a grant from the Centers for Disease Control for $40,650 for the Hepatitis B Vaccine Study for FY 1985-86.

   4. (Communicable Disease Control) Approval to accept and expend a grant from the Centers for Disease Control for $272,195 for the Transfused Blood Study - AIDS Project for FY 1985-86.

   5. (Central Office) Approval to apply for accept, and expend a grant from the federal Office of Refugee Resettlement for $187,406 to provide clinical and translation services for refugees for FY 1985-86.

4. CONSENT CALENDAR (Continued)

6. (SFGH) Approval to enter into a contract with the Department of Corrections, California Medical Facility to render professional medical services to State inmates in FY 1985-86.

7. (CMHS) Approval of Short-Doyle Plan for Mental Health Services for FY 1985-86, Part A.

5. ADULT DAY HEALTH NETWORK

Presentation of Adult Day Health Network achievements and goals.

6. STAFFING OF ORDERLIES AND NURSES AT SFGH

Discussion of departmental plans to replace orderly positions with registered nurse positions at SFGH. Discussion of policies of assigning orderlies to midnight shift.

7. LAGUNA HONDA HOSPITAL STATE INSPECTIONS (Ben Abramovice)

Summary of State Licensing and Certification survey team reports and the department's actions to correct the citations which were identified.

7. MBO (Larry Meredith)

Consideration of the department's Management by Objective Program results for FY 1984-85 and discussion of objectives for this fiscal year.

ACTION PROPOSED: Motion to approved the department's management by objective assessment for fiscal year 1984-85.

8. GRANT APPLICATION PROCEDURES (Mary Pittman-Lindeman)

Resolution No. 038-85 authorizing the Department to combine the requests to apply for, accept, and expend grant funds when seeking approval from the Commission, and authorizing the department to enter into contractual agreements when grant funds which have already been approved by the Commission are used as the source of funding for the contract.

ACTION PROPOSED: Approve resolution No. 038-85.

9. OTHER BUSINESS

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HEALTH COMMISSION

CITY AND COUNTY OF SAN FRANCISCO
DIANNE FEINSTEIN, MAYOR

Department of Public Health
101 Grove Street
San Francisco, California 94102

Philip Randolph Lee, M.D.,
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Rosabelle Tobriner,
COMMISSIONER

David Werdegar, M.D.,M.P.H.
DIRECTOR OF HEALTH

HEALTH COMMISSION

DEPARTMENT OF PUBLIC HEALTH

DIANNE FEINSTEIN, MAYOR

MINUTES OF MEETING HELD

TUESDAY, AUGUST 20, 1985 - 2:00 P.M.

The regular meeting of the Health Commission was called to order on Tuesday, August 6, 20, 1985 at 2:00 p.m. by Vice President Blumlein.

1. ROLL CALL

Present: Commissioner John Blumlein, Vice President
Commissioner James Foster
Commissioner Richard Sanchez, M.D.
Commissioner Y. Clement Shek, D.D.S.
Commissioner Rosabelle Tobriner

Absent: Commissioner Philip R. Lee, M.D., President
Commissioner Naomi Gray

2. APPROVAL OF MINUTES

The minutes of the Commission meeting of August 6, 1985 were amended as follows: Under item 9, "low interest" was inserted to the description of the loan fund. Amended minutes were adopted. Minutes from the special meeting held on July 26, 1985 were adopted.

3. DIRECTOR OF HEALTH REPORT

Dr. David Werdegar, Director of Health, reported the following:

Purchase of Tobacco Products at DPH facilties

The department has developed a procedure whereby patients who cannot get access to tobacco products themselves will be able to obtain tobacco products through the use of volunteers. This procedure will be in effect at Laguna Honda Hospital and San Francisco General Hospital. Through such a procedure, the spirit of the Commission's resolution to prohibit the sale of tobacco products will be honored, while providing patients with access to tobacco products upon request.

TEL (415) 558-3348

Environmental Health

The Health Committee of the Board of Supervisors considered a proposal which would require food stores, restaurants and grocery stores to post information that certain food products have been exposed to gamma radiation. The department's position is that it would be very difficult to monitor such a requirement. Federal legislation on this issue is now pending.

Emergency Medical Services

The Health Committee of the Board of Supervisors held a public hearing on the Emergency Medical Services at their last meeting. The department presented those steps which are being implemented to reduce the response time, increase the number of ambulances, and generally improve the effectiveness of the EMS. The Committee requested a monthly update on the operations of EMS. The department will provide a summary of data on emergency medical services to the Commission and the Health Committee on a regular basis.

San Francisco General Hospital

The department recently received notification that two grants will be awarded for SFGH improvements. One grant for $100,000 would fund elevator repairs, and one for $40,000 would fund an infant resuscitation unit at the nursery.

A complaint was brought to the State's attention by four nurses that they were unable to wear masks and gloves in treating AIDS patients. Dr. Shek asked why the employees went to the State with their complaint. Judy Spinella, Director of Nursing stated that neither the nurses' union nor CAL OSHA would represent the nurses with their complaint because they felt the complaint was without merit. Commissioner Foster stated that he hopes that employees would have more loyalty to the institution than that represented by these four nurses. Commissioner Blumlein stated that out of 5,000 employees, there are few complaints filed. The Commission requested that the department remind its employees of the existing grievance procedures.

Communicable Disease Control

The department will shortly apply for a comprehensive AIDS program. This grant, which is the only one in the nation, would provide approximately $500,000 in funding annually for the next four years.

Status of Litigation

The Planned Parenthood suit against the State is pending in Court. To date, Planned Parenthood received a stay which prohibits the elimination of funding for programs which perform or promote abortion as stated in the Governor's budget. The Court will decide the case within 60 days.

Death of Employee

Dr. Werdegar was sorry to report that an employee of San Francisco General Hospital, Mr. Peter Pan, was killed at his home last week.

Community Health Services

Dr. Tom Peters, Deputy Director of Mental Health, reported that although the number of out-of-county placements in acute institutions has decreased slightly, the number at this time is still much higher than hoped. Dr. Peters reported that he sent a letter to the State asking for assistance in developing a procedure to ease the number of acute inpatient hospitalizations. A policy to reduce inpatient utilization is pending.

Bilingual Services

There will be a complete report to the Commission on the recruitment of bilingual nurses. The department is now placing advertisements for bilingual nurses for those areas of the hospital which require bilingual capabilities.

4. CONSENT CALENDAR (Commissioner Blumlein)

1. (Communicable Disease Control) Approval to accept and expend a grant from the Centers for Disease Control for $944,377 to perform an Epidemiologic Study of AIDS in the Hepatitis B Cohort Study for FY 1985-86.

2. (Communicable Disease Control) Approval to accept and expend a grant from the Centers for Disease Control for $380,343 for the Surveillance and Associated Epidemiologic Investigations of AIDS Project for FY 1985-86.

3. (Communicable Disease Control) Approval to accept and expend a grant from the Centers for Disease Control for $40,650 for the Hepatitis B Vaccine Study for FY 1985-86.

4. (Communicable Disease Control) Approval to accept and expend a grant from the Centers for Disease Control for $272,195 for the Transfused Blood Study - AIDS Project for FY 1985-86.

5. (Central Office) Approval to apply for accept, and expend a grant from the federal Office of Refugee Resettlement for $187,406 to provide clinical and translation services for refugees for FY 1985-86. Instruction to the Secretary of the Commission to write a letter to the Private Industry Council urging the Council to allocate 15% of the Refugee grant for health related services.

6. (SFGH) Approval to enter into a contract with the Department of Corrections, California Medical Facility, to render professional medical services to State inmates in FY 1985-86.

7. (CMHS) Approval of Short-Doyle Plan for Mental Health Services for FY 1985-86, Part A.

ACTION: All items under consent were approved.

Commissioner Blumlein announced that the date of the Commission's next Budget Committee meeting will be changed from August 29, 1985 at 9:30 a.m. to Tuesday, September 3, 1985 at 1:00 p.m. The Budget Committee meeting then would be held right before the next full Commission meeting.

5. ADULT DAY HEALTH NETWORK

Presentation of Adult Day Health Network achievements and goals. Invitation extended to all Commissioners to visit the Adult Day Health Centers and to continue to support the Adult Day Network. The Network explained that it raised over $1 million in private funding for the opening of five adult day health centers including Bayview-Hunters Point, Laguna Honda Adult Day Center, North and South of Market Adult Day Center, St. Mary's Adult Day Health Center, and last, the VNA of San Francisco Center. The Center at St. Mary's is scheduled to open in September, 1985.

6. STAFFING OF ORDERLIES AND NURSES AT SFGH

Discussion of departmental plans to replace orderly positions with registered nurse positions at SFGH. Discussion of policies of assigning orderlies to midnight shift.

Presentation by Judy Spinella, Director of Nurses at SFGH, of the department's long-term plan to transition orderly positions to registered nurse positions. The plan is to reduce the number of orderlies from 107 to 54 and hire an additional 34 nurses with the same personnel budget. If additional nurses were hired, the department could achieve its goal to have a staff mix of 80% nurses to 20% other personnel. Judy Spinella testified that the hospital planned this personnel shift because nurses can perform more patient care duties than orderlies, and that the patients now require more care because they are sicker than in the past years.

Commissioner Blumlein stated that the Commission's concern was this change in staffing mix might have an adverse impact on the department's affirmative action performance.

ACTION: Item referred to the Joint Conference Committee on San Francisco General Hospital for recommendation to the full Commission.

6-A. LAGUNA HONDA HOSPITAL STATE INSPECTIONS (Ben Abramovice)

Summary of State Licensing and Certification survey team reports and the department's actions to correct the citations which were identified.

Mr. Abramovice stated that Laguna Honda would correct all of the deficiencies which exist at the hospital. He stated that there are four areas where the State cited Laguna Honda for non-compliance which are defined as having an effect of the health and safety of patients. These areas include privacy for patients, cleanliness and maintenance, activity programming, and handling of patient trusts. The hospital is challenging some of these citations, particularly those dealing with activity programs and handling of patient trusts.

In addition, the State identified four areas which are considered to have minimal effect on the health and safety of the patients: 1) clothing areas for patients; 2) curtains for showers and toilet areas; 3) call bells at some patient areas; 4) housekeeping, (specifically, pigeon droppings). Many of the problem areas identified have already been corrected. The department will submit a plan of correction to the Joint Conference Committee and subsequently submit the plan to the State.

Several Commissioners commented on the negative impact that the press articles and the State's report have had on the patients and their families and friends, and also on the staff and volunteers of the hospital. The Commissioners stated that most of them visited the institution and found that the hospital and its patients were clean and well cared-for, and that the quality of patient care was exemplary.

ACTION: The Commission requested that two resolutions be drafted for their consideration at a future meeting: One resolution would commend the staff and volunteers of Laguna Honda Hospital for their dedication and hard work; the second resolution would join the Mayor in her support of Laguna Honda Hospital.

7. MBO (Larry Meredith)

Consideration of the department's Management by Objective Program results for FY 1984-85 and discussion of objectives for this fiscal year.

Larry Meredith reported that for over 90% of the time, the department met or exceeded its objectives. He also stated that the department will consolidate and prioritize its objectives for this fiscal year, and will involve the Commission in the setting of the 1986-87 objectives.

ACTION: Motion to accept the department's report adopted and a request was made to review the 1985-86 objectives and performance after the first quarter.

8. GRANT APPLICATION PROCEDURES (Mary Pittman-Lindeman)

Resolution No. 038-85 authorizing the Department to combine the requests to apply for, accept, and expend grant funds when seeking approval from the Commission, and authorizing the department to enter into contractual agreements when grant funds which have already been approved by the Commission are used as the source of funding for the contract.

ACTION : Resolution No 038-85 amended to include language stating that contractual services would have approval from the Commission when the contractual services were previously identified and approved as part of the grant application. Amended resolution approved.

The meeting was adjourned at 4:20 p.m.

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HEALTH COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
DIANNE FEINSTEIN, MAYOR

Department of Public Health
101 Grove Street
San Francisco, California 94102

David Werdegar, M.D., M.P.H.
DIRECTOR OF HEALTH

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Y. Clement Shek, D.D.S.,
COMMISSIONER

Rosabelle Tobriner,
COMMISSIONER

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CALENDAR

HEALTH COMMISSION MEETING

TUESDAY, SEPTEMBER 3, 1985 - 2:00 P.M.

Monique Zmuda, Secretary to Commission

UNLESS OTHERWISE NOTED, MEETINGS OF THE COMMISSION ARE HELD AT 101 GROVE ST., IN ROOM 300 AT 2 P.M. ON THE FIRST AND THIRD TUESDAY OF EACH MONTH.

SPECIAL NOTICE: THE BUDGET COMMITTEE MEETING WILL CONVENE AT 1:00 P.M. THE CONSENT CALANDAR ON THIS AGENDA INDICATES THE BUDGET COMMITTEE AGENDA.

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR OF HEALTH REPORT (Dr. Werdegar)

4. CONSENT CALENDAR (Commissioner Blumlein)

   1. (Environmental Health) Approval to apply for, accept and expend a grant from the Center for Disease Control for $800,000 for a comprehensive AIDS risk reduction and prevention program for FY 1985-86.

   2. (Family Planning) Authorization to apply for, accept and expend a grant from the U.S. Dept. of Health and Human Services for $265,000 to provide funding for the continuation of the graduate training program in family practice for FY 1985-86.

   3. (Central Office) Authorization to apply for supplemental funding in the amount of $2,725,683 from the State's County Health Services Fund for the Medically Indigent Services Program for FY 1985-86.

   4. (CSAS) Approval of a renewal contract with the City-wide alcoholism Advisory Board for $31,225 for FY 1985-86.

   5. (CMHS) Approval of a renewal contract with St. Mary's Hospital for $1,974,276 to provide inpatient and outpatient mental health services to adults and children for FY 1985-86.

   6. (Communicable Disease) Approval of an amendment of a grant application already approved by the Commission to the Center for Disease Control for the AIDS Transfused Blood Study to increase the grant request by $24,113 from $272,195 to $296,308.

5. REPORT OF REVENUES AND EXPENDITURES (Larry Meredith)

   Monthly report of the department's revenue and expenditure estimate to date and projection through the end of the fiscal year. Presentation includes the effect of the Medicare disproportionate share funding.

6. EFFECT OF STATE'S 1985-86 BUDGET (Mary Pittman-Lindeman)

   Presentation of the fiscal and programmatic effect that the Governor's Budget will have on the department's various divisions.

7. HOUSING FOR ALCOHOLICS

ACTION PROPOSED: Approval of Resolution No. 040-85 urging the Mayor to support interdepartmental agreements for the development of long term residential housing units.

8. MENTAL HEALTH SERVICES FOR CHILDREN AND ADOLESCENTS (Tom Peters)

TIME CERTAIN: 3:00 P.M.

Presentation by CMHS on services already available through CMHS Children's Services Division, and discussion of the need for increased children's services.

Presentation by Children's Mental Health Policy Board (Jane Asselin)

Presentation by Council on Children (Dr. Graeme Hansen)

Presentation by Youth Advocates (Johannes Troost)

9. BILINGUAL SERVICES AT SFGH (Robert Christmas)

TIME CERTAIN: 3:45

Report on the recruitment procedures used to attract and hire bilingual health care professionals at San Francisco General Hospital.

Report on the number of employees by shift who have bilingual capabilities.

ACTION PROPOSED: Approval of Resolution No.039-85 stating policy to employ bilingual health care professionals.

10. LAGUNA HONDA HOSPITAL

ACTIONS PROPOSED: Motion to appoint a blue ribbon committee to inspect Laguna Honda Hospital and report back to the Commission within 30 days.

Approval of resolution No. 041-85 commending the staff and volunteers of Laguna Honda Hospital on their dedication, hard work, and exemplary patient care.

Approval of resolution No. 042-85 joining the Mayor in support for Laguna Honda Hospital.

11. OTHER BUSINESS

12. EXECUTIVE SESSION

Discussion of selection procedures for Director of Health Position.

SF
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9/3/85 Revised

HEALTH COMMISSION

CITY AND COUNTY OF SAN FRANCISCO
DIANNE FEINSTEIN, MAYOR

Department of Public Health
101 Grove Street
San Francisco, California 94102

Philip Randolph Lee, M.D.,
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COMMISSIONER

Rosabelle Tobriner,
COMMISSIONER

David Werdegar, M.D.,M.P.H.
DIRECTOR OF HEALTH

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HEALTH COMMISSION

DEPARTMENT OF PUBLIC HEALTH

DIANNE FEINSTEIN, MAYOR

MINUTES OF MEETING HELD

TUESDAY, SEPTEMBER 3, 1985 - 2:00 P.M. - REVISED 9/17/85

The regular meeting of the Health Commission was called to order on Tuesday, September 3, 1985 at 2:00 p.m. by President Lee.

1. ROLL CALL

Present: Commissioner Philip R. Lee, M.D., President
Commissioner John Blumlein, Vice President
Commissioner James Foster
Commissioner Naomi Gray
Commissioner Richard Sanchez, M.D.
Commissioner Y. Clement Shek, D.D.S.
Commissioner Rosabelle Tobriner

2. APPROVAL OF MINUTES

The minutes of the Commission meeting of August 20, 1985 were approved.

3. DIRECTOR OF HEALTH REPORT

Dr. David Werdegar, Director of Health, reported the following:

Toxic Wastes

The task force headed up by the Chief Administrative Officer continues to examine the roles of responsibility of various departments with regard to toxic wastes. The department has been requested to take the responsibility of monitoring toxic wastes disposal. The department was chosen because, although toxic waste handling requires specific training, the department already performs other types of inspections which pertain to the overall health of the residents of the City. In the near future, the department will develop a budget and will submit policy implications of taking on this responsibility as a formal request to the Commission.

Inspections of Hotels

Mr. Schwabacher of the Environmental Health Office reported that he has a staff of four inspectors who are responsible for performing sanitation inspections of the City's hotels. The inspections have been concentrated in the Tenderloin area. Some of the inspections reveal health hazards due to poor housekeeping. The inspectors then cite the owner who is ultimately responsible for the sanitation of the property. It is possible that some landlords are using the citations to evict tenants. However, it is not the intent of the Health Department inspectors that anyone be evicted as a result of the citations. The inspections are made to identify hazards in the hotels which are injurious to other tenants.

The Director of Health reported that Mr. Schwabacher will have a written report to the Commission at a future meeting.

Bilingual Services

The Director of Health reported that he met with Civil Service Commissioner del Portillo and assured her that he will make a commitment to provide the Health Commission and Civil Service Commission with a written report on bilingual services at San Francisco General Hospital. This report will include recommendations to fill any gaps in bilingual services which may exist at this time. Therefore, the Director requests that the item calendared for today's consideration be postponed.

DPH Budget

It is likely that the department will not realize its revenue projections in this fiscal year. Dr. Meredith, Deputy Director for Operations, will report in detail the status of revenues and expenditures.

Laguna Honda Hospital

Dr. Ken Kizer, Director of the State Department of Health Services, met with the Director of Health and Mayor Feinstein to review the department's plans to correct the deficiencies identified by the State. It was a cordial meeting. The department will improve the furnishings, paint and/or clean some areas. The Director of Health believes that Laguna Honda will get a renewal of the open ward waiver once these improvements are made.

The Medical Society inspected Laguna Honda Hospital and issued a press release urging that the State continue funding this valuable community resource.

San Francisco General Hospital

Two appointments have been made at the Hospital in recent weeks. Dr. Richard Heron was appointed to be the Chief of Pharmacy Services, and Robert Navarro has been appointed as Chief Paramedic.

Community Mental Health Services

Dr. Peters reported that admissions to out-of-county hospitals have been reduced significantly. CMHS now has 12 patients in out-of-county acute beds compared to 33 two weeks ago. The department plans to have the 12 patients released or transferred by the end of the week.

Some good news was reported. The department received notification that approximately $1 million will be available for mental health services for the homeless. The department intends to provide services to veterans, to those in the homeless shelters, and to homeless adolescents.

4. CONSENT CALENDAR (Commissioner Blumlein)

1. (Environmental Health) Approval to apply for, accept and expend a grant from the Center for Disease Control for $800,000 for a comprehensive AIDS risk reduction and prevention program for FY 1985-86.

2. (Family Planning) Authorization to apply for, accept and expend a grant from the U.S. Dept. of Health and Human Services for $265,000 to provide funding for the continuation of the graduate training program in family practice for FY 1985-86.

3. (Central Office) Authorization to apply for supplemental funding in the amount of $2,725,683 from the State's County Health Services Fund for the Medically Indigent Services Program for FY 1985-86.

4. (CSAS) Approval of a renewal contract with the City-wide alcoholism Advisory Board for $31,225 for FY 1985-86.

5. (CMHS) Approval of a renewal contract with St. Mary's Hospital for $1,974,276 to provide inpatient and outpatient mental health services to adults and children for FY 1985-86.

6. (Communicable Disease) Approval of an amendment of a grant application already approved by the Commission to the Center for Disease Control for the AIDS Transfused Blood Study to increase the grant request by $24,113 from $272,195 to $296,308.

ACTION TAKEN: Item 5 was severed from the consent calendar. Consent calendar approved.

8. MENTAL HEALTH SERVICES FOR CHILDREN AND ADOLESCENTS (Tom Peters)

Because this item was calendared for 3:00 p.m., it was taken out of order.

CMHS staff summarized the type of children's services already available through CMHS Children's Services Division, and presented a need for increased children's services. Staff estimates were that approximately $4 million of additional funding was needed to provide the needed services.

Representatives from the Children's Mental Health Policy Board (Jane Asselin) and the Council on Children (Dr. Graeme Hansen) also stated that mental health services are needed for children.

Commissioner Sanchez presented a motion that 1) the department discontinue reducing the funding allocation to children and seek new revenues, 2) that the department reallocate its mental health budget so that a goal of 20% of funds are eventually allocated to children's services, and 3) develop a collaborative effort with the social service system and the criminal justice system to use funding which is re-allocated in a created comprehensive project for children; and 4) that this re-allocation begin by the end of the fiscal year.

Questions were raised by several Commissioners on the effect that such re-allocation would have on existing programs. Dr. Peters responded by saying that the reduction on inpatient acute hospitalization was needed to meet the existing budget, and any re-allocation of funding made would depend on the reduction of adult hospitalization. Also, Dr. Peters stated that a lot more staff work is needed to address this issue.

ACTION TAKEN: Motion made and approved to continue this item pending additional information on the effect a funding re-allocation would have on CMHS programs, and pending additional consideration of a goal for children's funding allocation for the department.

Continuation of regular order of calendar starting with Item 4.5 of the Consent Calendar which was severed for separate discussion.

4.5. (CMHS) Approval of a renewal contract with St. Mary's Hospital for $1,974,276 to provide inpatient and outpatient mental health services to adults and children for FY 1985-86.

The Commission expressed concern over the lack of sufficient bilingual and bicultural staff working on the St. Mary's contract. In addition, the Commission requested information on the complaint which has been filed by the Asian Mental Health Task Force to the Human Rights Commission.

ACTION TAKEN: Continued for two weeks pending receipt of additional information on the affirmative action goals and achievements, the recruitment efforts made to hire bilingual and bicultural staff, and information on the complaint filed to the Human Rights Commission.

5. REPORT OF REVENUES AND EXPENDITURES (Larry Meredith)

Monthly report of the department's revenue and expenditure estimate indicated that the department has a revenue shortfall of $8.8 million and an expenditure shortfall of approximately $2.7 million, for a total of $11.5 million. This shortfall is caused by the overprojection of ABB, MIA and Medical revenues, as well as underbudgeting in fringe benefits for employees at San Francisco General Hospital and Laguna Honda Hospital. The summary did not include a probable increase in Medi-Cal revenues at Laguna Honda Hospital, which should alleviate some of the revenue shortfall.

ACTION TAKEN: Continued for further discussion at the next Commission meeting.

6. EFFECT OF STATE'S 1985-86 BUDGET (Mary Pittman-Lindeman)

Presentation of the fiscal and programmatic effect of the Governor's Budget was not discussed.

ACTION TAKEN: Continued to another meeting.

7. POLICY ON LONG TERM RESIDENTIAL HOUSING

ACTION TAKEN: Resolution No. 040-85 urging the Mayor to support interdepartmental agreements for the development of long term residential housing units was approved.

9. BILINGUAL SERVICES AT SFGH (Robert Christmas)

Report on the recruitment procedures at San Francisco General Hospital, and the proposed resolution No. 039-85 declaring a policy to employ bilingual health care professionals was not discussed.

ACTION TAKEN: The item was continued until the department develops and presents a report on bilingual services.

10. LAGUNA HONDA HOSPITAL

ACTIONS TAKEN: Motion to appoint a blue ribbon committee to inspect Laguna Honda Hospital was continued until the next Commission meeting pending consideration of a resolution which will declare the purpose of such a committee.

Resolution No. 041-85 commending the staff and volunteers of Laguna Honda Hospital for their dedication, hard work, and exemplary patient care was approved.

Resolution No. 042-85 joining the Mayor in support for Laguna Honda Hospital was approved.

11. OTHER BUSINESS

No other actions taken.

12. EXECUTIVE SESSION

Postponed until 1:30 p.m. on Tuesday, September 17.

The meeting was adjourned at 6:40 p.m.

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9/17/85

HEALTH COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
DIANNE FEINSTEIN, MAYOR

Department of Public Health
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David Werdegar, M.D.,M.P.H.
DIRECTOR OF HEALTH

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CALENDAR

HEALTH COMMISSION MEETING

TUESDAY, SEPTEMBER 17, 1985 - 1:30 P.M.

Monique Zmuda, Secretary to Commission

UNLESS OTHERWISE NOTED, MEETINGS OF THE COMMISSION ARE HELD AT 101 GROVE ST., IN ROOM 300 AT 2 P.M. ON THE FIRST AND THIRD TUESDAY OF EACH MONTH.

SPECIAL NOTICE: THE COMMISSION WILL HOLD AN EXECUTIVE SESSION AT 1:30 P.M. THE REGULAR COMMISSION MEETING WILL BEGIN AT 2:00 P.M.

1:30 EXECUTIVE SESSION

2:00 REGULAR CALENDAR

1. ROLL CALL

2. APPROVAL OF MINUTES

The following item will be heard before the Director's report in order to allow State officials to testify on toxic waste programs.

3. TOXIC WASTE RESPONSIBILITY (Dr. Werdegar)

PROPOSED ACTIONS: Motion to approve a policy for the Department of Public Health to accept the responsibility of monitoring and disposing toxic wastes in San Francisco.

Approval of a supplemental appropriation for approximately $1.2 million to fund a clean up of toxic waste materials.

TEL (415) 558-3348

4. DIRECTOR OF HEALTH REPORT (Dr. Werdegar)

5. CONSENT CALENDAR (Commissioner Blumlein)

5.1 (Family Health) Approval of a contract with St. Luke's Hospital for $36,236 to provide perinatal services for FY 1985-86.

5.2 (Family Health) Approval of a contract with U.C. Regents for $221,772 to provide perinatal services at San Francisco General Hospital for FY 1985-86.

5.3. (Family Health) Approval of a contract with the Urban Indian Health Board for $37,500 to provide perinatal services for FY 1985-86.

5.4. (SFGH) Approval of a personal services contract with Victor Yick for $100,000 to provide MIS services for FY 1985-86.

5.5. (CSAS-Alcohol Division) Approval of a contract renewal with Project Title XVI for $33,000 to provide management payee services for FY 1985-86.

5.6. (CMHS) Approval of a modification to the contract with the Northern California Ambulatory Health Services (Children's Hospital) to increase the contract by $46,305 to provide an increase in outpatient services for FY 1985-86.

5.7. (CMHS) Approval of a contract with Family Service Agency for $1,434,406 to provide geriatric day treatment, MIA mental health services and outpatient services for FY 1985-86.

5.8. (CMHS) Authorization for CMHS to change the method of monthly reimbursement for certain mental health services contractors.

5.9. (LHH) Approval of a contract with the San Francisco Hearing and Speech Center for $6,000 to provide audiology services to Laguna Honda Hospital patients.

6. REPORT OF EXPENDITURES AND REVENUES (Larry Meredith)

Update of the department's revenue and expenditure projections for this fiscal year.

7. CONTRACTS WITH ST. MARY'S HOSPITAL (Tom Peters)

Time Certain: 3:30 p.m.

PROPOSED ACTIONS: Approval of a renewal contract with St. Mary's Hospital for $1,974,276 to provide inpatient and outpatient mental health services to adults and children for FY 1985-86.

Approval of a contract renewal with MSC Psychiatric Services Corp. (St. Mary's Hospital) for $402,547 to provide adolescent day treatment and outpatient mental health services for FY 1985-86.

8. UPDATE OF THE CMHS ACUTE INPATIENT UTILIZATION (Tom Peters)

Presentation of departmental plan to reduce the utilization of acute inpatient services in this fiscal year.

9. SITE RELOCATION FOR MENTAL HEALTH PROGRAMS

Request for approval of site relocation of the South of Market Clinic to 471 Jessie Street and the Community Support Case Management Program to 1625 Carroll Avenue.

PROPOSED ACTION: Motion to approve the site relocations.

10. DRUG PLAN FOR FY 1985-86

Time certain: 4:00

PROPOSED ACTION: Approval of the Comprehensive Plan for Drug Abuse Services for FY 1985-86.

11. POLYDRUG ABUSE SERVICES

PROPOSED ACTION: Approval of resolution No. 046-85 declaring a policy that contracting for drug counseling services for the gay population should be awarded as a sole contract to 18th Street Services.

12. SENIOR PROGRAM FOR MEDICATION INFORMATION (Katherine Eng)

Time Certain: 4:30 p.m.

PROPOSED ACTION: Approval of resolution to support legislation providing funding for medication education for seniors through the SRx program.

13. POLICY COMMITTEE WITH DSS AND COA (President Lee)

PROPOSED ACTION: Motion appointing two Commissioners to serve on the Policy Committee of the Health/DSS/COA group and requesting that Dr. Werdegar appoint staff support to the Committee.

14. SUPPLEMENTAL APPROPRIATION FOR LAGUNA HONDA HOSPITAL

Departmental report on the action taken by the department to secure an open waiver.

PROPOSED ACTION: Approval of a supplemental appropriation for $1,152,069 to fund staff and operating expenses to correct deficiencies identified by the State.

15. LAGUNA HONDA HOSPITAL (John Blumlein)

PROPOSED ACTION: Approval of Resolution No. 044-85 establishing a blue ribbon committee to review the operations and policies of Laguna Honda Hospital.

Approval of motion appointing 12 to 15 members to the Committee.

16. OTHER BUSINESS

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9/17/85

HEALTH COMMISSION

CITY AND COUNTY OF SAN FRANCISCO
DIANNE FEINSTEIN, MAYOR

Department of Public Health
101 Grove Street
San Francisco, California 94102

Philip Randolph Lee, M.D.,
PRESIDENT

John Blumlein,
VICE-PRESIDENT

James M. Foster,
COMMISSIONER

Naomi T. Gray
COMMISSIONER

Richard Sanchez, M.D.,
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Y. Clement Shek, D.D.S.,
COMMISSIONER

Rosabelle Tobriner,
COMMISSIONER

David Werdegar, M.D.,M.P.H.
DIRECTOR OF HEALTH

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HEALTH COMMISSION

DEPARTMENT OF PUBLIC HEALTH

DIANNE FEINSTEIN, MAYOR

MINUTES OF MEETING HELD

TUESDAY, SEPTEMBER 17, 1985 - 2:00 P.M.

The regular meeting of the Health Commission was called to order on Tuesday, September 17, 1985 at 2:00 p.m. by President Lee.

1. ROLL CALL

Present: Commissioner Philip R. Lee, M.D., President
Commissioner John Blumlein, Vice President
Commissioner James Foster
Commissioner Naomi Gray
Commissioner Richard Sanchez, M.D.
Commissioner Y. Clement Shek, D.D.S.
Commissioner Rosabelle Tobriner

2. APPROVAL OF MINUTES

The minutes of September 3, 1985 were amended in Item 8, the section dealing with Mental Health Services for Children, as follows (the words underlined being added to the draft minutes): Commissioner Sanchez presented a motion that 1) the department discontinue reducing the funding allocation to children and seek new revenues, 2) that the department reallocate its mental health budget so that a goal of 20% of funds are eventually allocated to children's services, and 3) develop a collaborative effort with the social service system and the criminal justice system to use funding which is reallocated in a created comprehensive project for children; and 4) that this re-allocation begin by the end of the fiscal year.

3. TOXIC WASTE RESPONSIBILITY (Dr. Werdegar)

Testimony was presented by Dwight Honig from the State, Steve Castleman from the City and County's District Attorney's Office, Peter Henschel, Deputy to the Mayor, and Larry Meredith, Deputy Director for Operations, which indicated that the City and County is in violation of existing state and federal laws regarding toxic wastes, and that the Department of Public Health should be the lead agency in managing hazardous materials and toxic wastes. The motions proposed to the Commission were to accept the responsibility on behalf of the City and County, and to approve a supplemental appropriation which will be submitted to the Mayor for $500,000 to fund the disposal of toxic wastes which are now located on various City Department facilities.

Dr. Meredith also testified that the department would come back to the Commission at a future date with a plan and additional funding requests.

Commissioners Foster and Blumlein expressed concern about the future funding for this project and said that they hoped that sufficient funding is made available to properly set up this program and manage it in the future.

ACTIONS TAKEN: Motion to authorize the Department of Public Health to accept the responsibility for managing hazardous materials and toxic wastes in San Francisco was approved.

Motion to authorize the Department to submit a supplemental appropriation to the Mayor for $500,000 to fund disposal of toxic waste materials was approved.

NOTE: THE FOLLOWING ITEMS WERE TAKEN OUT OF ORDER IN ORDER TO ACCOMMODATE THE PUBLIC WAITING TO TESTIFY.

7. CONTRACTS WITH ST. MARY'S HOSPITAL (Tom Peters)

Testimony was given by Dr. Peters, by representatives of the Asian Mental Health Task Force and by St. Mary's hospital administrative staff. It was agreed that a committee would be established consisting of representatives from the Asian Mental Health Task Force, St. Mary's Hospital, and CMHS to monitor St. Mary's success in hiring bi-lingual and bi-cultural staff.

This committee is to report back to the Commission in December.

ACTIONS TAKEN: Renewal contract with St. Mary's Hospital for $1,974,276 to provide inpatient and outpatient mental health services to adults and children for FY 1985-86 approved for a six-month period.

Renewal contract with MSC Psychiatric Services Corp. (St. Mary's Hospital) for $402,547 to provide adolescent day treatment and outpatient mental health services for FY 1985-86 approved for a six-month period.

10. DRUG PLAN FOR FY 1985-86 (Dr. Tom Peters)

Testimony was heard from Dr. Peters, Deputy Director for Mental Health Programs, Nancy Presson, Director of the Division of Drugs, Stuart Loomis, Chair of the Advisory Committee on Drug Abuse (ACDA), Joan Nosse, former member of the ACDA, Robert Tobin, former staff to the ACDA, Art Tapia, former member of the ACDA, and John Waters, former employee of the Division of Drugs. The testimony indicated that there was a differing view as to whether the Drug Plan represents the appropriate mix of drug-related services needed in the community.

The Commissioners questioned the appropriateness of having contractors on the advisory committee because a role of the committee is to recommend funding for contractors. The Commission also requested the department to submit a Drug Plan prior to the budget and contract process for the next fiscal year.

ACTION TAKEN: Motion to approve the Comprehensive Plan for Drug Abuse Services for FY 1985-86 was approved with Commissioners Gray and Sanchez dissenting.

12. SENIOR PROGRAM FOR MEDICATION INFORMATION (Katherine Eng)

ACTION TAKEN: Motion to support legislation providing funding for medication education for seniors through the SRx program and that the State use the SRx model for medication to seniors with a comprehensive evaluation component was approved.

5. CONSENT CALENDAR (Commissioner Blumlein)

5.1 (Family Health) Approval of a contract with St. Luke's Hospital for $36,236 to provide perinatal services for FY 1985-86.

5.2 (Family Health) Approval of a contract with U.C. Regents for $221,772 to provide perinatal services at San Francisco General Hospital for FY 1985-86.

5.3. (Family Health) Approval of a contract with the Urban Indian Health Board for $37,500 to provide perinatal services for FY 1985-86.

5.4. (SFGH) Approval of a personal services contract with Victor Yick for $100,000 to provide MIS services for FY 1985-86.

5.5. (CSAS-Alcohol Division) Approval of a contract renewal with Project Title XVI for $33,000 to provide management payee services for FY 1985-86.

5.6. (CMHS) Approval of a modification to the contract with the Northern California Ambulatory Health Services (Children's Hospital) to increase the contract by $46,305 to provide an increase in outpatient services for FY 1985-86.

5.7. (CMHS) Approval of a contract with Family Service Agency for $1,434,406 to provide geriatric day treatment, MIA mental health services and outpatient services for FY 1985-86.

5.8. (CMHS) Authorization for CMHS to change the method of monthly reimbursement for certain mental health services contractors.

5.9. (LHH) Approval of a contract with the San Francisco Hearing and Speech Center for $6,000 to provide audiology services to Laguna Honda Hospital patients.

ACTION TAKEN: Consent calendar was approved. Commissioner Sanchez abstained from voting on items 5.1 and 5.3.

6. REPORT OF EXPENDITURES AND REVENUES (Larry Meredith)

Update of the department's revenue and expenditure projections for this fiscal year.

Dr. Meredith reported that the department's revenue projections for the year had improved significantly since last meeting. Laguna Honda Hospital received an increase in its Medi-Cal rate which will increase revenues by $6.2 million over the initial projection. As a result, the department's revenue estimate will be met this year. He also reported that the Board of Supervisor's Finance Committee hearings will be held in the first week of October and the Department will submit a plan for further reductions as requested by the Controller.

9. SITE RELOCATION FOR MENTAL HEALTH PROGRAMS

Request for approval of site relocation of the South of Market Clinic to 471 Jessie Street and the Community Support Case Management Program to 1675 Carroll Avenue.

ACTION TAKEN: Motion to approve the site relocations was approved.

11. CONTRACTING-OUT POLICY AND POLYDRUG ABUSE SERVICES

ACTIONS TAKEN: Approval of Resolution No. 047-85 declaring a policy to contract for new health services by using competitive selection procedures was approved.

Resolution No. 046-85 authorizing the Department of Health to use sole-source procedures to contract for polydrug abuse counseling services to the gay population in order to meet the AIDS crisis was approved.

13. POLICY COMMITTEE WITH DSS AND COA (President Lee)

PROPOSED ACTION: Motion appointing two Commissioners to serve on the Policy Committee of the Health/DSS/COA was approved. Commissioners Blumlein and Grew were requested to serve on the Committee and accepted the appointment.

14. SUPPLEMENTAL APPROPRIATION FOR LAGUNA HONDA HOSPITAL

ACTION TAKEN: Motion to authorize the Department to submit a supplemental appropriation for $749,899 to fund staff and operating expenses to correct deficiencies identified by the State was approved.

15. LAGUNA HONDA HOSPITAL (John Blumlein)

ACTION TAKEN: Resolution No. 044-85 establishing a blue ribbon committee to review the objectives and long range plans for Laguna Honda Hospital was approved.

President Lee requested that each Commissioner review the pending list of appointees to the Committee and make suggestions to Dr. Werdegar, who will then submit a list of appointees to the Commission for adoption.

16. OTHER BUSINESS: CHILDREN'S MENTAL HEALTH SERVICES RESOLUTION

ACTION TAKEN: Resolution No. 045-85 declaring a policy to increase mental health services for children was approved.

5. UPDATE OF THE CMHS ACUTE INPATIENT UTILIZATION (Tom Peters)

ACTION TAKEN: Postponed until the next Commission meeting.

4. DIRECTOR OF HEALTH REPORT (Dr. Werdegar)

Dr. Werdegar reported the following:

San Francisco General Hospital:

The department has issued a request for proposal for a technical assistance to decrease the accounts receivable at SFGH. This contract will help reduce the number of days that bills are delinquent, and should increase the department's revenues.

The Labor Commission and CAL/OSHA upheld the hospital's position in evaluating the complaint from the four nurses who requested to wear masks and gloves when working with AIDS patients. The two organizations found that the hospital was following proper personnel practices, and that there were no violations to the health or safety of the nurses.

The additional ward of 25 additional beds at the hospital for psychiatric patients will be completed on time, and is scheduled to open by the end of November.

The newspapers recently featured a story on the need for more security at the hospital, and the Mayor has made a request for a security program to be implemented at San Francisco General Hospital. The department is preparing a plan to improve the security on the campus of SFGH, which will include limiting the access during certain times of day, replacing existing locks with high-security locks, and bringing the security staff to full level of staffing. In addition, Dr. Werdegar reported that he will request a pro-bono consultation from the University of California to review the security procedures at the hospital.

Family Health

The WIC program will move its location to San Francisco General and to St. Luke's Hospital. San Francisco General will serve 1,500 clients, while the St. Luke's program will serve 500 clients.

Hotel Inspections

The Board of Supervisor's Health Committee held a public hearing on the department's implementation of the hotel inspection program. The department will present a report on the program at the next meeting.

President Lee requested that Dr. Werdegar provide each member of the Commission with minutes of the San Francisco General Hospital Executive Committee meetings. Dr. Lee said that the Commission, as the governing body of San Francisco General Hospital, needs to be informed of the operations and issues which are carried out by the hospital's administrative staff. Medical issues are already addressed at the Joint Conference Committee for San Francisco General Hospital which was established to assure quality of care as required by the Joint Committee on Accreditation of Hospitals (JCAH). Dr. Werdegar reported that he would provide the Commission with this information.

Dr. Werdegar also reported that he sent a letter to KPIX commending the station for its excellent production on the AIDS epidemic. The Commissioners stated that they found the program to be a compassionate and factual representation of AIDS and requested that a letter of thanks be sent from the Commission to the Station manager.

The meeting was adjourned at 7:10 p.m.

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HEALTH COMMISSION

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DIANNE FEINSTEIN, MAYOR

Department of Public Health
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CALENDAR

HEALTH COMMISSION MEETING

TUESDAY, OCTOBER 1, 1985 - 2:00 P.M.

Monique Zmuda, Secretary to Commission

SPECIAL NOTICE: THE BUDGET COMMITTEE MEETING WILL CONVENE AT 1:00 P.M. THE CONSENT CALENDAR ON THIS AGENDA INDICATES THE BUDGET COMMITTEE AGENDA.

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR OF HEALTH REPORT (Dr. Werdegar) (2:05)

4. CONSENT CALENDAR (Commissioner Blumlein) (2:20)

   4.1 (Disease Control) Approval to apply for, accept and expend a grant from the State Dept. of Health, Infectious Disease Section, for $4,340 for a computer demonstration project to the Immunization Project.

   4.2. (Health Promotion) Authorization to accept and expend a grant from the American Cancer Society for $25,000 to provide funding for the public education campaign on health and safety in the workplace.

   4.3. (Central Office) Authorization to accept and expend a grant from the State Department on Aging for $248,055 to fund a project entitled "Kitchen Remodeling, North of Market".

   4.4. (CSAS) Authorization to apply for, accept and expend a grant for $82,860 from the State Department of Alcohol and Drug and the State Department of Education for the School Family Community Drug Abuse Program.

   4.5 (CMHS) Authorization for the department to extend the terms of certain mental health contractors on an interim month to month basis for FY 1985-86.

(CONTINUED)

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4.6 (CMHS) Authorization for the department to move the location of the Bayview Hunters Point Foundation Central City Day Treatment Program from 191 Golden Gate Ave. to 4301 Third Street.

4.7. (CSAS) Approval of a renewal contract with the San Francisco Advisory Committee on Drug Abuse for $25,007 FY 1985-86.

4.8. (CSAS) Approval of a new contract with the Visiting Nurses Association for $27,795 to provide polydrug counseling services to the gay population for the prevention of AIDS.

4.9. (CMHS) Approval of a renewal contract with the Northeast Community Advisory Board for $21,767 for FY 1985-86.

4.10. (CMHS) Approval of a renewal contract with the Mission and surrounding area Communitty Advisory Board for $21,767 for FY 1985-86.

4.11. (Family Planning) Approval of a renewal contract with the Ramsell Corporation for $10,000 for the FY 1985-86 to provide repackaging of medication to be distributed at the health centers.

4.12. (Family Health) Approval of a contract with the International Institute for $26,585 for the FY 1985-86 to provide translation and health worker services in conjunction with the family health center at SFGH.

4.13. (Family Health) Approval of a contract with the Family Service Agency for $290,747 for the FY 1985-86 to provide case management services to low income high risk pregnant women and their infants.

4.14. (AIDS Activity Office) Approval of a renewal contract with the Hospice of San Francisco for $845,500 to provide home care services to persons with AIDS for FY 1985-86.

4.15. (AIDS Activity Office) Approval of a renewal contract with the San Francisco AIDS Foundation for $291,750 to provide social service advocacy and housing to persons with AIDS and AIDS-related conditions.

4.16. (AIDS Activity Office) Approval of a renewal contract with the San Francisco AIDS Foundation for $887,457 to provide AIDS information and education for FY 1985-86.

4.17. (MIA Office) Approval of a contract renewal with the Comprehensive Community Home Health and Hospice for $150,000 to provide MIA patients with home health services for FY 1985-86.

4.18. (Planning) Approval of a new contract with the San Francisco Community Clinic Consortium for $55,000 to develop a base of information on indigent and Medi-Cal eligible patients.

4.19. (Family Health) Approval of a contract renewal with the Coalition for the Medical Rights of Women for $2,500 to provide health education for FY 1985-86

4.20. (SFGH) Approval of a supplemental appropriation for $5.4 million for salaries and fringe benefits at San Francisco General Hospital.

5. SERVICES FOR THE HOMELESS (Bob Prentice) (2:30)

Presentation of the department's services which are provided to the homeless population, and community hearing on the homeless population.

6. SUB-PAYEE PROGRAM (Fred Milligan) (3:15)

PROPOSED ACTION: Resolution No. 048-85 authorizing the department to provide a sub-payee program for the homeless.

7. BILINGUAL SERVICES AT SFGH (Dr. Werdegar) (3:30)

PROPOSED ACTIONS: Motion to accept the report on bilingual services.

Approval of Resolution No. 039-85 declaring a policy that bilingual services will be available to patients at SFGH on a 24 hour basis.

8. ACUTE MENTAL HEALTH SERVICES FOR ADULTS (Tom Peters) (3:50)

Report from the department on the plan to reduce the incidence of acute inpatient hospitalization.

9. HOTEL INSPECTIONS (Paul Schwabacher) (4:15)

Departmental report on inspection of hotels.

10. REPORT OF DEPARTMENTAL REVENUES AND EXPENDITURES (Larry Meredith) (4:30)

11. OTHER BUSINESS (4:45)

SPECIAL NOTICE OF CHANGE OF HEALTH COMMISSION MEETING

THE SECOND HEALTH COMMISSION MEETING IN THE MONTH OF OCTOBER WILL NOT BE HELD ON OCTOBER 15, BUT INSTEAD WILL BE HELD ON OCTOBER 22, 1985 AT 2:00 P.M. IN ROOM 300 AT 101 GROVE STREET IN SAN FRANCISCO.

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10/1/85

HEALTH COMMISSION

CITY AND COUNTY OF SAN FRANCISCO
DIANNE FEINSTEIN, MAYOR

Department of Public Health
101 Grove Street
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MINUTES OF MEETING HELD

TUESDAY, OCTOBER 1, 1985 - 2:00 P.M.

The regular meeting of the Health Commission was called to order on Tuesday, October 1, 1985 at 2:00 p.m. by President Lee.

1. ROLL CALL

Present: Commissioner Philip R. Lee, M.D., President
Commissioner John Blumlein, Vice President
Commissioner Naomi Gray
Commissioner Richard Sanchez, M.D.
Commissioner Y. Clement Shek, D.D.S.
Commissioner Rosabelle Tobriner

Absent: Commissioner James Foster

2. APPROVAL OF MINUTES

The minutes of September 17, 1985 were amended in Item 15, dealing with the Blue Ribbon Committee for Laguna Honda Hospital as follows (the words underlined were added to the draft minutes):

"Resolution No. 044-85 establishing a blue ribbon committee to review the objectives and long range plans for Laguna Honda Hospital was approved.

President Lee requested that each Commissioner review the pending list of appointees to the Committee and make suggestions to Dr. Werdegar, who will then appoint the committee.

3. DIRECTOR OF HEALTH REPORT

Dr. Werdegar reported the following:

Public Health

Flo Stroud, Deputy Director for Community Health, has been appointed to be the staff liaison for the Policy Committee of Health, Aging and Social Services. Many of the department's programs which are of common interest for the three departments are managed by Mrs. Stroud, and she will be able to provide the Committee with needed information and guidance.

Dr. Moses Grossman of San Francisco General Hospital has been appointed as the department's representative on a task force which will examine perinatal services and other children's health and social service needs. This group will also be represented by the Department of Social Services.

Federal funding for AIDS antibody testing is likely to continue through the next year. The department currently provides antibody testing to anyone who requests it at no charge.

The grant application recently submitted to the Center for Disease Control for a comprehensive AIDS prevention and education program has been approved. The grant request was for $500,000. The department has not yet received information on how much funding the program will be awarded.

The Board of Supervisors approved the department's emergency supplemental appropriation for $500,000 to dispose of toxic wastes from City facilities. This service will be contracted out. The department has met with Fire Chief Condon about the transfer of the Fire Department's hazardous materials program into the Health Department's toxic management program. All parties have agreed that such a transfer should take place.

The department is planning a home health program using the public health nurses in the Division of Community Health. Under such a program, the department would be able to provide home care services with existing resources rather than be contracting out for such services.

Dr. Ken Kizer, Chief of the State Department of Health Services, will be in San Francisco on Monday, October 7 to assess the budget and program needs for AIDS.

San Francisco General Hospital:

A plan to improve the security at San Francisco General Hospital is forthcoming. The hospital has increased security by limiting access to the hospital during night hours. After 8:30 p.m., access to the hospital will be limited to the emergency room.

The search for an Administrator at SFGH is in progress. To date, over 300 applications have been received. About twelve applicants will be considered by the executive search committee. Three candidates have already visited the hospital, and we expect that four or five more candidates will visit the hospital shortly.

The Family Health Refugee Clinic recently opened at the hospital. Also, Ward 6B, containing an additional 25 beds for acute psychiatric patients, had its opening ceremony today. A few additional modifications are needed at Ward 6B which will be completed in the near future.

The SFGH awards dinner was recently held where employees were given awards for their dedicated work at the hospital. One employee who started with the hospital 35 years ago in an entry level position is now graduating with a nursing degree.

Laguna Honda Hospital

A report was recently issued from the State Department of Health, Medi-Cal Field Office, on the site visits made at Laguna Honda Hospital. The report stated that Laguna Honda provides excellent quality of care, especially given the severity of illness of the patients.

The Commission's prohibition of the sale of cigarettes is implemented and patients who smoke can still obtain cigarettes upon request.

4. CONSENT CALENDAR (Commissioner Blumlein)

4.1 (Disease Control) Approval to apply for, accept and expend a grant from the State Dept. of Health, Infectious Disease Section, for $4,340 for a computer demonstration project to the Immunization Project.

4.2. (Health Promotion) Authorization to accept and expend a grant from the American Cancer Society for $25,000 to provide funding for the public education campaign on health and safety in the workplace.

4.3. (Central Office) Authorization to accept and expend a grant from the State Department on Aging for $248,055 to fund a project entitled "Kitchen Remodeling, North of Market".

4.4. (CSAS) Authorization to apply for, accept and expend a grant for $82,860 from the State Department of Alcohol and Drug and the State Department of Education for the School Family Community Drug Abuse Program.

4.5 (CMHS) Authorization for the department to extend the terms of certain mental health contractors on an interim month to month basis for FY 1985-86.

4.6 (CMHS) Authorization for the department to move the location of the Bayview Hunters Point Foundation Central City Day Treatment Program from 191 Golden Gate Ave. to 257 Hyde Street.

4.7. (CSAS) Approval of a renewal contract with the San Francisco Advisory Committee on Drug Abuse for $25,007 FY 1985-86.

4.9. (CMHS) Approval of a renewal contract with the Northeast Community Advisory Board for $21,767 for FY 1985-86.

4.10. (CMHS) Approval of a renewal contract with the Mission and surrounding area Community Advisory Board for $21,767 for FY 1985-86.

4.11. (Family Planning) Approval of a renewal contract with the Ramsell Corporation for $10,000 for the FY 1985-86 to provide repackaging of medication to be distributed at the health centers.

4.12. (Family Health) Approval of a contract with the International Institute for $26,585 for the FY 1985-86 to provide translation and health worker services in conjunction with the family health center at SF6H.

4.13. (Family Health) Approval of a contract with the Family Service Agency for $290,747 for the FY 1985-86 to provide case management services to low income high risk pregnant women and their infants.

The contract was amended by the Budget Committee to eliminate $1,750 for consulting services to the Institute for Health Policy. It is the intent of the Budget Committee that these funds be used for other services. The contract as amended was then recommended to the full Commission for approval.

4.18. (Planning) Approval of a new contract with the San Francisco Community Clinic Consortium for $55,000 to develop a base of information on indigent and Medi-Cal eligible patients.

4.19. (Family Health) Approval of a contract renewal with the Coalition for the Medical Rights of Women for $2,500 to provide health education for FY 1985-86

ACTIONS TAKEN: The following items were removed from the consent calendar and considered by the Commission separately: Items 4.8, 4.14, 4.15, and 4.16, and 4.17.

The consent calendar was approved with President Lee abstaining from voting on item 4.13 (Family Services Agency contract).

4.8. (CSAS) Approval of a new contract with the Visiting Nurses Association for $27,795 to provide polydrug counseling services to the gay population for the prevention of AIDS.

ACTION TAKEN: Contract approved. President Lee and Vice President Blumlein stated that it is the Commission's policy that all contracts for new services be awarded based on competitive selection procedures, and that any future funding for these services should be competitively bid.

4.14. (AIDS Activity Office) Approval of a renewal contract with the Hospice of San Francisco for $845,500 to provide home care services to persons with AIDS for FY 1985-86.

ACTION TAKEN: Jeff Amory explained that because of the program's start-up procedures in the past year, the units of services anticipated were not met. The program has stabilized its patient count and is expected to meet the number of units in the coming year. The Commission requested that the department report back to the Commission on the performance in six months. The contract was approved.

4.15. (AIDS Activity Office) Approval of a renewal contract with the San Francisco AIDS Foundation for $291,750 to provide social service advocacy and housing to persons with AIDS and AIDS-related conditions.

4.16. (AIDS Activity Office) Approval of a renewal contract with the San Francisco AIDS Foundation for $887,457 to provide AIDS information and education for FY 1985-86.

ACTION TAKEN: After a discussion by Jeff Amory that the department is monitoring the performance of the agency and that the agency is improving its affirmative action performance, the two contracts were approved by the Commission.

4.17. (MIA Office) Approval of a contract renewal with the Comprehensive Community Home Health and Hospice for $100,000 to provide MIA patients with home health services for FY 1985-86.

ACTION TAKEN: The Commission asked why this contract only contained funding which would be sufficient for seven months. The department staff explained that the department's public health nurses will take over the home health services now provided by the contractor. The contract was then approved.

5. SERVICES FOR THE HOMELESS (Bob Prentice)

Presentation of the department's services which are provided to the homeless population, and community hearing on the homeless population.

Testimony was received from departmental staff and staff from community based agencies on the services provided to and needed by the homeless. The department presented information on the Robert Wood Foundation and Pew Memorial Trust grant to provide integrated health services in the homeless shelters. This program funds two health care teams who work at the shelters with existing community based agencies to provide health screening and referrals. It was estimated that there are 4,500 homeless persons living in San Francisco, and approximately 450 homeless families. Approximately 8,000 persons obtain meals from the various meal programs daily. The shelters are still turning away persons each night because the shelters are filled to capacity.

Questions were raised by community groups about the policy followed by the San Francisco General Hospital dental clinic to charge a minimum payment of $25 for dental services. Robert Christmas, Associate Administrator for Outpatient services at SFGH, explained that the dental clinic did not have a $25 minimum pay policy, but that the oral surgery clinic administered by UC, which is also located at the hospital does have such a policy. Representatives from community based agencies reported that patients have been turned away who require emergency dental care because they do not have $25 for the services. The Commission requested the department to provide follow-up information on this problem.

6. SUB-PAYEE PROGRAM (Fred Milligan)

ACTION TAKEN: Resolution No. 048-85 authorizing the department to provide a sub-payee program for mental health clients was approved.

7. BILINGUAL SERVICES AT SFGH (Dr. Werdegar)

ACTIONS TAKEN: Motion to accept the department's report on bilingual services was approved.

Resolution No. 039-85 declaring a policy that bilingual services will be available to patients at SFGH on a 24 hour basis was approved.

The President of the Commission requested that the Secretary send a letter, a copy of the department's report and a copy of the Commission's resolution to the Civil Service Commission for their consideration.

8. ACUTE MENTAL HEALTH SERVICES FOR ADULTS (Tom Peters)

The department reported on the plan for reducing the use of acute hospital services for mental health patients. Dr. Peters reported that the department's budget was in balance, that the opening of Ward 6B at San Francisco General Hospital would reduce the use of out-of-county acute care hospitals, and that the department was moving some of the patients who do not need acute care to community and out of county sub-acute facilities. He also reported that the Commission may hear some objections from representatives of other county mental health departments about the use of out-of-county sub-acute facilities by the San Francisco Mental Health Department. Dr. Peters emphasized that placing patients in sub-acute facilities out of county is the best clinical solution to the acute care crisis. He also stated that San Francisco pays a higher daily rate for some patients who need an increased amount of supervision.

9. HOTEL INSPECTIONS (Paul Schwabacher)

Mr. Paul Schwabacher provided a brief report on the department's program for inspection of hotels. He stated that the department is still meeting with representatives of the San Francisco Neighborhood Legal Assistance Foundation to settle the complaint which was filed on behalf of the tenants of the hotels. He stated that since the inception of this program one and one-half years ago, the department has inspected 450 to 475 of the estimated 1,000 hotels in the City. These inspections resulted in 390 deficiency notices. Approximately 100 rooms have been vacated since the inception of the program.

10. REPORT OF DEPARTMENTAL REVENUES AND EXPENDITURES (Larry Meredith)

Dr. Meredith estimated that the department's revenues may fall short by approximately $224,000 and the department's overall expenditures are over by $3 million. These estimates are based on an annualization of actual collections and expenditures for the first two months of the fiscal year.

Dr. Meredith also reported that the department is scheduled to appear before the Finance Committee of the Board of Supervisors on Wednesday afternoon. The department was instructed by the Board to present reductions of two and one half percent to five percent to the department's General Fund budget. The Commission asked that the department include administrative divisions in its proposed reductions, that AIDS programs be maintained, that no reductions be made which would jeopardize the accreditation of San Francisco General Hospital or Laguna Honda, and that the Commission's priorities of improving emergency medical services and reducing mental health acute hospitalization be considered. Dr. Meredith reported that these requests will be accommodated in the department's report to the Finance Committee.

11. OTHER BUSINESS

ACTION TAKEN: The Commission authorized the department to apply for, accept and expend a grant for $1,953 from the California Department of Aging to fund health promotion equipment.

The meeting adjourned at 6:00 P.M.

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CITY AND COUNTY OF SAN FRANCISCO
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Department of Public Health
101 Grove Street
San Francisco, California 94102

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CALENDAR

HEALTH COMMISSION MEETING

TUESDAY, OCTOBER 22, 1985 - 2:00 P.M.

Monique Zmuda, Secretary to Commission

SPECIAL NOTICE: THE BUDGET COMMITTEE MEETING WILL CONVENE AT 1:00 P.M. THE CONSENT CALENDAR ON THIS AGENDA INDICATES THE BUDGET COMMITTEE AGENDA.

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR OF HEALTH REPORT (Dr. Werdegar) (2:05)

4. CONSENT CALENDAR (Commissioner Blumlein) (3:00)

   4.1 (CMHS) Approval of a renewal contract with the District V Community Advisory Board for $21,767 for FY 1985-86.

   4.2. (CMHS) Approval of a new contract with the Children's Home Society of California for $70,000 to provide residential treatment services to children for FY 1985-86.

   4.3. (CMHS) Approval of a contract modification with Conard House to increase the amount by $41,500 from $361,583 to $403,023 to provide increased residential treatment and case management services for adults for FY 1985-86.

   4.4. (CMHS) Approval of a contract modification with Progress Foundation to increase the contract by $62,409 from $2,262,682 to $2,325,234 to provide increased residential treatment and case management services for adults for FY 1985-86.

   4.5 (CMHS) Approval of a contract modification with Baker Places to increase the contract by $$68,000 from $1,040,007 to $1,108,007 to provide residential treatment services and case management for adults for FY 1985-86.

(CONTINUED)

CONSENT CALENDAR CONTINUED

4.6 (AIDS Activity Office) Approval of a renewal contract with the Shanti Project for $859,915 to provide residential services, counseling and information and referral to AIDS patients and their families for FY 1985-86.

4.7. (CSAS) Approval of a contract modification with San Francisco Suicide Prevention Inc. to increase the contract by $11,250 from $51,786 to $63,036 to provide funding for training within the program in FY 1985-86.

4.8. (Family Planning) Approval of a new contract with the Laura Brainin-Rodriquez for $6,817 to provide nutrition consultation services to the County Jail system.

4.9. (CSAS) Approval of a renewal contract with the Center for Human Development for $82,680 to provide drug abuse education through the School-Community Primary Prevention Project Fund for FY 1985-86.

4.10. (MIA Program) Approval of a new contract with the Bayview Hunters Point Foundation for $52,176 to provide mental health services to medically indigent adults in FY 1985-86.

4.11. (CSAS) Authorization for the department to extend the terms of certain substance abuse agreements indefinitely which provide education and information services to persons convicted of first offense driving under the influence of alcohol.

4.12 (DPH) Approval of the 1985-86 AB 8 Plan which provides $35,122,386 of State funding for inpatient, outpatient and other departmental services for FY 1985-86.

4.13 (CSAS) Approval to apply for, accept and expend a grant from the State of California Department of Alcohol for an alcoholism counseling and information and referral to women and families project for $165,000 for a period between January 1, 1986 through June 30, 1987.

4.14. (CSAS) Approval to apply for, accept and expend a grant from the State of California Department of Alcohol for a Women's Alcoholism Outreach, Counseling, Training and Agency Coordination program for $198,000 for FY 1985-86 for a period between January 1, 1986 through June 30, 1987.

5.15. (CSAS) Approval to apply for, accept and expend a grant from the State of California Department of Alcohol for an Older Woman's Outreach and Activities Program for $63,750 for a period between January 1, 1986 through June 30, 1987.

5.16 (Senior Health Services) Authorization to accept and expend a grant from the Hartford Foundation for up to $491,866 to provide funding for the the Medication Information for Seniors Project over a four year period.

CONSENT CALENDAR CONTINUED

4.17. (Communicable Disease Control) Authorization to accept and expend a grant from the Department of Health and Human Services for the Sexually Transmitted Disease Project for $575,668 for FY 1985-86.

4.18. (AIDS Activity Office) Authorization to apply for, accept and expend a grant for $721,261 from the State Department Health Services to continue the Alternate Testing Site Program for AIDS Antibody Testing for FY 1985-86.

4.19 (LHH) Approval of a supplemental appropriation for $38,700 for contractual services in order to provide transportation services for inpatients and Adult Day Health patients at Laguna Honda Hospital for FY 1985-86.

5. EMPLOYEE RELATIONS AT SFGH (2:20)

Hearing to discuss the hiring policies and personnel policies regarding black employees at SFGH.

NOTE: In order to accommodate employees of SFGH who work on the day shift and cannot be at the hearing at 2:20 p.m., the Commission has agreed to hear testimony on this item again at 4:00 if additional employees wish to testify at that time.

6. HAZARDOUS MATERIALS AND TOXIC WASTE MANAGEMENT (Larry Meredith) (3:00)

PROPOSED ACTION: Motion approving the department's Phase II of the plan for the management of hazardous materials and toxic wastes and approval of a supplemental appropriation for approximately $700,000 to provide funds for personnel and operating costs for Phase 2.

7. WORLD HEALTH DAY (Dr. Lee) (3:15)

Proposed Action: Motion to support World Health Day and request that the department participate in coordinated health education activities throughout the State.

8. SECURITY PROCEDURES AT SFGH (3:30) (Dr. Werdegar)

Presentation of department's plan to improve the security at San Francisco General Hospital

9. COMMENDATION FOR DR. SMOOKLER (3:50) (Dr. Werdegar)

PROPOSED ACTION: Approval of resolution No. 049-85 commending Dr. Lorraine Smookler for her hard work and dedication to the Department of Health and wishing her well in her retirement

10. OTHER BUSINESS

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HEALTH COMMISSION

CITY AND COUNTY OF SAN FRANCISCO
DIANNE FEINSTEIN, MAYOR

Department of Public Health
101 Grove Street
San Francisco, California 94102

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DIRECTOR OF HEALTH

-SF

MINUTES

HEALTH COMMISSION MEETING

October 22, 1985 at 2 p.m.

101 Grove St. Room 300

The regular meeting of the Health Commission was called to order on Tuesday, October 22, 1985 at 2:00 p.m. by President Philip Lee.

ITEM 1. ROLL CALL

Present: Commissioner Philip R. Lee, M. D., President
Commissioner James M. Foster
Commissioner Naomi T. Gray
Commissioner Richard Sanchez, M.D.
Commissioner Y. Clement Shek, D.D.S.
Commissioner Rosabelle Tobriner

Absent: Commissioner John Blumlein, Vice President
Monique Zmuda, Secretary: Geri Brown acting

ITEM 2. APPROVAL OF MINUTES

The minutes of the Health Commission meeting of October 1, 1985 were approved.

Dr. Lee announced that Item 5, on Employee Relations at SFGH, would follow the Director Health Report, out of the order listed on the agenda, and requested that a sign-up sheet be circulated in the audience for those who had not already signed up to speak.

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ITEM 3. DIRECTOR OF HEALTH REPORT

Dr. David Werdegar, Director Health, reported the following:

Mental Health

A mental patient shot at the door of the Department of Public Health and Mt. Zion Crisis Center, where people were present. Mt. Zion Crisis Center has not reopened since this incident, which places an extra load on the one remaining crisis center at SFGH. The Department may have to consider enlarging SFGH facilities to accommodate the increase of patients. It is still uncertain when Mt. Zion will reopen. With this added concern for safety factors, the cooperation from the police has been good, with increased patrols and added plainclothes officers.

PCB Spill

Dr. Werdegar reviewed the sequence of events in the PCB spill on October 15th on Front Street. PG&E has removed all but 125 of its 450 transformers containing PCB, and the remainder is to be removed within 12 to 14 months.

AIDS

AIDS involving children has received national and state attention. The Department benefits from having experts in the DSS and Dept. of Education, and in the Health Department, with Dan Collins (for legal questions), Jeff Amory, Dr. Echenberg, Dr. Oliva, and others.

Dr. Werdegar reported a need for another advisory task force on AIDS and drug abuse. A one-day conference will be held on that subject, co-sponsored by the Health Department and the AIDS research unit at the University.

Dr. Werdegar is chairing a department-wide coordinating committee with Jeff Amory and Dr. Echenberg to insure that every aspect of the department is involved in AIDS work, with weekly meetings. The Federal government has extended funding for the testing program, so that the Alternate Test Site Program will continue until January, 1987. This is a mandated activity by the State. State funding will follow after the Federal funds have been depleted. However, thesre remains a question on the appropriate reimbursement.

Dr. Echenberg's report and editorial in the Journal of the American Medical Association on the pilot project for heterosexual contact-tracing of AIDS has received wide favorable comment.

Construction

The AIDS ward at SFGH is being expanded, house-staff sleeping quarters are to be constructed, the morgue updated, and there are a number of other construction projects that will be reported on in future meetings.

Employment Practices

Dr. Werdegar reported that he is committed to implementing a resolution of employment issues, so that employees can be feel they are in a harmonious family at San Francisco General Hospital.

Budget

Management staff had a retreat to discuss the budget. A preliminary budget will be prepared by the first week in November, with a final budget ready by mid-February. Preliminaries will be presented at the November 5th meeting of the Commission, at which time Dr. Meredith will present a timetable of events for the process.

The Department will expend $4 million more than projected this year, largely because of insufficient funding for mandatory fringe benefits. The administration will try to increase revenues and reduce expenditures to eliminate this deficit.

Administrative Assistant

The Civil Service has approved the hiring of an administrative assistant for the Director of Health. The job will be posted and applications invited.

Laguna Honda Hospital

An awards dinner at Laguna Honda Hospital was attended by the Mayor, Supervisor Kennedy and other. A total of 600 people attended, and 240 employees received awards for service up to 30 years.

ITEM 5. EMPLOYEE RELATIONS AT SFGH

Commissioner Gray commented such hearings to air complaints of Black employees at San Francisco General Hospital are important. Because of the attention given to the provisioon of bilingual services, Black employees feel that they were being pushed out to make room for bilingual staffing. This belief would be divisive and unfortunate, and to avoid further dissension, Comr. Gray appreciated that Dr. Werdegar and the Commissioners have agreed to hold this hearing.

Dr. Lee expressed his appreciation to those who had come to testify.

Various persons who testified said that discipline falls disproportionately on Black employees; that racism is being institutionalized, and that there is a reduction of job classifications historically occupied by Blacks. It was reported that the administration does not assist Black employees in upgrading, and does not provide proper training. One employee testified that she was written-up for refusing to go to get someone else's overtime check; one employee complained that she is given the sickest AIDS patients. One employee said he was given a 5-day suspension for insubordination, for taking a problem to a doctor when no nurse was available. One employee reported that he was given a 15-day suspension, instead of the five days usually given. One employee stated that he was not able to use the restroom nearest his working area, and that his work was objected to as against code, when in fact it was legal and proper.

The Commission members stated they were serious about resolving these issues and expressed appreciation to those testifying. Dr. Lee summarized the subjects of testimony, and stated that Dr. Werdegar will be continuing to examine these matters and the Department will move forward to take whatever actions are necessary to see that employees are treated fairly.

ITEM 4. CONSENT CALENDAR

Items 4.11 and 4.18 were withdrawn for separate consideration. The remaining items on the Consent Calendar were approved.

4.11 DRUNK-DRIVING PROGRAM CONTRACTING

Commissioner Shek commented that the proposal to continue the contracts indefinitely was amended to have the Commission review them as needed. Contract was approved.

4.18 Testing Program for AIDS

The State-mandated program to provide testing for AIDS antibodies was discussed. Administration staff specified that the Department of Health Services agreement proposed for approval should not be accepted unless appropriate funding is provided. Item 4.18 was approved.

ITEM 9. RESOLUTION COMMENDING DR. SMOOKLER

(Item 9 taken out of order.) Commissioner Gray introduced Resolution #049-85 commending Dr. Smookler for her many years of hard work and dedication to the Department of Health, and wishing her well in her retirement. Dr. Sanchez added his admiration and congratulations, and asked Dr. Smookler to come forward and address the Commission. After Dr. Smookler's remarks, Dr. Lee expressed his thanks for her distinguished career. Resolution #049-85 unanimously approved.

ITEM 6. HAZARDOUS MATERIALS AND TOXIC WASTE MANAGEMENT

Larry Meredith summarized steps taken and planned since the Department was given responsibility for hazardous materials on September 17th, and the emergency was declared. The Public Health Toxic Control Division was formed; the Board of Supervisors approved an emergency funding supplemental for disposal. Phase II proposed for approval includes a request for a supplemental appropriation for personnel and operating costs to implement the program. Among future actions: hazardous waste collection will begin, a newsletter will be issued, there will be ongoing training for inspectors and coordinators, development of procedures for purchasing hazardous materials, and improvement of emergency responses.

ACTION TAKEN: Motion approving the Department's Phase II plan for management of hazardous materials and toxic wastes, and approving the Request for Supplemental Appropriations of $736,486.

ITEM 7. WORLD HEALTH DAY

Dr. Lee requested that a resolution be prepared for the next Health Commission meeting supporting World Health Day.

ITEM 8. SECURITY AT SFGH

Reports were made on a 12-point program to be completed by the first quarter of the year to improve security. Funds are already budgeted for the security lock program and for leasing alarms and TV monitors. There will be a new ID card system and stricter key control. Dr. Werdegar noted that crime statistics will be kept by category and location.

ITEM 10. OTHER BUSINESS

A discussion was held on the proposed legislation by the Board of Supervisors prohibiting discrimination against persons with AIDS or AIDS-related conditions.

A resolution was approved which supports the proposed legislation pending before the Board of Supervisors which would prohibit discrimination against perons suffering from AIDS or any medical sign or symptom of AIDS, with the following exception: that nothing in the legislation be construed to prohibit any act which is specifically authorized by the laws of the State of California, or any actions taken by or under the direction of the San Francisco Department of Public Health to protect the public health.

The Meeting was adjourned at 6:40 p.m.

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HEALTH COMMISSION

CITY AND COUNTY OF SAN FRANCISCO
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Department of Public Health
101 Grove Street
San Francisco, California 94102

Philip Randolph Lee, M.D.,
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Rosabelle Tobriner,
COMMISSIONER

David Werdegar, M.D.,M.P.H.
DIRECTOR OF HEALTH

CALENDAR

HEALTH COMMISSION MEETING

TUESDAY, NOVEMBER 5, 1985 - 2:00 P.M.

Monique Zmuda, Secretary to Commission

SPECIAL NOTICE: THE BUDGET COMMITTEE MEETING WILL CONVENE AT 1:30 P.M. THE CONSENT CALENDAR ON THIS AGENDA INDICATES THE BUDGET COMMITTEE AGENDA.

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1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR OF HEALTH REPORT (Dr. Werdegar) (2:05)

4. CONSENT CALENDAR (Commissioner Blumlein) (2:20)

   4.1 (CMHS) Approval of a contract modification with S.F. Suicide Prevention Inc. to increase the amount of the contract by $7,280 from $97,106 to $104,386 in order to increase the operating expenses of the agency for FY 1985-86.

   4.2. (CMHS) Approval of a new contract with Alpha Omega, Inc. for $43,000 to provide residential care to mentally/developmentally disabled adults for FY 1985-86.

   4.3 (CMHS) Approval of a contract modification with Westside Community Mental Health to decrease the contract by $4,263 to comply with the cost of living adjustment of 3% and to increase the funding for outreach services for FY 1985-86.

(CONTINUED)

CONSENT CALENDAR CONTINUED

4.4 (CMHS) Approval of a contract modification with Bayview Hunters Point Foundation for Community Improvement to increase the contract by $16,732 to increase community outreach services for FY 1985-86.

4.5. (CSAS) Approval of a new contract with Saint Francis Memorial Hospital for $350,000 to provide 24 hour acute mental health hospitalization for FY 1985-86.

4.6. (Family Planning) Approval of a new contract with Mt. Zion, Teenage Perinatal Services for $143,927 to provide perinatal services for FY 1985-86.

4.7. (Family Planning) Approval of a new contract with the Family Service Agency for $138,000 to provide case management services to pregnant teens for FY 1985-86.

4.8 (CMHS) Approval to accept and expend an augmentation of $5,030 to the existing grant from the State Department of Mental Health for consultation and education services for FY 1985-86.

5. BUDGET (2:30)

Presentation of departmental expenditures and revenues and the department's plan to balance the 1985-86 budget.

Presentation of the budget process for FY 1986-87.

PROPOSED ACTION: Approve the departmental plans.

6. MENTAL HEALTH PLANNING PROCESS (Tom Peters) (3:00)

Discussion of the procedures and the schedule for developing a mental health plan, drug plan and alcohol plan for FY 1986-87.

7. MENTAL HEALTH SERVICES FOR MINORITIES (3:15)

Presentation of the Third World Coalition and the John Hale Society on the mental health services for the minority population.

8. SALE OF TOBACCO PRODUCTS ON HEALTH DEPARTMENT FACILITIES (4:15)

Re-consideration of the Health Commission policy regarding the ban of the sale of tobacco products at DPH facilities including Laguna Honda Hospital.

9. WORLD HEALTH DAY (4:30)

PROPOSED ACTION: Approval of resolution No. 050-85 supporting the Department of Health's participation in World Health Day.

10. OTHER BUSINESS

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MINUTES OF MEETING HELD

TUESDAY, NOVEMBER 5, 1985 - 2:00 P.M.

The regular meeting of the Health Commission was called to order on Tuesday, November 5, 1985 at 2:00 p.m. by President Lee.

1. ROLL CALL

Present: Commissioner Philip R. Lee, M.D., President
Commissioner John Blumlein, Vice President
Commissioner James Foster
Commissioner Naomi Gray
Commissioner Richard Sanchez, M.D.
Commissioner Y. Clement Shek, D.D.S.
Commissioner Rosabelle Tobriner

2. APPROVAL OF MINUTES

The minutes of the meeting held on October 22 were approved.

Because the Director of Health was attending the Board of Supervisors' special meeting to consider the AIDS discrimination ordinance, President Lee first called the items on the agenda which did not require the presence of the Director.

4. CONSENT CALENDAR

The consent calendar, which contained the following items, was approved:

Contract modification with S.F. Suicide Prevention Inc.

New contract with Alpha Omega, Inc.

Contract modification with Westside Community Mental Health

Contract modification with Bayview Hunters Point Foundation for Community Improvement

New contract with Saint Francis Memorial Hospital

New contract with Mt. Zion, Teenage Perinatal Services

New contract with the Family Service Agency

Approval to accept and expend a grant from the State Department of Mental Health for consultation and education services.

9. WORLD HEALTH DAY

ACTION TAKEN: Resolution No. 050-85 supporting the Department of Health's participation in World Health Day was approved.

8. SALE OF TOBACCO PRODUCTS IN HEALTH DEPARTMENT FACILITIES (4:15)

A hearing was held to reconsider the Commission's policy regarding the ban of the sale of tobacco products at DPH facilities including Laguna Honda Hospital. Mr. Ben Abramovice, Administrator of Laguna Honda Hospital, testified that donated cigarettes were still used to supply patients with tobacco products. He stated that the volunteers auxiliary is willing to sell cigarettes to the patients at the market rate along with candy, magazines and other items. With this procedure, the patients who smoke will obtain cigarettes without being inconvenienced.

ACTION TAKEN: The existing policy was maintained.

6. MENTAL HEALTH PLANNING PROCESS (Tom Peters) (3:00)

Dr. Tom Peters, Dr. Bill McConnell of Community Mental Health Services and Ms. Fancha Larson, Vice Chair of the Mental Health Advisory Board described the process by which the mental health plan will be developed. The process includes the priority and goal setting procedures performed by the department staff; the citizen participation process whereby public hearings are held by the Mental Health Advisory Board to provide public input into the priority and goal setting process; the assessment process which includes evaluating the MBO indicators, conducting the individual program evaluations and making monitoring visits; and finally, the preparation and submission of the budget for mental health services. The department staff reported that the mental health plan will be completed before the budget is submitted to the Commission for approval.

7. MENTAL HEALTH SERVICES FOR MINORITIES

Dr. Patricia Evans of the John Hale Society presented features of the John Hale Position papers which identified the needs for Blacks and other minorities to obtain the most appropriate medical and psychiatric treatment mode and setting. Dr. Evans identified the following areas of greatest need: outpatient services for children and adolescents; socialization or drop-in after school programs; on-going assessment of medical needs of the minority community; increased hiring and retention of Black employees in the health care fields; salary incentives for Black males; a sub-acute or locked mental health facility in the community; community acceptance of mental health patients and the education of the general population on mental illness; domestic violence treatment centers; and consultation services in jails to refer patients to mental health facilities.

The members of the Commission thanked her for her presentation, and for identifying the needs of the community she represents.

Members of the Third World Coalition presented a series of recommendations for the provision of mental health services for minorities. The recommendations made were as follows: that Third World concerns be included in the program planning and implementation; that no budget reductions be made in programs serving Third World communities; that parity be established for contract staff with civil service staff; that funding for mental health prevention to ethnic communities be increased; that out-patient clinics treat the entire families of ethnic communities; that crisis home visiting programs be funded for Third World populations; that more vocational rehabilitation programs be developed; that sub-acute and transitional residential programs be developed which are staffed by and serve Third World populations; that in-patient acute programs provide bilingual/bicultural services; and that an assessment be made of the effectiveness of services to Third World communities.

Dr. Lee thanked the representatives of the Coalition for their testimony, and stated that these suggestions would be evaluated during the objective setting planning process in December.

3. DIRECTOR OF HEALTH REPORT (Dr. Werdegar) (2:05)

The Director of Health reported the following:

AIDS

The AIDS discrimination ordinance (which was considered and approved by the Health Commission at the last meeting) was passed unanimously by the Board of Supervisors.

Awards

The number of cases of AIDS reported last month was 60. It is possible that the number of new cases each month has leveled off. The department will monitor the data over the next few months to determine if in fact this can be considered a trend.

The Mayor, the Mayor's Fiscal Advisory Committee and SPUR held an awards luncheon this week to recognize and honor civil servants of the City and County of San Francisco who have demonstrated hard work, creativity and managerial skills. Thirty City employees were nominated for the Managerial Excellence Awards of 1985. Five employees from the Department of Public Health were nominated. These employees include Judy Spinella, Associate Administrator for Nursing at SFGH; Bob Prentice, MIA Program Coordinator; Jeff Amory, Special Assistant for AIDS Programs; Virginia Leishman, Director of Nursing at Laguna Honda, and Ed Gazzano, the department's Personnel Director. A total of five awards were granted: four $750 awards, and one $1,000 grand prize award. Dr. Werdegar was happy to report that Virginia Leishman won one of the four awards, and Ed Gazzano won the grand prize. President Lee, on behalf of the whole Commission, expressed his congratulations to the employees who were nominated, and to Ms. Leishman and Mr. Gazzano who won the prizes for their excellent work performance.

By-Laws of San Francisco General Hospital and Laguna Honda Hospital

The proposed by-laws for the governance of San Francisco General Hospital and Laguna Honda Hospital have been drafted by the attorneys, and will be presented to the Commission for approval in the near future.

Job Search Updates

The search for an administrator of San Francisco General Hospital is in progress. A total of six candidates are under serious consideration. Four of the candidates have already visited the department and have been interviewed by various staff persons and Commissioners. Two more candidates will visit the department in the next few weeks. After these final interviews, the Director reported, he believes that he can make an appointment to the position.

The Environmental Health Director and the Dental Health Director positions are both vacant. National searches have been initiated for these two top administrative positions.

Administrative Re-organization

The Director of Health reported to the Commission that he plans to make some changes in the reporting relationship of the administrative staff. Under the current organizational structure, epidemiology and vital statistics programs report to the Deputy Director for Public Health. Under the proposed organization, these functions would be supervised by the Director of Disease Control, who would report directly to the Director. The rest of the organization would remain the same, with the following areas reported directly to the Director of Health: AIDS Services, Emergency Medical Services, Affirmative Action, Planning, Laguna Honda Hospital, San Francisco General Hospital, Community Health, Mental Health, Environmental Health, and Operations.

Union Discussions

The Director of Health reported that he had an informal meeting with the unions in order to discuss the transition of orderly positions to nursing positions. He and his staff will discuss the plans with the representatives of Local 250 in future discussions.

The Director also reported that he and certain key administrative staff from San Francisco General will review the grievances which were presented to the Commission at the last meeting. In the next six weeks, the staff will present a plan with recommendations on grievance procedures and on disciplinary actions to the Director. Dr. Werdegar stated that the administrative staff is committed to fairness for all employees, and that training is being conducted for supervisors so that employees are treated fairly and in accordance with the civil service requirements and assurances.

Personnel Requisitions

Dr. Werdegar reported that many personnel requisitions have been held up in City Hall, which has a negative impact on the provision of services. For example, physical therapy and electrocardio services have been reduced until personnel are hired into the existing vacant positions. There have been some efforts to coordinate the personnel requisition process among various City departments which are responsible for approving requisitions. Dr. Werdegar stated that a more prompt processing of personnel requisitions is expected.

Paramedic Services

The Director has pursued the option of contracting with private ambulance companies to provide back up services, as approved by the Commission. A study is now in process to determine how such a back-up process will affect the integrated response plan. Dr. Werdegar reported that he plans to present a proposed contract to the Commission at a future meeting. Since Federal and State funds have been appropriated for AIDS education, local funding originally allocated for this purpose could be used to fund the proposed private ambulance contract.

Dr. Lee requested that the Secretary of the Commission prepare a resolution for adoption at a future meeting authorizing the Director to contract with private ambulance companies for back up services.

5. BUDGET (2:30)

Dr. Werdegar presented the department's expenditures and revenues and the department's plan to balance the 1985-86 budget. It was reported that the department will have an estimated deficit of approximately $3.6 million in fiscal year 1985-86 based on a first quarter analysis. Dr. Werdegar stated that these funds are necessary in order to maintain the current level of services. He reported that the deficit is a result of under-funding of mandatory fringe benefits, an excessive salary savings requirement at San Francisco General Hospital, and under-funding in MIA contractual services. Dr. Werdegar reported that he does not want to reduce services, but rather sees opportunities to increase revenues in order to balance the budget. Specifically, it was estimated that $3.3 million in additional revenue could be generated in this fiscal year. These funds would include increased Short-Doyle /Medi-Cal funding, increased revenue from fee increases at the health centers, a carry-over of Medicare funds from last fiscal year, and increased collections at San Francisco General Hospital.

ACTION TAKEN: Resolution No. 053-85 accepting the department's plan to balance the budget by increasing revenues and authorizing the Director of Health to prepare a supplemental appropriation for consideration by the Mayor and the Board of Supervisors was approved.

10. OTHER BUSINESS

President Lee asked the members of the Commission whether they would be willing to hold a series of public hearings to consider the funding priorities for the FY 1986-87 budget. The members of the Commission agreed. Two meeting dates were established for such hearings. The first meeting would take place on November 19th from 4 p.m. to 6 p.m., and the second hearing would take place on November 26th from 3 p.m. to 5 p.m.

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Department of Public Health
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San Francisco, California 94102

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PRESIDENT

John Blumlein,
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James M. Foster,
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David Werdegar, M.D.,M.P.H.
DIRECTOR OF HEALTH

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CALENDAR

HEALTH COMMISSION MEETING

TUESDAY, NOVEMBER 19, 1985 - 2:00 P.M.
101 GROVE STREET, ROOM 300

Monique Zmuda, Secretary to Commission

SPECIAL NOTICE:
THE BUDGET COMMITTEE MEETING WILL CONVENE AT 1:30 P.M. THE CONSENT CALENDAR ON THIS AGENDA INDICATES THE BUDGET COMMITTEE AGENDA.

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR OF HEALTH REPORT (Dr. Werdegar) (2:05)

4. CONSENT CALENDAR (Commissioner Blumlein) (2:20)

   4.1 (AIDS Activity Office) Approval of two contract modifications with the Stop AIDS Project to extend the length of the contract period from 8 months to 12 months and add State funds to continue the project for the final four months of FY 1985-86.

   4.2. (AIDS Activity Office) Approval of a new contract with John Artman and Associates for $19,500 to provide media relations consultation services to promote AIDS awareness for FY 1985-86.

   4.3. (CMHS) Approval of a renewal contract with the County of San Mateo to provide psychiatric inpatient and partial day services to geriatric patients for FY 1985-86.

   4.4. (CSAS) Approval of a new contract with Friendship House Association of American Indians to provide residential alcoholism treatment services for FY 1985-86.

   4.5. (CSAS) Approval of the 1985-86 Alcohol Plan.

   4.6. (SFGH) Approval of a new contract with Lincoln and Lewin Associates for $381,500 to provide patient accounting system consultation services in FY 1985-86.

   4.7 Approval of a resolution authorizing certain employees to acquire federal surplus property on behalf of the department.

5. POLICY ON THE SALE OF TOBACCO PRODUCTS

ACTION PROPOSED: Amending Resolution No. 027-85 relating to the prohibition of the sale of tobacco products. The amendment would change the language of the resolution from "Resolved that tobacco products will not be sold on the premises of any Department of Public Health facility" to "Resolved that tobacco products will not be sold by departmental personnel in any Department of Public Health facility".

6. POLICY ON INSPECTION OF HOTELS

ACTION PROPOSED: Consideration of a proposed resolution for adoption at the next meeting which will make it a policy that health inspectors will not inspect hotel rooms without the prior approval of the tenant, except in the case of an emergency.

7. APPROVAL OF BY-LAWS FOR SAN FRANCISCO GENERAL HOSPITAL AND LAGUNA HONDA HOSPITAL

8. PHYSICIANS' ASSISTANT CLASSIFICATION

Consideration of the Director's request to amend Commission Resolution No. 031-85 relating to the creation of a job classification of physicians' assistant who would work interchangeably with nurse practitioners. The amendment would state that the department will create physicians' assistant positions within the department, and will recruit and hire physicians' assistants as they become available.

6. OTHER BUSINESS

NOTE: A public hearing on the priorities for the Department of Public Health 1986-87 budget will be held directly after this meeting at 4 p.m.

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DIANNE FEINSTEIN, MAYOR

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San Francisco, California 94102

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Richard Sanchez, M.D.,
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COMMISSIONER

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DIRECTOR OF HEALTH

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MINUTES OF MEETING HELD

TUESDAY, NOVEMBER 19, 1985 - 2:00 P.M.

The regular meeting of the Health Commission was called to order on Tuesday, November 19, 1985 at 2:10 p.m. by President Lee.

1. ROLL CALL

Present: Commissioner Philip R. Lee, M.D., President
Commissioner John Blumlein, Vice President
Commissioner James Foster
Commissioner Naomi Gray
Commissioner Richard Sanchez, M.D.
Commissioner Y. Clement Shek, D.D.S.

Absent: Commissioner Rosabelle Tobriner

2. APPROVAL OF MINUTES

The minutes of the meeting held on November 5 were approved.

3. DIRECTOR OF HEALTH REPORT (Dr. Werdegar) (2:05)

Dr. Werdegar reported the following:

Budget:

The Board of Supervisors' Finance Committee considered the department's budget last week, and voted not to make any reductions in the General Fund portion of the budget. The Budget Analyst report to the Committee showed that based on the first quarter expenditures, there is a surplus of funds in the Central Office and Community Mental Health portion of the department's budget. Dr. Werdegar explained that the department has an exceedingly high vacancy rate now because of the freeze on personnel requisitions, and the department cannot continue to operate without filling some of these vacant positions. Dr. Werdegar and Larry Meredith presented the total department budget to the Commission in the form of charts. The charts showed that although there is an apparent surplus in two of the divisions, there is an overall deficit in the department of $2.3 million. The Director reported to the Commission that he advised the Finance Committee that he intends to balance the budget by generating increased revenues.

Overtime:

The newspapers recently reported that overtime accounts in the Health Department increased substantially over the past five years, but this assertion is not accurate. The figures used in the article included the amount paid in holiday pay as well as those funds paid in overtime. The number of City holidays has increased over the past years, therefore the amount of funding for holiday pay has increased correspondingly. Dr. Werdegar reported that the payment for holiday pay is not a controllable cost. Overtime for the department is not a significant personnel cost. For example, the overtime for San Francisco General is 1.4% of salaries, and .44% of salaries at Laguna Honda Hospital.

City Attorney:

Dr. Werdegar reported that City Attorney Dan Collins could not attend the Commission meeting because his wife is scheduled to have a baby today. Mr. Buck Delventhal represented the City Attorney at the Commission meeting.

AIDS:

Dr. Werdegar reported that the Health Department's investigators have monitored the bath houses, bookstores, and video stores which are under Judge Wonder's court injunction. The investigators found that some of the establishments have closed due to lack of business. Most of the establishments which are still in operation were found to be in compliance with Judge Wonder's injunction, but some were found to be not in compliance. The City Attorney is to follow up to determine if any establishments are in contempt of court, and to recommend actions such as fines or closure. A discussion ensued about the efforts made in New York to close down such establishments and the possibility that such an ordinance would be passed in San Francisco. Dr. Werdegar reported that the existing method of enforcing Judge Wonder's injunction is the most effective method of preventing the spread of AIDS.

The Director reported that there was a conference jointly sponsored by the Department of Health and the University of California on AIDS and intravenous drug use which led to productive exchange of information about this topic.

Congress member Denmyer made a statement that San Francisco under-reports the number of AIDS related deaths. The Director and members of his staff strongly disagree with this assertion. Dr. George Rutherford of the Disease Control Section reviewed all of the death certificates since 1981 and found that 19 cases or 2% of the total AIDS deaths could have been under-reported. None of these 19 deaths occurred at San Francisco General, but rather at other hospitals.

Personnel Requisitions:

The Director reported that the delay in processing requisitions was affecting morale at the San Francisco General Hospital. He cited an example where the high vacancy rate was also affecting the department's third party reimbursement. There is insufficient staff to provide six day coverage of physical therapy needed for MediCal reimbursement. Most of the delays in getting requisitions approved occur in the Controller's Officer because the department is not meeting its salary savings requirement.

SFGH Renovations:

The renovations planned at the hospital are in progress. The AIDS ward expansion will be completed in January; the improvements in the house staff sleeping quarters and the improvements to the pathology department will be completed within the next several months.

Garage and Locked Facility at SFGH:

The department is pursuing the possibility of building an intermediate psychiatric care facility and a parking garage at the San Francisco General Hospital site. The department will contract for an Environmental Impact Review (EIR). Dr. Werdegar anticipates the cost of such a study to be between $100,000 to $200,000. The department has $250,000 in reserve for the planning of a locked facility which could be used to fund the EIR. The Director anticipates that the EIR and architectural plan could be completed in a two to three month period.

CMHS:

The 25 bed psychiatric ward has opened at SFGH and patients have been admitted for inpatient treatment. The ward will reduce the use of other facilities for inpatient services.

The Civil Service test for Deputy Director for Mental Health was given and the list of eligibles has been compiled. Of the top three candidates, one is currently working in the department, and two candidates are from out-of-town. Dr. Werdegar reported that he will interview and select from the top three candidates.

Laguna Honda Hospital:

Ben Abramovice, Administrator of Laguna Honda Hospital, reported on the department's progress in correcting the citations made by the State. Class B citations have been corrected, and some others are in arbitration. Architectural plans are in progress to make some esthetic changes to the wards. Remodeling of existing facilities will allow the hospital to augment the therapy program. Closets are being built to hold patients' clothing.

4. CONSENT CALENDAR (Commissioner Blumlein) (2:20)

Item 4.5 approving the Community Substance Abuse Services Alcohol Plan for FY 1985-86 was severed from the consent calendar and was considered by the full Commission as a separate item.

The remaining items on the consent calendar were approved. President Lee was absent for the vote. The items on the consent calendar included approval of the following items:

Contract modifications with Stop Aids Project to extend the time and funding for the program.

New contract with Zohn Artman to provide media relations consultation on AIDS.

Renewal Contract with the County of San Mateo for inpatient and partial day psychiatric services

New contract with Friendship House Association of American Indians to provide residential alcohol treatment services.

New contract with Lincort and Lewin Associates to provide inpatient accounting consultation services at SFGH

Authorization for certain employees to purchase surplus property on behalf of the department.

Item 4.5. Approval of the 1985-86 Alcohol Plan.

The Commission requested that in the future, program plans such as the Alcohol Plan, Mental Health Plan, and Drug Plan be presented to the Commission as a whole, rather than be calendared for review by the Budget Committee.

Vice President Blumlein stated that the Board of Supervisors' resolution as presented approves the Alcohol Plan and Budget for 1985-86 and the Alcohol Budget for FY 1986-87. However, the Alcohol Program priorities were presented to the Commission rather than the budget for FY 1986-87. The Alcohol Budget will be approved by the Commission during the budget process.

The 1985-86 Alcohol Plan and Budget was approved. President Lee Absent.

5. POLICY ON THE SALE OF TOBACCO PRODUCTS

ACTION TAKEN: Resolution No. 027-85 relating to the prohibition of the sale of tobacco products was amended from "Resolved that tobacco products will not be sold on the premises of any Department of Public Health facility" to "Resolved that tobacco products will not be sold by paid employees of the Department of Public Health in any Department of Public Health facility".

The Commission stated that this amendment clarifies the intent of the Commission in that it allows the volunteers to furnish patients with tobacco products, but prohibits tobacco products from being sold at the hospitals' stores and by hospital staff.

6. POLICY ON INSPECTION OF HOTELS

ACTION TAKEN: A proposed resolution stating that health inspectors will not inspect hotel rooms without the prior approval of the tenant, except in the case of an emergency was withdrawn. The City Attorney advised that the proposed resolution was not needed because the tenants' rights are already protected by the Constitution.

The Commission requested that the Director arrange a meeting with the inspectors and the City Attorney. The purpose of the meeting would be to insure that the inspectors are made aware of the City Attorney opinion which states that health inspectors may not inspect hotel rooms without prior approval of the tenant except in an emergency.

7. APPROVAL OF BY-LAWS FOR SAN FRANCISCO GENERAL HOSPITAL AND LAGUNA HONDA HOSPITAL

Action Taken: This item was continued to a future meeting for adoption.

Commissioner Sanchez stated that he had some proposed changes which he would like to introduce for the Commission's consideration. President Lee requested that all Commissioners review the by-laws carefully and submit their comments to the Secretary so that they may be circulated to the other members of the Commission for their consideration prior to adoption.

8. PHYSICIANS' ASSISTANT CLASSIFICATION

Consideration of the Director's request to amend Commission Resolution No. 031-85 relating to the creation of a job classification of physicians' assistant who would work interchangeably with nurse practitioners. The amendment would state that the department will create physicians' assistant positions within the department, and will recruit and hire physicians' assistants as they become available.

Action Taken: The proposed amendment was disapproved. The Commission's original resolution was reaffirmed. The intent of the resolution is that nurse practitioners and physicians' assistants have separate classifications, but be recruited from a common list of qualified applicants.

Ed Gazzano, Personnel Director, and Monte Mansir of the Classification Division of Civil Service, reported that they did not know if the Commission's intent could be implemented under the Charter provisions. They said that they would meet with the City Attorney to determine if the resolution could be implemented. Dr. Sanchez requested that the Personnel Director come back to the Commission with alternate language if the existing resolution does not clearly state the Commission's intent.

9. OTHER BUSINESS

The Department requested authorization to apply for, accept and expend a grant for $473,360 from the State Department of Health Services to provide one-time funding for the purchase of equipment at San Francisco General Hospital and Laguna Honda Hospital.

The request was approved.

The Regular Meeting of the Commission was adjourned at 4:30 p.m.

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HEALTH COMMISSION

CITY AND COUNTY OF SAN FRANCISCO
DIANNE FEINSTEIN, MAYOR

Department of Public Health
101 Grove Street
San Francisco, California 94102

David Werdegar, M.D.,M.P.H.
DIRECTOR OF HEALTH

NOTICE OF PUBLIC HEARING

HEALTH COMMISSION BUDGET HEARING
FOR FISCAL YEAR 1986-87
TUESDAY, NOVEMBER 19, 1985 - 4:00 P.M.

Monique Zmuda, Secretary to Commission

THE FIRST OF TWO PUBLIC HEARINGS OF THE HEALTH COMMISSION WILL BE HELD AT 101 GROVE ST., IN ROOM 300 AT 4 P.M. ON NOVEMBER 19, 1985.

The Commission's purpose in holding the two hearings is to receive input from the public prior to determining the policy direction of the Department of Health for FY 1986-87.

The subject of the first hearing will be services provided at San Francisco General Hospital and Laguna Honda Hospital.

THE COMMISSION ASKS THAT COMMENTS ADDRESS THE FOLLOWING QUESTIONS

1. What medical services should the department provide next fiscal year?
2. How should the department expend its personnel and financial resources?
3. What should the department's priorities be for FY 1986-87?

Current Objectives for Laguna Honda Hospital (1985-86)

* To reduce the number of transfers to outside acute hospitals
* To reduce the average length of stay on the acute ward
* To increase the number of discharges to the community
* To extend the weekly pharmacy service hours
* To increase medicare reimbursement and other revenues
* To expedite the laundry service
* To increase the cleaning schedule of the public areas and grounds
* To enroll 100 new participants in the adult day health center
* To expand the senior nutrition program
* To develop increased social and cultural activities for skilled nursing patients
* To increase the number of volunteers and volunteer actitivities

Current Objectives for SFGH (1985-86)

* To maintain the accreditation of the hospital by staffing an adequate number of nurses, physicians and ancillary personnel
* To achieve an ambulance response time of 6 minutes for Code 3 emergency calls
* To improve patient recordkeeping by implementing an automated patient tracking and identification system.
* To open and operate an expanded AIDS ward
* To open an additional 25 bed psychiatric ward in order to reduce the number of patients hospitalized in out of county institutions.
* To measure patient acuity in order to evaluate nursing staffing patterns in the emergency room
* To provide 24 hour physician coverage at the emergency base station
* To meet productivity standards for nursing (nurse hour ratios) in medical and psychiatric units.
* To measure the quality of cleanliness throughout the hospital
* To establish workload standards-all outpatient centers
* To enhance physical therapy
* To provide management training to 100 managers
* To decrease accounts receivables by reducing the time taken to bill third party payors
* To develop a 5 year equipment/capital replacement plan
* To study the waiting times in the emergency room for patients with illnesses of varying severity.

SIGN-UP CARDS WILL BE AVAILABLE TO THOSE WHO WISH TO MAKE ORAL PRESENTATIONS. SPEAKERS TO WHOM THE FLOOR IS EXTENDED SHALL CONFINE REMARKS TO THE QUESTIONS ABOVE, AND SHALL BE HEARD ONCE FOR NO MORE THAN 3 MINUTES. WRITTEN COMMENTS ARE HELPFUL TO THE COMMISSION AND SHOULD BE SUBMITTED BY FRIDAY, NOVEMBER 15 TO THE HEALTH COMMISSION AT THE ABOVE ADDRESS.

MINUTES OF PUBLIC HEARING ON THE BUDGET
OF SAN FRANCISCO GENERAL HOSPITAL
AND LAGUNA HONDA FOR FISCAL YEAR 1986-87

TUESDAY, NOVEMBER 19, 1985 - 4:30 P.M.

Present: Commissioner Philip R. Lee, M.D., President
Commissioner John Blumlein, Vice President
Commissioner James Foster
Commissioner Naomi Gray
Commissioner Richard Sanchez, M.D.
Commissioner Y. Clement Shek, D.D.S.

Absent: Commissioner Rosabelle Tobriner

Public Testimony was given on San Francisco General Hospital. No testimony was provided on Laguna Honda Hospital.

The following suggestions were made by members of the public:

- That a locked sub-acute facility be made available for San Francisco mental health patients;
- That positions for psychiatric services be excluded from the Mayor's freeze;
- That inpatient psychiatric services be made available for children and adolescents at San Francisco General Hospital;
- That bi-lingual services be made a top priority at San Francisco General Hospital; (Please note that the provision of bi-lingual services was made a priority by the Director, but was inadvertently omitted from the listing on the agenda).
- That hospital administrative staff reconsider its decision to transition orderly and licensed vocational nurse positions to registered nurse positions;
- That no budget reductions be made to the funding for line staff of nurses at the hospital;
- That the County contract with institutions located within the City for sub-acute psychiatric inpatient services; (Please note that there are no sub-acute locked facilities in San Francisco to contract with);
- That the hospital develop "step down" units for treating acute medical patients who are not sick enough to require intensive care services, but who are too sick to be put on a ward.

President Lee thanked the members of the public who testified. The meeting was adjourned at 5:30 p.m.

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Department of Public Health
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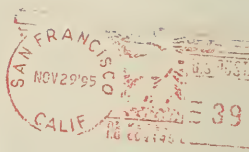

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David Werdegar, M.D.,M.P.H.
DIRECTOR OF HEALTH

NOTICE OF PUBLIC HEARING

HEALTH COMMISSION BUDGET HEARING
FOR FISCAL YEAR 1986-87
TUESDAY, NOVEMBER 26, 1985 - 3:00 P.M.

Monique Zmuda, Secretary to Commission

THE SECOND OF TWO PUBLIC HEARINGS OF THE HEALTH COMMISSION WILL BE HELD AT 101 GROVE ST., IN ROOM 300 AT 3 P.M. ON NOVEMBER 26, 1985.

The Commission's purpose in holding the two hearings is to receive input from the public prior to determining the policy direction of the Department of Health for FY 1986-87.

The subject of the second hearing will be services provided by the Public Health, Mental Health and Substance Abuse Services divisions.

THE COMMISSION ASKS THAT COMMENTS ADDRESS THE FOLLOWING QUESTIONS:

1. What medical services should the department provide next fiscal year?
2. How should the department expend its personnel and financial resources?
3. What should the department's priorities be for FY 1986-87?

Current Objectives for Community Mental Health Services (1985-86)

* To treat more adults in crisis at less acute levels of care
* To enhance the social rehabilitation treatment model
* To provide increased home evaluation and day treatment for seniors
* To increase coordination of services which offer alternatives to acute care
* To provide specialized mental health services to the homeless
* To expand day treatment and residential services for children and adolescents

Current Objectives for Substance Abuse Services (1985-86)

* To link all referrals for alcohol related contacts with a treatment agency
* To evaluate and refer alcohol related arrests to a treatment agency
* To administer alcohol programs which will maintain a measurable degree of client sobriety throughout the treatment period.
* To provide employee alcohol assistance program for city employees and supervisors.
* To provide community outreach and information on drug and alcohol abuse to 220 community agencies;
* To provide education and information services to youth who are experimenting with drugs or who are at high risk
* To administer a drug counseling program for gay men who are at high risk for contracting AIDS
* To assist clients in residential treatment to get employment, to enroll in GED classes, and to comply with the criminal justice system.
* To provide an array of residential and outpatient drug programs which will maintain measurable degree of client abstinence from drugs during treatment.

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The goals of community public health services are 1) to prevent and/or reduce the effects of disabling conditions, and to reduce hospitalization, length of stay, and cost of care by providing early intervention; 2) to provide an accessible point of entry into the health care system by providing community and home based services; and 3) to provide services which are needed by the community by conducting ongoing epidemiological assessments of health trends. Some selective objectives for FY 1985-86 are as follows:

- To provide home health services to MIA's
- To provide home health care for persons with AIDS
- To provide clinic based assessment, education counseling and referral to persons at risk for AIDS
- To implement an AIDS antibody testing program
- To complete epidemiologic case histories on AIDS cases
- To serve 850 patients who are victims of sexual trauma
- To increase the medical services provided to children at the Youth Guidance Center
- To provide all prisoners with psychiatric evaluations and treatment as needed
- To track and investigate communicable disease epidemics and other infectious diseases
- To bring cases found to have exposure to venereal diseases under medical supervision
- To provide immunizations to children in the health centers and who participate in the WIC program
- To serve pregnant women in prenatal clinics and to achieve a low birth weight incidence of less than 10% in any racial/ethnic group
- To provide public health nursing and follow up for the identification and referral of high risk perinatal patients
- To provide health assessment, education and consultation services at child care centers
- To implement a school based clinic at Balboa High School with 200 participating students
- To provide blood pressure screening, diagnosis and follow up to community clients
- To provide public health nursing time in community based services including group education classes, liaison work, community based planning, senior center activities and health fairs
- To provide case management services to frail and elderly clients
- To maintain and issue birth and death certificates in a timely manner
- To perform investigation and inspection of buildings, hotels, and licensed facilities
- To maintain a self-supporting inspection program with fees

SIGN-UP CARDS WILL BE AVAILABLE TO THOSE WHO WISH TO MAKE ORAL PRESENTATIONS. SPEAKERS TO WHOM THE FLOOR IS EXTENDED SHALL CONFINE REMARKS TO THE QUESTIONS ABOVE, AND SHALL BE HEARD ONCE FOR NO MORE THAN 3 MINUTES. WRITTEN COMMENTS ARE HELPFUL TO THE COMMISSION AND SHOULD BE SUBMITTED BY MONDAY, NOVEMBER 25, TO THE HEALTH COMMISSION AT THE ABOVE ADDRESS.

SAN FRANCISCO
HEALTH COMMISSION

November 26, 1985

The Minutes for this meeting are missing.

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HEALTH COMMISSION
CITY AND COUNTY OF SAN FRANCISCO
DIANNE FEINSTEIN, MAYOR

Department of Public Health
101 Grove Street
San Francisco, California 94102

Philip Randolph Lee, M.D.,
PRESIDENT

John Blumlein,
VICE-PRESIDENT

James M. Foster,
COMMISSIONER

Naomi T. Gray
COMMISSIONER

Richard Sanchez, M.D.,
COMMISSIONER

Y. Clement Shek, D.D.S.,
COMMISSIONER

Rosabelle Tobriner,
COMMISSIONER

David Werdegar, M.D.,M.P.H.
DIRECTOR OF HEALTH

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CALENDAR

HEALTH COMMISSION MEETING

TUESDAY, DECEMBER 3, 1985 - 2:00 P.M.
101 GROVE STREET, ROOM 300

Monique Zmuda, Secretary to Commission

SPECIAL NOTICE:
THE BUDGET COMMITTEE MEETING WILL CONVENE AT 1:30 P.M. THE CONSENT CALENDAR ON THIS AGENDA INDICATES THE BUDGET COMMITTEE AGENDA.

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR OF HEALTH REPORT (Dr. Werdegar) (2:05)

4. CONSENT CALENDAR (Commissioner Blumlein) (2:20)

   4.1 (Central Office) Authorization to submit a pre-application to the State, Local and Intergovernmental Center of the John F. Kennedy School of Government-Harvard University to enhance the SRx Senior Medication Program.

   4.2. (CMHS) Authorization to submit a pre-application to the State, Local and Intergovernmental Center of the John F. Kennedy School of Government-Harvard University to enhance the Cleveland School Project which provides mental health services to children in the public school system.

TEL (415) 558-3348

4.3. (CSAS) Authorization to submit a pre-application to the State, Local and Intergovernmental Center of the John F. Kennedy School of Government-Harvard University to enhance the Arlington Hotel Project which provides low cost housing for recovering alcoholics.

4.4 (Family Planning) Authorization to apply for, accept and expend a grant for $470,064 from the Family Planning Council to provide family planning services in calendar year 1986.

4.5 (Family Planning) Authorization to apply for, accept and expend a grant from the California Department of Health Services, Office of Family Planning for $385,234 to provide comprehensive family planning services for FY 1985-86.

4.6 (Disease Control) Approval of a contract renewal for $264,746 with the Irwin Memorial Bank to fund the second year of a five year study to determine the risk of acquiring AIDS for people who receive blood transfusions from donors who subsequently developed AIDS or AIDS related conditions, or were infected with the causative agent.

4.7. (Laguna Honda) Approval of a new contract with Wilma J. Green for $10,000 to provide MIS services to Laguna Honda Hospital for the period between December 1, 1985 through June 30, 1986.

4.8 (CSAS) Authorization to apply for, accept and expend a grant for $85,000 from the March of Dimes to provide a curriculum on the risks of drug and alcohol use during pregnancy to be used at various perinatal care centers in San Francisco.

4.9 (EMS) Approval of a renewal contract with Protocol Systems, Inc. to continue the MIS services for the emergency medical services paramedics for the period January 2, 1986 through December 31, 1986.

4.10. (Central Office) Approval of a lease and site located at 1182 Market Street to be used to administer the employees assistance program.

4.11 (CSAS) Approval of a site to be used by the Visiting Nursing Association, 18th Street Project which provides drug counseling services to persons who are high risk to contract AIDS.

4.12 (CSAS) Authorization to apply for, accept and expend a grant for $150,000 from the State of California Department of Alcohol and Drug Program to provide community based alcohol services to women through the Bayview Hunters Point Foundation.

5. EMERGENCY SERVICES

ACTION PROPOSED: Approval of fees for certification of paramedics.

6. HEALTH CENTER FEES

Consideration of increasing fees at the five health centers.

7. OTHER BUSINESS

8. EXECUTIVE SESSION

Discussion of the selection of the Director of Health.

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HEALTH COMMISSION

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MINUTES
HEALTH COMMISSION MEETING

The regular meeting of the Health Commission was called to order on Tuesday, December 3, 1985 at 2:00 p.m. by President Lee.

1. ROLL CALL

Present: Commissioner Philip R. Lee, M.D., President
Commissioner John Blumlein, Vice President
Commissioner James Foster
Commissioner Naomi Gray
Commissioner Richard Sanchez, M.D.
Commissioner Y. Clement Shek, D.D.S.
Commissioner Rosabelle Tobriner

2. APPROVAL OF MINUTES

The minutes of the meeting held on November 19 and November 21, 1985 were approved.

3. DIRECTOR OF HEALTH REPORT (Dr. Werdegar) (2:05)

Dr. Werdegar reported the following:

Budget:

The department continues to monitor its revenues and expenditures. Dr. Werdegar referred to a monthly report which summarizes the department's estimates of revenues and expenditures. The report shows that the department's proposed shortfall is less than predicted in past months. Estimates showed that actual revenues will exceed budgeted amounts by $1,504,000 and actual expenditures will exceed those budgeted by $3,152,000.

Taken together, the department's estimated deficit will be $1,638,000 for the FY 1985-86. Dr. Werdegar reported that additional revenues will be generated to address this deficit. A supplemental appropriation using new departmental revenues as a source of funds will be forthcoming.

Toxic Wastes and Hazardous Materials

The proposed supplemental appropriation for toxic wastes handling is being reviewed by the Mayor's staff. With regard to hazardous materials, the department will present a proposed ordinance to transfer the responsibility of the hazardous materials program from the Fire Department to the Health Department at the next Commission meeting. Dr. Werdegar reported that the ordinance, as now written for the Fire Department, calls for a hazardous materials advisory committee which reports to the Fire Chief and to the Board of Supervisors. In the new ordinance, he will propose that the committee report to the Director of Health.

Emergency Medical Services

As an update to the Emergency Medical Services performance, the Director reported that the department has requested approval of computer consultant contract which will implement the planned improvements to the management information system for EMS. Dr. Werdegar reported that of the new ambulances which were to be purchased by the end of this calendar year, all but two have arrived. The final two ambulances will be delivered in February, 1986. He reported that in the last two months, there have been no equipment failures and all vehicles have been out on the street as scheduled.

Personnel Requisitions at SFGH

Dr. Werdegar reported that none of the pending requisitions have been freed yet because the hospital has insufficient funds. However, after meeting with the Controller, it was agreed that a few requisitions would be released which represent emergency positions. The remaining requisitions will be held until the Mayor approves a supplemental appropriation to transfer revenues from Laguna Honda to San Francisco General Hospital. The Director repeated that the high vacancy rate at San Francisco General was affecting quality of care and having an adverse impact on staff morale.

Contract at SFGH to reduce accounts receivable

The contract with Lewin and Lincourt to reduce the accounts receivables at SFGH has been questioned by members of the Mayor's Fiscal Advisory Committee. A meeting was held which resulted in a consensus by SFGH staff, Commissioner Blumlein, and a member of the Mayor's Fiscal Advisory Committee that the consultants will be held to a firm Schedule of Time and Responsibility.

Budget for FY 1986-87

The Mayor's budget instruction calls for departmental budgets of 100% and 90% of General Fund allocations. As a result, there are some concerns at San Francisco General Hospital that employees in the lower salary levels will be laid off. The Director reported that the budget would not be compiled in such a way to require lay offs.

A demonstration against racism is planned for today at 4 p.m. at San Francisco General Hospital. The Director reported that he is awaiting a report on the allegations of discriminatory practices at the hospital. He stated that thus far, the study shows that there is no institutional racism at the hospital. He also assured the Commission that orderlies would not be laid off.

Laguna Honda Hospital

An architectural firm has been hired to perform the structural work to enhance patient privacy at Laguna Honda. Two supplemental appropriations already approved by the Commission (one to fund improvements for compliance to the State licensing team and the second to increase the nursing staff per State requirements and funding) are coming before the Board of Supervisors for approval.

CMHS

The newspapers reported that there was a murder committed by a CMHS patient. The department will continue to seek grant funds to provide home visits and outreach to high risk mental health patients in order to prevent such unfortunate incidents.

Dr. Peters described the site approval process which includes public hearings by the citizen advisory boards, the mental health advisory board, the Commission and the Board of Supervisors to inform the public about which facilities are being used for mental health and substance abuse services.

American Public Health Association

Dr. Werdegar reported that several key departmental staff attended the American Public Health Association meeting this past week. He gave his wholehearted support to staff attending such meetings, as they are a vehicle to get a national perspective on health care, and receive and provide information on the various efforts and achievements in providing health care. Some of the employees paid their own way for the seminar and the travel because there is insufficient funding for such expenses in the department's budget. Dr. Werdegar reported that travel funds are often singled out as a budget reduction, and asked the Commission's support in maintaining a budget for such training and travel.

AIDS Update

Dr. Werdegar reported that the number of AIDS cases appears to be leveling off at between 60 and 70 per month and that this is a hopeful sign that the trend will continue.

4. CONSENT CALENDAR (Commissioner Blumlein) (2:20)

ACTION TAKEN: The consent calendar was approved. Items on the consent calendar included the following:

Authorization to submit a pre-application to the Harvard University/Ford Foundation to enhance the SRx Senior Medication Program.

Authorization to submit a pre-application to the Harvard University/Ford Foundation to enhance the Cleveland School Project.

Authorization to submit a pre-application to the Harvard University/Ford Foundation to enhance the Arlington Hotel Project.

Authorization to accept and expend a grant for $470,064 from the Family Planning Council for family planning services.

Authorization to accept and expend an augmentation of the State's family planning grant by $34,000.

Approval of a renewal contract with the Irwin Memorial Blood Bank for $264,746 to determine the risk of contracting AIDS from transfusions.

Approval of a contract with Wilma J. Green for $10,000 to provide MIS services to Laguna Honda Hospital.

Authorization to apply for, accept and expend a grant for $85,000 from the March of Dimes to provide a curriculum on the risks of drug and alcohol during pregnancy.

Approval of a renewal contract with Protocol Systems to provide MIS services for the Emergency Medical Services.

Approval of a lease and site located at 1182 Market Street to house the employee assistance program.

Approval of a site located at 2152-B Market Street to be used as a drug treatment facility for VNA/18 Street Services.

Authorization to apply for, accept and expend a grant for $150,000 for Bayview Hunters Point Foundation to provide alcohol treatment services to women.

5. EMERGENCY SERVICES

The Department presented a plan to begin charging for the testing and certification of paramedics, medical technicians and certain authorized registered nurses. Donna D'Acuti reported that certification of these pre-hospital personnel is required by the State, and administered by the Medical Services Agency. San Francisco is one of the few Bay Area Counties which does not charge for this service. The staff recommended a fee structure which would recover the actual cost of providing certification services. The fees would be $7 for certification of EMT 1; $95.00 for the initial certification and $50.00 for the re-certification of authorized registered nurses (specifically emergency room nurses); and $100 for initial certification and $50 for re-certification of paramedics. The fees would be affective starting February 1, 1986.

ACTION TAKEN: The Commission gave conceptual approval for the Emergency Medical Services Agency to institute the fees recommended for the testing and certification of pre-hospital personnel. The Commission requested that a resolution be submitted for adoption at the next Commission meeting.

6. HEALTH CENTER FEES

The Department presented a plan to increase the fees charged at the health centers and at the City Clinic. Flo Stroud reported that fees for the various clinics at the health centers would be increased from $1 to $5 per visit; fees charged for a pre-marital visit would be increased from $3 per couple to $10 per person, and the fees charged at the City Clinic would be increased from $3 per visit to $5 per visit.

The Commission requested that the department begin to bill third party payors such as Medi-Cal whenever possible. The Commission also requested that Flo Stroud come back with a recommendation for increasing the fees for immunization for overseas travel, and that this service be excluded from the proposed fee package.

ACTION TAKEN: The Commission approved in principal the recommended fee increases. Commissioner Tobriner voted against approving the fee increases at the rates proposed. The Commission requested that a resolution be presented for adoption at the next Commission meeting.

7. OTHER BUSINESS

The Secretary of the Commission presented two items for consideration. The first item was a request to approved a contract for $1,500 for the purchase of a software package and data which will be used to gather disease control information. The Department would agree to hold the contractor harmless from any claims or action which may be asserted by any third party in connection with the use of the software. The City Attorney has reviewed this request and recommends approval. Once approved, it will be presented to the Board of Supervisors for approval.

The item was approved.

The second item was a request to authorize the Bureau of Disease Control to transfer $17,500 of funds in the contractual account to the equipment account in order to complete an order for computer equipment to be used in tracking vital statistics. If approved, the transfer would require approval from the Controller, but would not require approval from the Board of Supervisors because it is within 10% of the total amount in the account.

This second request was approved.

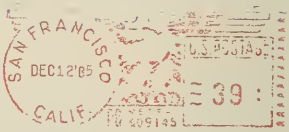
8. EXECUTIVE SESSION

Pursuant to Government Code Section 54957, the Health Commission went into executive session at 4:00, and resumed open session at 4:25 p.m.

The meeting was adjourned at 4:30 p.m.

Monique J. Zmuda
Secretary to Health Commission

HEALTH COMMISSION
Office of the Secretary
Department of Public Health
101 Grove Street, Room 309
San Francisco, CA 94102



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HEALTH COMMISSION

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DIRECTOR OF HEALTH

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CALENDAR

HEALTH COMMISSION MEETING

TUESDAY, DECEMBER 17, 1985 - 2:00 P.M.
SAN FRANCISCO PUBLIC LIBRARY
3RD FLOOR, LIBRARY COMMISSION ROOM

Monique Zmuda, Secretary to Commission

SPECIAL NOTICE:
THE BUDGET COMMITTEE MEETING WILL CONVENE AT 1:30 P.M. THE CONSENT CALENDAR ON THIS AGENDA INDICATES THE BUDGET COMMITTEE AGENDA.

1. ROLL CALL

2. APPROVAL OF MINUTES

3. DIRECTOR OF HEALTH REPORT (Dr. Werdegar) (2:05)

4. CONSENT CALENDAR (Commissioner Blumlein) (2:20)

4.1 (Senior Services) Authorization to apply for, accept and expend a grant for $4,999 from Myrtyle Fitschen Trust to purchase services or commodities for Eldercare clients.

4.2 (AIDS Activity Office) Approval of a contract modification with the San Francisco AIDS Foundation to increase the contract by $31,001 from $887,418 to $918,419 to expand the space of the agency.

Consent Calendar, continued.

4.3 (AIDS Activity Office) Approval of a contract modification with the Shanti Project to increase the contract by $69,838 from $859,915 to $929,753 to expand its administrative support functions.

4.4. (AIDS Activity Office) Authorization to apply for, accept and expend a grant for $430,000 from the Ca. State Department of Health Services for a pilot project to support persons with AIDS/ARC outside of acute care facilities.

4.5 (Family Health) Approval of a contract with the Ella Hill Hutch Community Center for $156,499 to provide preventive case management services to teen fathers and potential teen fathers.

4.6. (Family Health) Authorization to apply for, accept and expend a grant for $230,000 from the State Department of Health Services for family planning services.

4.7. (CMHS) Approval of a change in the contract with the County of San Mateo which provides 24 hour skilled nursing and partial day psychiatric services to San Francisco patients which would insert a mutual hold harmless clause in the contract.

5. ADOPTION OF HEALTH CENTER FEE INCREASES (Dr. Lee)

ACTION PROPOSED: Approval of Resolution No. 057-85 authorizing the Department of Health to increase fees at the Health Centers and the City Clinic.

6. ADOPTION OF FEES FOR CERTIFICATION OF PRE-HOSPITAL PERSONNEL

ACTION PROPOSED: Approval of Resolution No. 056-85 authorizing the Department of Health to institute fees for the certification and re-certification of pre-hospital personnel including paramedics, emergency room nurses, and emergency technicians.

7. 1986-87 BUDGET (Larry Meredith) 2:30

Departmental presentation of the preliminary budget for FY 1986-87.

8. REPORT ON THE IMPACT OF COMPETITION ON ACCESS TO HEALTH CARE (2:45)

Presentation of the Bay Area Task Force report on access to health care.

9. ST. MARY'S HOSPITAL UPDATE ON BILINGUAL SERVICES (Tom Peters) (3:15)

Update of the efforts made by St. Mary's to provide bi-lingual mental health services

Action Proposed: Approve the release of funding for the second half of the year for the St. Mary's Hospital contracts.

10. HAZARDOUS MATERIALS (Larry Meredith) (3:30)

Consideration of the transfer of the hazardous materials program from the Fire Department to the Health Department.

11. HOME HEALTH SERVICES (Flo Stroud) (4:00)

Consideration of the Department's request to apply for a license to provide home health, skilled nursing and rehabilitation services. (For adoption at a future meeting)

12. UPDATE ON AFFIRMATIVE ACTION PERFORMANCE (Rafael Centeno) (4:30)

13. OTHER BUSINESS

20
2
2/17/85

HEALTH COMMISSION

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MINUTES
HEALTH COMMISSION MEETING

The regular meeting of the Health Commission was called to order on Tuesday, December 17, 1985 at 2:00 p.m. by President Lee.

1. ROLL CALL

Present: Commissioner Philip R. Lee, M.D., President
Commissioner John Blumlein, Vice President
Commissioner Naomi Gray
Commissioner Richard Sanchez, M.D.
Commissioner Y. Clement Shek, D.D.S.
Commissioner Rosabelle Tobriner

Absent: Commissioner James Foster

2. APPROVAL OF MINUTES

The minutes of the meeting held on November 19 and November 26, 1985 were amended on page two regarding personnel requisitions. The last sentence was amended as follows: The Director reported that the high vacancy rate of personnel at San Francisco General was affecting quality of care and was having an adverse impact on staff morale.

The minutes, as amended were approved.

7. 1986-87 BUDGET (Larry Meredith) 2:30

Dr. Larry Meredith made a presentation of the department's preliminary budget for FY 1986-87. Revenue estimates showed that the department would receive $90,879,954 from the General Fund, and would generate $230,620,046 from other sources. The department's total estimated budget for 1986-87 is $321,500,000.

The department presented a set of principles which shape the budget decisions for next year. The Commissioners agreed with these principles with some language modifications. The principles included maintaining compliance with State and Federal licensing standards at both hospitals; optimizing third party revenues; assuring access to comprehensive health care services; continuing to improve pre-hospital services; shifting funding from acute mental mental services to community based services; providing resources to provide a continuum of children's mental health services; implementing programs with categorical funding; improving the cost effectiveness of programs by consolidating and integrating clinical and management support services; expanding services to provide unmet needs; developing hazardous materials/waste programs; continuing to develop comprehensive AIDS programs serving all segments of the community; developing interagency sponsored and funded programs for the care of seniors, seniors and those needing long term health care; and working with the private sector to increase the number of programs sponsored and funded through combined private/public resources.

The budget will be presented to the Commission for consideration and approval at the meeting of January 7.

8. REPORT ON THE IMPACT OF COMPETITION ON ACCESS TO HEALTH CARE

The Bay Area Task Force's draft report on access to health care was presented for the Commission's information and to obtain the Commission's comments. The position paper reports that approximately one quarter of the population of San Francisco is uninsured or underinsured and that the City has high risk populations with greater than average health needs. The study found that San Francisco General Hospital provides 60% of the bad debt and charity care and 22% of the uncompensated and undercompensated care. The task force's intent in issuing the report is to develop cooperative projects between the private and public sector to address the needs of the uninsured and underinsured.

The Commission thanked the Task Force for its work, and stated that written comments will be submitted for the task force consideration.

Members of the Hospital's medical and nursing staff expressed their concerns to the Commission about their ability to stay in compliance with the State's regulations regarding accreditation, and their ability to provide quality health care with so many unfilled positions.

1986-87 Budget

Dr. Werdegar reported that he intends to submit a unified budget for the Health Department rather than independent budgets for the four units. A consolidated budget would provide more flexibility for transferring funding among the various divisions as needed.

Considerations by the Board of Supervisors

The Board of Supervisors will be considering an ordinance which would allow persons with disabling forms of ARCs (Aids Related Complex) to have the same rights and access to services as persons with AIDS. The department has been asked to assess the number of persons with ARC. It is estimated that for every one AIDS case, there are eight ARC cases. This ratio indicates that there are approximately 6,500 ARC cases in San Francisco. Approximately 10% or 650 of these cases are believed to be severe or disabling forms of the disease. Commissioner Sanchez commented that it would be financially crippling to the department if all persons with ARC were to receive the same services as those persons with AIDS. Dr. Werdegar stated that the department was also asked to define disabling ARCs and determine the potential cost for providing the services to persons with disabling ARCs.

The Board of Supervisors will also consider a resolution which would make the City of San Francisco a sanctuary from those persons who are fleeing Central America. The passage of this resolution would not affect the operations of the department because the department now does not require a green card from persons prior to providing them with health care. Illegal refugees can use a law firm as a place of address. They are assured confidentiality about their whereabouts by the law firm and are not at risk of deportation.

Laguna Honda Hospital

Mr. Ben Abromovice, Administrator of Laguna Honda Hospital has been appointed to chair a committee to coordinate certain services which are common to both Laguna Honda Hospital and San Francisco General Hospital. Mr. Abromovice and the committee will attempt to increase the transfer of patients for San Francisco General to Laguna Honda, will make greater use of the rehabilitation services available at Laguna Honda, and will look into combining the laundry operations for both institutions.

4. CONSENT CALENDAR

ACTION TAKEN: Item 4.7 was severed from the consent calendar to be considered by the Commission separately. The remaining items on the consent calendar were approved. The consent calendar included the following:

Authorization to apply for, accept and expend a grant for $4,999 from Myrtyle Fitschen Trust to purchase services or commodities for Elder-care clients.

Approval of a contract modification with the San Francisco AIDS Foundation to increase the contract by $31,001 to expand the space of the agency.

Approval of a contract modification with the Shanti Project to increase the contract by $69,838 to expand its administrative support functions.

Authorization to apply for, accept and expend a grant for $430,000 from the Ca. State Department of Health Services to provide services for persons with AIDS/ARC .

Approval of a contract with the Ella Hill Hutch Community Center for $156,499 to provide preventive case management services to teen fathers and potential teen fathers.

Authorization to apply for, accept and expend a grant for $230,000 from the State Department of Health Services for family planning services.

Item 4.7 Severed from the Consent Calendar

The Commission considered the department's request to amend the existing contract with San Mateo County to insert a mutual hold harmless clause. Members of the Commission expressed reservation about approving such a change, as it could set a precedent with other mental health contractors.

The Commission asked that the City Attorney prepare a policy regarding hold harmless agreement for all mental health contractors for the Commission's consideration. The item will be continued until such information is received from the City Attorney.

The following item was taken out of order

13. OTHER BUSINESS

The department presented two supplemental appropriations for the Commission's consideration. The first was to transfer $4,988,240 in AB 8 and General Fund allocations from Laguna Honda to San Francisco General Hospital to balance the SFGH revenue budget for fiscal year 1985-86. This supplemental appropriation would not increase expenditure accounts.

The supplemental appropriation was approved.

The second supplemental appropriation request would increase the San Francisco General Hospital expenditure budget by $2,665,132. These funds would be used to reinstate $1,808,786 in needed funding in mandatory fringe benefits and to increase the funding in the salary account by $856,346 which will reduce the salary savings requirement from 8% to 7%.

The second supplemental appropriation request was approved.

5. ADOPTION OF HEALTH CENTER FEE INCREASES

ACTION TAKEN: Approval of Resolution No. 057-85 authorizing the Department of Health to increase fees at the Health Centers and the City Clinic. Commissioner Tobriner dissented. She expressed that she would have supported a graduated fee increase from $1 to $3 at this time, and a subsequent increase from $3 to $5 at a future date. She stated that the $5 per visit fee may pose a hardship to some persons who use the services.

The Commission requested that the Secretary write a letter to the Mayor and to the Board of Supervisors notifying them of the Commission's action.

6. ADOPTION OF FEES FOR CERTIFICATION OF PRE-HOSPITAL PERSONNEL

ACTION TAKEN: Resolution No. 056-85 authorizing the Department of Health to institute fees for the certification and recertification of pre-hospital personnel including paramedics, emergency room nurses, and emergency technicians was approved.

The Commission requested that the Secretary write a letter to the Mayor and to the Board of Supervisors notifying them of the Commission's action.

7. 1986-87 BUDGET (Larry Meredith) 2:30

Dr. Larry Meredith made a presentation of the department's preliminary budget for FY 1986-87. Revenue estimates showed that the department would receive $90,879,954 from the General Fund, and would generate $230,620,046 from other sources. The department's total estimated budget for 1986-87 is $321,500,000.

The department presented a set of principles which shape the budget decisions for next year. The Commissioners agreed with these principles with some language modifications. The principles included maintaining compliance with State and Federal licensing standards at both hospitals; optimizing third party revenues; assuring access to comprehensive health care services; continuing to improve pre-hospital services; shifting funding from acute mental mental services to community based services; providing resources to provide a continuum of children's mental health services; implementing programs with categorical funding; improving the cost effectiveness of programs by consolidating and integrating clinical and management support services; expanding services to provide unmet needs; developing hazardous materials/waste programs; continuing to develop comprehensive AIDS programs serving all segments of the community.

The budget will be presented to the Commission for consideration and approval at the meeting of January 7.

8. REPORT ON THE IMPACT OF COMPETITION ON ACCESS TO HEALTH CARE

The Bay Area Task Force's draft report on access to health care was presented for the Commission's information and to obtain the Commission's comments. The position paper reports that approximately one quarter of the population of San Francisco is uninsured or underinsured and that the City has high risk populations with greater than average health needs. The study found that San Francisco General Hospital provides 60% of the bad debt and charity care and 22% of the uncompensated and undercompensated care. The task force's intent in issuing the report is to develop cooperative projects between the private and public sector to address the needs of the uninsured and underinsured.

The Commission thanked the Task Force for its work, and stated that written comments will be submitted for the task force consideration.

9. ST. MARY'S HOSPITAL UPDATE ON BILINGUAL SERVICES

Dr. Peters reported that the Asian American Mental Health Task Force have met and the hospital has formed a Minority Services Committee to address the needs for bilingual and bicultural recruitment as well as in-house training.

ACTION TAKEN: The Commission approved the release of funding for the second half of the year for the St. Mary's Hospital contracts.

10. HAZARDOUS MATERIALS

Dr. Meredith summarized the department's intent to transfer the hazardous materials program from the Fire Department to the Health Department. Marilyn Smullyan, the Program Manager at the Fire Department, provided the Commission with historical information about the legislation, the progress of the program to date, and the role of the Advisory Committee in the program.

The Commission will review and consider the proposed ordinance which will affect the transfer to the hazardous materials program to the Health Department at a future meeting.

11. HOME HEALTH SERVICES

Flo Stroud, Deputy Director of Community Health presented information on the department's request to apply for a license to provide home health, skilled nursing and rehabilitation services. The Commission asked for information on the home health services provided in the community.

A hearing will be held at the meeting of January 21, 1986 to receive input from the public on this matter. The department's request to apply for a home health services license will be considered again by the Commission at that time.

12. REPORT ON ALLEGATIONS OF DISCRIMINATION AT SFGH

Dr. Werdegar reported that he called for an investigation of the allegations of racial discrimination which was performed by the Equal Employment Opportunity Officer and his staff. He stated that the investigation found that there was no discrimination in the fifteen incidences investigated at the hospital, and that the administrative staff at the hospital followed departmental procedures in disciplinary actions. The report found however, that employees 40 years and above appear to be disciplined at a higher rate than those under 40 years of age. Additional statistical data will be gathered on the age composition of employees who have been disciplined to reach a definitive conclusion.

Rafael Centenno, Affirmative Action Officer, summarized the methodology and the findings for the Commission. He recommended that a career ladder program be developed, and greater access for educational leave be available for all SFGH employees.

The Commissioners stated that they need additional time to read and consider the report. They called for a public hearing to obtain employees input on the report.

President Lee asked if there was any other business. Mr. Ed Brenner of the public asked that information provided to the Commission be made available to members of the public and the press. The Secretary of the Commission stated that two copies of the Commission's packet are available for the public at each meeting.

Mrs. Marguaritte Warren requested that her correspondence to Dr. Peters regarding the number of sub-acute facilities be answered. Dr. Peters apologized for the delay, and stated he would respond to her request.

Pursuant to Government Code 54957, the Health Commission held an Executive Session.

The Commission completed its Executive Session at 6:10 and resumed the public meeting. The meeting was adjourned at 6:10 p.m.

Monique J. ~~Imuda~~
Secretary to the Health Commission